

- 1) The Van Meter City Council met for a regular council meeting on Monday, January 14, 2019 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Administrator Kyle Michel, Public Works Director David Herman, Director of Public Safety Bill Daggett, Library Director Suzanne Lindaman, City Engineer Bob Veenstra and City Attorney/Parliamentarian Gary Goudelock.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Meyer to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Hearing none, Mayor Adams closed the citizens hearing.
- 7) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the December 10, 2018 City Council meeting.
 - b. January Claims list

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	548.60
ADT SECURITY SERVICES	QRTLTY SECURITY BILLING	172.62
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	166.25
ALL AMERICAN TURF BEAUTY	YEARLY APPLICATION CONTRACT	123.30
ARNOLD MOTOR SUPPLY	WIRING KIT PUB WORKS	46.78
BALDON HARDWARE	BATTERY & KEY	7.97
BANKERS TRUST	GO CORP PURP SERIES 2011	4,950.00
BANKERS TRUST	SERIES 2008 GO STREET	985.00
CARTER CONSTRUCTION GROUP LLC	WA MAIN REPAIR FELLER CURV	1,575.00
CASEY'S GENERAL STORE	GAS/MERCH	793.22
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	250.15
COLEMAN MOORE COMPANY	TRAIL - LINER	850.00
CULLIGAN	WATER/RENTAL	82.40
DATA TECHNOLOGIES INC	YEAR END FORMS/W2S, 1099 ETC	189.88
DORSEY & WHITNEY LLP	2018 UR REVIT & TIF LEGAL	7,966.50
DYKSTRA CONCRETE LLC	ST REPAIR WA MAIN FELLER CURV	2,925.00
EARLHAM SAVINGS BANK		25.00
EARLHAM SAVINGS BANK		56.00
EFTPS	FED/FICA TAX	3,560.33
EFTPS	FED/FICA TAX	3,379.84
EFTPS	FED/FICA TAX	31.31
ELDER CORPORATION	CRUSHED ASPHALT	38,221.73
ELECTRONIC ENGINEERING	MINITOR BATTERY PACK	43.00
ELITE SPORTS	YOUTH BASKETBALL JERSEYS	839.60
FORTE		11.24
FORTE		132.40
GALLS LLC	FD UNIFORMS/DAGGET/REISSETTER	336.91
HACH	WATER CHEMICALS	298.94
HEARTLAND COOP	SHOP LP	665.00
ILEA	MMPI JACOB SCHNUR	200.00
INDEPENDENT SALT COMPANY	HIWAY/TREATED BULK SALT	2,297.10
IOWA ONE CALL	EMAIL LOCATES	24.30

IPERS	PROTECT IPERS	4,385.95
JAY OLSON	REC PROGRAMMING SERVICES	1,750.00
JESTER INSURANCE SERVICE	PCKG ADDED 2019 FORD	40.00
JETCO INC	LIFT STATION REPAIR/LABOR	372.90
JEWISH FED OF GREATER DSM	FIELD RENTAL	750.00
JONES CREEK APPAREL	PUBLIC WORKS UNIFORMS	212.00
JOSH WIEDERHOLT	SOCCER REF CERTIFICATION	50.00
JUNGMANN CORPORATION	TRAIL	3,362.65
	4TH QRT MAINTENANCE	
KONICA MINOLTA	AGREEMENT	245.38
KYLE MICHEL	EMP AGREEMENT RELOCATION FEE	10,000.00
LAURA KUNKEL	CLEANING SERVICES	100.00
MATHESON TRI GAS INC	OXYGEN	93.54
MEDIACOM	INTERNET SERVICES	276.90
METHODIST OC/HEALTH & WELLNESS	PHY EXAM/DRUG TEST	125.00
MIDAMERICAN ENERGY	GAS/ELEC	2,742.17
MITEL	PHONE CHARGES	308.69
OFFICE DEPOT	SCALE AND OFFICE SUPPLIES	157.40
OMNISITE	RADIO KIT	321.82
QUINN TRUCKING	TRAIL/RAMP	4,149.94
RACCOON RIVER RENTAL	TRAIL - COMPACTOR MACHINE	729.00
ROBERT TOST	SOCCER REF CERTIFICATION	50.00
SAM'S CLUB MC/SYNCB	REC SUPPLIES	25.12
SIMMERING-CORY INC	CODE UPDATE PROJECT DOWN PAY	1,500.00
SPILLVILLE PUBLIC LIBRARY	BOOKS	5.00
SPRAYER SPECIALTIES INC	PUMP FOR SPRAYER	272.63
STAR EQUIPMENT LTD	TRAIL - SKID LOADER	3,361.26
SYNCB/AMAZON	PARKS EQUIPMENT	1,486.70
THE HARTFORD	LIFE & DISABILITY	284.12
THE HARTFORD	LIFE AND DISABILITY	186.32
TREAS - ST OF IA SALES TX	NOVEMBER 2018 WET	1,748.00
TREAS - STATE OF IOWA W/H	STATE TAX	1,206.00
UNION PUBLIC LIBRARY	BOOKS	22.00
US POSTMASTER	STAMPS X 6 ROLLS	524.19
UTILITY EQUIPMENT CO	SUPPLIES FOR WA MAIN BREAK	900.00
VAN METER BOYS BASKETBALL	REFEREE YOUTH BASKETBALL	150.00
VAN METER GIRLS BASKETBAL	REFEREE YOUTH BASKETBALL	450.00
VERIZON WIRELESS	CELL PHONE CHARGES	583.14
VETERANS RECEPTION CENTER	2018 WINTER MARKET	675.00
WASTE CONNECTIONS	GARBAGE CONTRACT	7,654.47
WAUKEE HARDWARE & RENT IT	STAPLES	4.49
**** PAID TOTAL ****		123,017.15
**** SCHED TOTAL ****		
***** REPORT TOTAL *****		123,017.15

c. December Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	25,513.41	105,264.50
FARMERS MARKET	1,350.00	100.50
PARK OPERATIONS	2,597.42	50,987.69
ROAD USE TAX	11,532.60	17,828.40
EMPLOYEE BENEFITS	3,500.56	5,001.70
EMERGENCY FUND	305.93	0.00
LOCAL OPTION SALES TAX	13,736.49	0.00
TIF – CR ESTATES	1,533.55	150,000.00
TIF – WH PINES SUBDIVISION	1,059.22	0.00

TIF ORIGINAL	10,103.64	0.00
LIBRARY TRUST FUND	49,119.00	6,531.61
VM COMMUNITY BETTERMENT	0.00	45.00
DEBT SERVICES	2,736.52	5,935.00
WATER	33,217.56	25,885.83
SEWER	17,976.39	6,903.00
*****REPORT TOTAL*****	174,302.29	374,483.23

d. Employee Wage Report

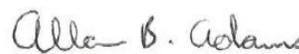
MICHAEL D ABBOTT	\$33,877.48
ALLAN B ADAMS	\$4,000.00
PATRICK R ALEXANDER	\$1,321.75
JACOB R ANDERSON	\$43,038.48
GARRETT O BALDWIN	\$5,935.00
JENNIFER A BITTNER	\$10,252.61
KALEB J BOOGE	\$1,247.50
CHRISTOPHER D BOSWELL	\$5.00
MICHAEL A BROWN	\$180.00
JONATHAN BRUEN	\$1,200.00
DARREN CAPPS	\$100.00
ROBERT CARR	\$20.00
ADAM J COYLE	\$500.00
WILLIAM J DAGGETT	\$62,496.46
KARI R DAVIS	\$30.00
ANTHONY C DOREMUS	\$55.00
JERMEY FELDMAN	\$800.00
JUSTIN B FYFE	\$45.00
JULIAN M GIBSON	\$5.00
CRAIG M GREER	\$40,289.21
DAVID A HERMAN	\$64,873.07
JOSEPH E HERMAN	\$500.00
TANNER KRUM	\$10.00
ADAM N LAMOUREUX	\$500.00
SUZANNE K LINDAMAN	\$39,650.25
LYNDON LYON	\$1,000.00
STEVEN L MEYER	\$500.00
KYLE J MICHEL	\$33,400.00
MICHAEL PETERSON	\$510.00
JACOB W PLEGGENKUHLE	\$598.50
TODD A POLLARD	\$395.00
CHRISTI A POWER	\$5.00
CHRISTOPHER POWER	\$75.00
KEVIN REISSETTER	\$1,436.00
DASHEL A ROSS	\$230.00
KIMBERLY SACKER	\$1,000.00
JEFFREY A SEILER	\$4,311.00
OWEN M STUMP	\$500.00
ELIZABETH THOMPSON	\$54,110.10
SAMUEL R THOMPSON	\$417.50
TOTAL EMPLOYEE WAGES	\$409,419.91

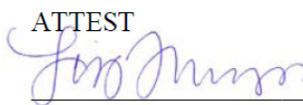
e. Annual Appointments

- i. City Administrator – Kyle Michel
- ii. City Clerk – Liz Thompson
- iii. City Attorney – John Fatino Whitfield & Eddy
- iv. City Engineer – Bob Veenstra Jr, Veenstra & Kimm
- v. Public Works Director – David Herman
- vi. Public Safety Director/Police Chief – William Daggett
- vii. Fire Chief – Todd Pollard

Lyon moved supported Sacker by to approve the consent agenda. Passed unanimously.

- 8) Tax Abatement Applications:
 - a. Tax Abatement Application for 409 Wilson Street – Commercial
 - b. Tax Abatement Application for 2650 Long Avenue
 - c. Tax Abatement Application for 5035 Bulldog Avenue
 - d. Tax Abatement Application for 29435 Hickory Lodge Drive
- 9) Matt Heckman and Doug Mandernach were present to present a proposal for Matt Heckman’s property. Discussion ensued and Council asked questions of Matt, City Engineer, and Mr. Mandernach. No action was taken
- 10) Resolution 2019-01 Executing Contract Between the City of Van Meter and Jay Olson, RE: Recreation Programming. Coyle moved supported by Meyer to approve. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 11) Resolution 2019-02 Making Appointments to the Des Moines MPO. Lyon moved supported by Sacker to approve. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 12) Discussion and Action Regarding Council Liaison/Committee Assignments. Lyon moved supported by Meyer to approve. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 13) Administrator Michel updated the council on the Crestview Water Service Lines and answered questions regarding discussions with Gabus Development and the City’s legal counsel.
- 14) Closed Session to Discuss Real Estate Purchase or Sale Pursuant to Iowa Code Chapter 21.5 letter j
Sacker moved supported by Meyer to move to Closed Session. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously. Council entered Closed Session at 7:50 pm.
Sacker moved supported by Coyle to return to Open Session. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously. Council returned to Open Session at 8:33 pm.
- 15) Reserved for Action resulting from the Closed Session. Lyon moved supported by Sacker to direct the City Administrator to take necessary actions as discussed in Closed Session regarding the purchase or sale of property. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Meyer – YES. Motion passed unanimously.
- 16) Reports: Rec Coordinator Jay Olson gave a report on a change to sport registration services which would result in the City receiving a larger portion of the registration revenues. Olson also indicated the need for more gym space in the future due to an increased participation in youth sports.
- 17) Mayor Adams asked for a motion to adjourn. Lyon moved supported by Meyer. Passed unanimously. The meeting was adjourned at 8:55 pm.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk