

- 1) The Van Meter City Council met for a regular council meeting on Monday, February 11, 2019 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, and Lyn Lyon. Absent was Steve Meyer.

Staff present: City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, and Director of Public Safety Bill Daggett.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Sacker to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Ed and Natasha Watson addressed the council regarding letters from Service Line Warranties of America. SLWA offers optional coverage for covered water or sewer line repairs. They questioned the need for the warranty in their neighborhood located in an older section of town. After a brief discussion, they were satisfied with the information they were given. They remained for the rest of the meeting.
- 7) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the January 11, 2019 City Council meeting.
  - b. February Claims list

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	WATER CHEMICALS	586.80
AETNA	GROUP HEALTH INSURANCE	1,476.49
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	55.00
AMERICAN WATER WORKS ASSOC	MEMBERSHIPO 4/2019-3/2020	90.00
ARNOLD MOTOR SUPPLY	OIL/FILTER PW 2018 FORD F250	56.69
CARTER CONSTRUCTION GROUP LLC	WA MAIN REPAIR MAIN ST & HAZEL	1,250.00
CASEY'S GENERAL STORE	PD GAS	1,084.31
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	249.87
CULLIGAN	COOLER RENTAL/SHOP SOFTENER	42.80
D&K PRODUCTS	LAGOON LIMESTONE	68.00
DALLAS CO SHERIFFS OFFICE	NEW WORLD MODULE	998.25
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	480.47
DEMCO	LIBRARY SUPPLIES	449.74
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	4,240.47
EFTPS	FED/FICA TAX	3,391.12
ELECTRONIC ENGINEERING	PREVIOUS BALANCE	43.00
FORTE		38.21
FORTE		125.12
FRED SCHIMMELS	FD TIRE PURCHASE/INSTALL	956.00
GALLS LLC	PD UNIFORM ITEMS	845.57
GIS BENEFITS	EMPLOYEE DENTAL/VISION	134.76
GIS BENEFITS	EMPLOYEE DENTAL/VISION	518.22
GREATER DM PARTNERSHIP	2022 INVESTOR COMMITMENT YR 2	1,000.00
HEARTLAND COOP	WATER SHED LP	126.62
IACP	MEMBERSHIP YEAR 2019	210.00
EMERGENCY SERVICE MARKETING	FIVE YEAR TERM	660.00
IMFOA	2019/20 DUES	100.00
INTERSTATE ALL BATTERY CENTER	FD BATTERIES	36.50
IOWA CENTRAL COMM COLLEGE	DAVIS FIRE TRAINING	110.00
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM INVOICE	300.00

IOWA SOCCER ASSOCIATION	PLAYER AND COACH FEES	920.50
IPERS	PROTECT IPERS	2,485.73
ISG GROUP INC	PHASE 1 FACILITY PLANNING	500.00
JAY OLSON	REC PROGRAMMING SERVICES	1,750.00
JOHNSON CONTROL	QRTLTY BILLING PD/FD SECURITY	138.00
JUNGMANN CORPORATION	ICE CONTROL SAND	696.54
KIMBERLY KNAPP	2019 WEBSITE HOSTING	120.00
LAURA KUNKEL	CLEANING SERVICES	125.00
LOWE'S	SHOP EXPENSES/TRAIL SIGN	257.36
MATHESON TRI GAS INC	OXYGEN	93.54
MEDIACOM	INTERNET SERVICES	276.90
METERING & TECHNOLOGY SOLUTION	METER PARTS	1,645.92
MIDAMERICAN ENERGY	GAS/ELEC	3,019.90
MITEL	PHONE SERVICES	255.78
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT	489.57
OFFICE DEPOT	OFFICE SUPPLIES	204.52
SOUTHERN IA COUNCIL OF GOV	FY20 MEMBERSHIP DUES	2,153.92
STAR EQUIPMENT LTD	SKID LOADER RENTAL	3,060.00
STIVERS FORD	PD CAR REPAIRS	45.48
THE HARTFORD	LIFE AND DISABILITY INS	316.72
TREAS - ST OF IA SALES TX	4TH QRT WET/SALES TAX	2,054.00
TREAS - ST OF IA SALES TX	4TH QRT 2018 SALES TAX	6,029.91
TREAS - STATE OF IOWA W/H	STATE TAX	601.00
UNITYPOINT CLINIC	2019 MUCCA MEMBERSHIP DUES	40.00
US POSTMASTER	FEB UT BILLS/NEWSLETTER POSTAG	238.00
UTILITY EQUIPMENT CO	REPAIR CLAMPS	729.64
VEENSTRA & KIMM INC	DEC 2018 BUILDING PERMITS	2,844.00
VERIZON WIRELESS	PD CELL CHARGES	583.14
WASTE CONNECTIONS	GARBAGE CONTRACT	7,707.87
WELLS FARGO CC	PD CREDIT CARD EXPENSES	1,789.55
WELLS FARGO CC	NEST CAMERAS	992.10
WEST BEND PUBLIC LIB	BOOK(S)	30.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	3,398.00
<b>**** PAID TOTAL ****</b>		<b>22,666.85</b>
<b>**** SCHED TOTAL ****</b>		<b>42,674.75</b>
<b>***** REPORT TOTAL *****</b>		<b>65,341.60</b>

c. January Financial Statement:

FUND	RECEIVED	DISBURSED
GENERAL	25,080.06	30,352.94
FARMERS MARKET	.00	675.00
PARK OPERATIONS	13,783.43	14,751.47
GAS/ELEC FRANCHISE FEE	12,069.09	.00
ROAD USE TAX	11,085.27	13,109.05
EMPLOYEE BENEFITS	323.96	4,999.78
EMERGENCY FUND	28.31	.00
LOCAL OPTION SALES TAX	13,736.49	.00
TIF – CR ESTATES	77.22	.00
TIF – WH PINES SUBDIVISION	1,759.25	.00
LIBRARY TRUST FUND	96.84	4,579.84
VM COMMUNITY BETTERMENT	.00	45.00
DEBT SERVICES	292.13	.00
WATER	35,324.79	13,379.68
SEWER	16,636.97	7,595.62
<b>*****REPORT TOTAL*****</b>	<b>130,293.81</b>	<b>89,488.38</b>

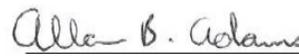
d. Resolution 2019-03 to Participate in SICOG

e. Resolution 2019-04 appointing Michael Brown as a reserve police officer.

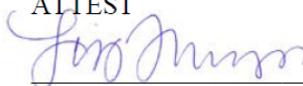
f. Resolution 2019-05 to Transfer Funds

Sacker moved supported by Lyon to approve the consent agenda. Passed unanimously.

- 8) Resolution 2019-07 Regarding Joint Water Supply Evaluation Agreement between Van Meter, Waukee and West Des Moines to participate in cost share for a treatment plan supply evaluation tasks 5 & 6. The council agreed to continue participation. Sacker moved supported by Herman to adopt. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES. Motion passed unanimously.
- 9) Staff presented proposed budgets to council. There was discussion regarding the city IT vendor and services to include website updates. Other technology needs presented were an updated or new metering service for Public Works, technology needs for the public computers at the library and the various needs for Public Safety. Other needs cited by Public Safety was a request for a new police vehicle. Discussion ensued regarding leasing or buying. No other significant purchases were considered. Discussion ended. No action necessary.
- 10) Resolution 2019-06 Setting Date for Public Hearing on Proposed FY2020 Budget. Lyon moved supported by Herman to set a public hearing Monday, March 11, 2019 during the next regular city council meeting. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Lyon – YES; Motion passed unanimously.
- 11) Reports: Staff presented during the meeting. Sacker reported the last park board meeting was held and future projects discussed.
- 12) Mayor Adams asked for a motion to adjourn. Sacker moved supported by Lyon. Passed unanimously. The meeting was adjourned at 8:30 pm.

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk