



## **City Council Regular**

### **Business Meetings**

Van Meter United Methodist Church  
100 Hazel St, Van Meter, IA 50261

**Joe Herman, Mayor**

### **Council Members**

**Travis Brott, Mayor Pro Tem**

**Joel Akers**

**Jason Barney**

**Joe Lake**

**Jarin Young**

### **City Staff**

Liz Faust, City Administrator

Travis Cooke, City Clerk

Drew McCombs, Public Works Director

Sam Chia, Parks & Rec Director

Jonatha Basye, Library Director

Michael Brown, Police Chief

Mark Schmitt, Fire Chief

John Fatino, Whitfield & Eddy, PLC

Randy Johnson, Veenstra & Kimm, Inc.

## **City Council Workshop**

**6:15pm**

**Monday, January 26, 2026**

Van Meter United Methodist Church

100 Hazel St, Van Meter, IA 50261

*The City of Van Meter is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the City Clerk's office at least 48 hours in advance, at 515-996-2644 or [info@vanmeteria.gov](mailto:info@vanmeteria.gov) to have accommodations provided.*

## **MEETING AGENDA:**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Discussion and Possible Action: FY25 Proposed Audit Journal Entries**
- 4. Discussion: FY27 Preliminary Budget**
- 5. Discussion and Possible Action: City Administrator Employment Agreement**
- 6. Adjournment**

Posted: Thursday, January 22, 2026

# Agenda Item #1

## Call to Order

Mayor: *The time is 6:15pm on Monday, January 26, 2026.*

*I hereby call this meeting of the Van Meter City Council to order.*

# Agenda Item #2

## Approval of the Agenda

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

*Mayor: Do I hear a motion to approve the agenda?*

City Councilmember: \_\_\_\_\_ ***So moved.***

City Councilmember: \_\_\_\_\_ ***Second.***

***Mayor: Roll Call Please.***

**City Clerk:** Akers \_\_\_\_\_ Brott \_\_\_\_\_ Barney \_\_\_\_\_ Lake \_\_\_\_\_ Young \_\_\_\_\_

***Mayor: The agenda is adopted.***

# Agenda Item #3

## Resolution #2026-8 Approving Balance Transfers FY25 Proposed Audit Journal Entries

Submitted for: ACTION

Recommendation: APPROVAL

Summary:

It is necessary to make transfers to complete the FY25 Audit.

Mayor: *Does the City Council wish to discuss Resolution #2026-8 separately? If not, I would entertain a motion to Adopt Resolution #2026-8 as presented.*

City Councilmember: \_\_\_\_\_ *So moved.*

City Councilmember: \_\_\_\_\_ *Second.*

Mayor: *Roll Call Please.*

City Clerk: Akers \_\_\_\_\_ Brott \_\_\_\_\_ Barney \_\_\_\_\_ Lake \_\_\_\_\_ Young \_\_\_\_\_

Mayor: *Resolution #2026-8 is adopted.*

## **Resolution # 2026-8**

### **A Resolution to Transfer Funds**

**WHEREAS**, the fund balance transfers require a Resolution of Council prior to journal entries being made; now

**THEREFORE**, be it resolved by the City Council of the City of Van Meter, Iowa that:

The City Administrator is hereby directed to make the necessary proposed audit journal entries to execute the following fund balance transfers:

**See Attachment**

**PASSED AND APPROVED** this 26<sup>th</sup> Day of January 2026.

---

Joe Herman, Mayor

**ATTEST:**

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Larain Climer, Deputy Clerk

Client: **01778 - City of Van Meter, Iowa**  
Engagement: **AUD - 2025 City of Van Meter**  
Period Ending: **6/30/2025**  
Trial Balance: **3001 - Government Fund Trial Balance**  
Workpaper: **3705 - Adjusting Journal Entries**  
Fund Level: **All**  
Index: **All**

Account	Description	Debit	Credit
<b>Adjusting Journal Entries</b>			
<b>Adjusting Journal Entries JE # 2</b>			
To eliminate payables and address beginning balances			
001-050-2122	STATE W/H PAYABLE	6,417.00	
001-050-3950	FUND BALANCE	3,608.00	
110-050-2122	STATE W/H PAYABLE	258.00	
110-050-3950	FUND BALANCE	1,545.00	
112-050-3950	FUND BALANCE	619.00	
125-050-3950	FUND BALANCE	33.00	
181-050-3950	FUND BALANCE	8.00	
182-910-6910	TRANSFERS OUT	7,830.00	
325-910-6910	Transfer Out	15,851.00	
330-050-3950	FUND BALANCE	15,851.00	
335-750-6490	OTHER PROFESSIONAL SERV	574.00	
500-050-3950	FUND BALANCE	4.00	
600-050-2122	STATE W/H PAYABLE	94.00	
610-050-3950	FUND BALANCE	1,395.00	
001-910-4830	TRANSFERS IN		7,830.00
001-9999	ROUNDING ADJUSTMENT		2,195.00
110-9999	ROUNDING		1,803.00
112-9999	ROUNDING ADJUSTMENT		619.00
125-9999	ROUNDING ADJUSTMENT		33.00
181-9999	ROUNDING ADJUSTMENT		8.00
182-050-2122	STATE W/H PAYABLE		13.00
182-050-3950	FUND BALANCE		7,817.00
325-050-3950	FUND BALANCE		13,790.00
325-9999	ROUNDING ADJUSTMENT		2,061.00
330-910-4830	TRANSFER IN		15,851.00
335-050-3950	FUND BALANCE		574.00
500-9999	ROUNDING ADJUSTMENT		4.00
600-9999	ROUNDING ADJUSTMENT		94.00
610-050-2122	STATE W/H PAYABLE		124.00
610-9999	ROUNDING ADJUSTMENT		1,271.00
182-9999	Rounding Adjustment		
<b>Total</b>		<b>54,087.00</b>	<b>54,087.00</b>

#### Adjusting Journal Entries JE # 3

To clean-up closure of funds

001-910-4830	TRANSFERS IN	1,839.00	
051-000-1110	CHECKING - LIBRARY BUILDING	1,639.00	
500-000-1110	CHECKING - PERPETUAL CARE	200.00	
001-000-1110	CHECKING - GENERAL		1,839.00
051-910-6910	TRANSFERS OUT		1,639.00
500-910-6910	TRANSFERS OUT		200.00
<b>Total</b>		<b>3,678.00</b>	<b>3,678.00</b>

#### Adjusting Journal Entries JE # 4

To adjust IPAIT reallocation to eliminate account balances

001-910-4830	TRANSFERS IN	1,977.00	
049-000-1150	IPAIT	676.00	
051-000-1150	IPAIT	21.00	
054-000-1150	IPAIT	99.00	
057-000-1150	IPAIT	53.00	
125-000-1160	SAVINGS/CD'S	146.00	
180-000-1150	IPAIT	362.00	
500-000-1150	IPAIT	160.00	
612-000-1150	IPAIT	606.00	
001-000-1150	IPAIT - GENERAL		1,977.00
049-910-6910	TRANSFERS OUT		676.00
051-910-6910	TRANSFERS OUT		21.00
054-910-6910	TRANSFERS OUT		99.00
057-910-6910	TRANSFERS OUT		53.00
125-000-1110	CHECKING - TIF GENERAL		146.00
180-910-6910	TRANSFERS OUT		362.00
500-910-6910	TRANSFERS OUT		160.00
612-910-6910	TRANSFERS OUT		606.00
<b>Total</b>		<b>4,100.00</b>	<b>4,100.00</b>

**Adjusting Journal Entries JE # 5**

To correct employee benefit levy entries

001-410-6150	GROUP INSURANCE	84.00	
001-910-6910	TRANSFERS OUT	3,010.00	
112-110-6110	FICA - CITY PORTION	640.00	
112-110-6130	IPERS - CITY PORTION	784.00	
112-110-6150	GROUP INSURANCE	30.00	
112-150-6110	FICA - CITY PORTION	36.00	
112-150-6130	IPERS - CITY PORTION	43.00	
112-160-6110	FICA - CITY PORTION	4.00	
112-160-6130	IPERS - CITY PORTION	5.00	
112-210-6110	FICA - CITY PORTION	202.00	
112-250-6110	FICA	12.00	
112-250-6130	IPERS	15.00	
112-410-6110	FICA - CITY PORTION	215.00	
112-410-6130	IPERS - CITY PORTION	256.00	
112-440-6110	FICA	146.00	
112-440-6130	IPERS	180.00	
112-620-6110	FICA - CITY PORTION	235.00	
112-620-6130	IPERS - CITY PORTION	291.00	
001-110-6110	FICA		640.00
001-110-6130	IPERS		784.00
001-110-6150	GROUP INSURANCE		30.00
001-150-6110	FICA		36.00
001-150-6130	IPERS		43.00
001-160-6110	FICA		4.00
001-160-6130	IPERS		5.00
001-210-6110	FICA		202.00
001-250-6110	FICA		12.00
001-250-6130	IPERS		15.00
001-410-6110	FICA		215.00
001-410-6130	IPERS		256.00
001-440-6130	IPERS		180.00
001-440-6130	IPERS		146.00
001-620-6110	FICA		235.00
001-620-6130	IPERS		291.00
112-410-6150	GROUP INSURANCE		84.00
112-910-4830	TRANSFERS IN		3,010.00

<b>Total</b>	<b>6,188.00</b>	<b>6,188.00</b>
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**Adjusting Journal Entries JE # 6**

To reclassify proceeds from debt out of GF misc. revenue and into water fund debt proceeds

001-750-4795	OTHER MISCELLANEOUS REV	13,702.00	
001-950-4715	MISC REFUNDS/REBATES	13,059.00	
600-000-1110	CHECKING - WATER	26,761.00	
001-000-1110	CHECKING - GENERAL		26,761.00
600-910-4820	DEBT PROCEEDS		26,761.00
<b>Total</b>		<b>53,522.00</b>	<b>53,522.00</b>

**Adjusting Journal Entries JE # 9**

To eliminate negative expenses

001-910-4830	TRANSFERS IN	3,321.00	
001-910-6910	TRANSFERS OUT	758.00	
110-210-6761	CAP OUTLAY - STREETS	3,321.00	
182-410-6419	TECHNOLOGY	758.00	
001-210-6310	BUILDING REPAIR/MAINT		3,321.00
001-410-6419	TECHNOLOGY		758.00
110-910-6910	TRANSFERS OUT		3,321.00
182-910-4830	TRANSFERS IN		758.00
<b>Total</b>		<b>8,158.00</b>	<b>8,158.00</b>

**Adjusting Journal Entries JE # 10**

DO NOT POST

To post component unit activity

199-1001	(DENMAN) CASH BALANCES	33,283.00	
199-6001	(DENMAN) EXPENSES	37,127.00	
199-3000	(DENMAN) FUND BALANCE		60,653.00
199-4001	(DENMAN) INTEREST		681.00
199-4002	(DENMAN) CONTRIBUTIONS		9,076.00
<b>Total</b>		<b>70,410.00</b>	<b>70,410.00</b>

**Adjusting Journal Entries JE # 11**

DO NOT POST

To report Library Foundation CU activity

198-6001	(AUDITOR) Van Meter Library Expense	68,810.00	
198-3000	(DENMAN) Fund Balance		68,810.00
<b>Total</b>		<b>68,810.00</b>	<b>68,810.00</b>

<b>Total Adjusting Journal Entries</b>	<b>268,953.00</b>	<b>268,953.00</b>
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<b>Total All Journal Entries</b>	<b>268,953.00</b>	<b>268,953.00</b>
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# Agenda Item #4

## Discussion: FY26 Budget

Submitted for: **Discussion**

The following documents are included:

- Example City Budget Timeline
- Insurance Budget
- Levy Rates
- Property Tax Summary
- Library FY27 Proposed Budget
- Fire EMS Proposed Budget
- Police Department Proposed Budget
- Budgeting for Sewer Lining Proposal

Department Heads may have additional supplemental information at the meeting. This is not the final budget and is subject to change.

City Engineer, Randy Johnson will be present to provide an updated CIP list to review with the new council members.

Recommendation:

Sample Language: *Motion to open discussion regarding FY27 budget.*

City Councilmember: \_\_\_\_\_ **So moved.**

City Councilmember: \_\_\_\_\_ **Second.**

Mayor: **Roll Call Please.**

City Clerk: Akers \_\_\_\_\_ Brott \_\_\_\_\_ Barney \_\_\_\_\_ Lake \_\_\_\_\_ Young \_\_\_\_\_

### **Example City Budget Process Calendar**

**The calendar is a general example of how to schedule your budget process. Please note the following:**

- Check with your local paper and document the official publication day of your newspaper and when they need your notice. This will allow you to plan accordingly so you can meet these tight deadlines.
- The dates are recommendations based on suggested “not later” dates. These dates reflect meeting the April 30 deadline providing for the possible dates of publications and hearings. Remember, notices must be published/posted not less than 10, not more than 20 days before the hearing date in the official city newspaper.
- You can publish your first notice ahead of the required property tax notice mailing BUT the hearing itself should not take place prior March 20th. We ask that you have your hearing on the property tax levy no earlier than March 25<sup>th</sup> to allow the mailings a chance to get to the citizens.

## Example Budget Process Calendar

### One Meeting a Month on First Tuesday

- |  |  |
|--|--|
| - Rollback released by Dept. of Revenue  | November 1                                   |
| - Budget forms released by Dept. of Management   | First Week of December                       |
| - Taxable Valuation entered into DOM valuation and budget system by County Auditors  | January 1                                    |
| - Gather budget requests from departments / stakeholders   | By January 1                                 |
| - Put together preliminary budget and hold budget workshops w/ City Council  | Jan 2 and/or Feb 6                           |
| - Set April 2 hearing date for the Property Tax Levy Hearing   | February 6 or March 5                        |
| - Create a proposed tax rate levy and set a public hearing date for the proposed property tax levy; enter these items into DOM software so they can be transferred to County Auditor's Office for required mailing | Not later than 4pm on March 5                |
| - Mailing of truth-in-taxation statements is completed by the County Auditor   | March 15                                     |
| - Publish / post notice of public hearing not less than 10, not more than 20 days prior to the date of the proposed levy rate public hearing   | Must be published between March 13 - 23      |
| - Hold Property Tax Levy Hearing – only item on the agenda for this meeting<br><b>The Property Tax Levy Hearing cannot be held before March 20<sup>th</sup>.</b>   | April 2                                      |
| - Set special meeting for April 23 public hearing date for the full budget adoption hearing at a second Meeting on April 2; must be a separate meeting from the Property Tax Levy Hearing                          | April 2                                      |
| - Publish notice of public hearing for the full budget adoption  | Must be published between April 3 -13        |
| - Hold public hearing on budget adoption and adopt the budget  | April 23                                     |
| - Submit budget in online system and to County Auditor   | Not later than close of business on April 30 |

## Example Budget Process Calendar

### Two Meetings a Month on First and Third Tuesday

- |  |  |
|--|--|
| - Rollback released by Dept. of Revenue  | November 1                                   |
| - Budget forms released by Dept. of Management   | First Week of December                       |
| - Taxable Valuation entered into DOM valuation and budget system by County Auditors  | January 1                                    |
| - Gather budget requests from departments / stakeholders   | By January 1                                 |
| - Put together preliminary budget and hold budget workshops w/ City Council  | Jan 2, Jan 16, Feb 6 and/or Feb 20           |
| - Set April 2 hearing date for the Property Tax Levy Hearing   | February 6 or Feb 20                         |
| - Create a proposed tax rate levy and set a public hearing date for the proposed property tax levy; enter these items into DOM software so they can be transferred to County Auditor's Office for required mailing | Not later than 4pm on March 5                |
| - Mailing of truth-in-taxation statements is completed by the County Auditor   | March 15                                     |
| - Publish / post notice of public hearing not less than 10, not more than 20 days prior to the date of the proposed levy rate public hearing   | Must be published between March 13 - 23      |
| - Hold Property Tax Levy Hearing – only item on the agenda for this meeting<br><b>The Property Tax Levy Hearing cannot be held before March 20<sup>th</sup>.</b>   | April 2                                      |
| - Set April 23 public hearing date for the full budget adoption hearing at a second Meeting on April 2; must be a separate meeting from the Property Tax Levy Hearing  | April 2                                      |
| - Publish notice of public hearing for the full budget adoption  | Must be published between April 3 -13        |
| - Hold special meeting or move April 16 meeting to April 23 public hearing on budget adoption and adopt the budget   | April 23                                     |
| - Submit budget in online system and to County Auditor   | Not later than close of business on April 30 |

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**FW: IAMU Safety Group Insurance Program - 2026 Budget Information**

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**From** Heith Hockenberry <hhockenberry@jesterinsurance.com>

**Date** Thu 11/20/2025 9:23 AM

**To** Elizabeth (Liz) Faust <lfaust@vanmeteria.gov>; Travis Cooke <tcooke@vanmeteria.gov>

**Cc** Emilee Cook <ecook@jesterinsurance.com>

Good Morning Liz and Travis,

As we near the end of the year I know you are beginning the FY27 budget planning process, so I wanted to get additional information to you. My recommendation is that you budget for an insurance expense of **\$102,000**. That is my best estimate at this time and would be about a 9% overall increase. The increase is higher than the below average because I anticipate your workers' compensation experience mod increasing due to the two claims in 2025 totaling \$19,170. It also includes roughly 5% additional premium to account for exposure increases (payroll, population, etc). Let me know if you have any questions. Thank you!

**Heith Hockenberry, AU, CIC**

Account Executive

Direct (515) 350-7666

Office (515) 243-2707

Cell (515) 802-4016

[www.jesterinsurance.com](http://www.jesterinsurance.com)



**For your protection, coverage cannot be bound or changed via voice mail, email, fax, or online via the agency's website, and is not effective until confirmed by a licensed agent from our office.**

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**From:** Heith Hockenberry

**Sent:** Thursday, November 13, 2025 3:57 PM

**Cc:** Bob Davidson <rdavidson@jesterinsurance.com>; DeJoode, Troy <tdejoode@iamu.org>; Algona MU-John Bilsten <jhbilsten@netamu.com>; Brad Honold <brad.honold@crmu.net>; Spencer MU-Steve Pick <steven.pick@smunet.net>

**Subject:** IAMU Safety Group Insurance Program - 2026 Budget Information

**Importance:** High

IAMU Safety Group Insurance Program Members,

As you begin budgeting for the next fiscal year, we would like to provide you with an important update regarding premium expectations for 2026. The IAMU Safety Group Insurance Program continues to see improved results and rate indications trending downward. As a result, **we are advising program members to anticipate an average premium increase of 4.5%-6% for the 2026/27 policy term.** This is the lowest anticipated increase in the last five years! The 2026/27 premium increase will largely be driven by Law Enforcement & Workers' Compensation

coverages. Please keep in mind your individual claim experience and exposure changes will also impact the renewal premium. We encourage you to evaluate deductible options with your local agent as a way to offset any premium increase.

We understand no program member wants to see their premiums increase, but we are pleased with the continued improvement of program results and downward trend of premium increases. We strive to ensure rates remain competitive for members, while continuing to provide the best-in-class coverage and service you have come to expect from the program.

Thank you for your continued support of the IAMU Safety Group Insurance Program.

**Heith Hockenberry, AU, CIC**

Account Executive

Direct (515) 350-7666

Office (515) 243-2707

Cell (515) 802-4016

[www.jesterinsurance.com](http://www.jesterinsurance.com)



For your protection, coverage cannot be bound or changed via voice mail, email, fax, or online via the agency's website, and is not effective until confirmed by a licensed agent from our office.

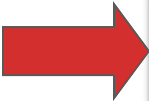
# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

## Highlighted Trends

### VAN METER

Select City or  
County:



Filter: VAN METER (1) ▾

#### Assessed Property

89.79%

Source: Iowa Department of Management, Local Government Valuation & Finance System

#### Inflation (Consumer Price Index)

24.14%

Source: U.S. Bureau of Labor Statistics, Consumer Price Index - Midwest, Series CUUS0200SA0.

#### Property Tax (Taxes Levied)

72.3%

Source: Iowa Department of Management, Local Government Valuation & Finance System

#### Population

35.40%

Source: U.S. Census Bureau, Population Estimates Program, Annual Population and Intercensal Estimates

## Cumulative Year-over-Year % Change



**Note:** Assessed Property and Property Tax metrics are based on fiscal year reporting where the reported year is based on the calendar year in which they ended. Inflation and Population metrics are based on calendar year. 2025 population data is not yet available.

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa.

[Community Comparison Dashboard](#)

Visit this link to compare two cities or counties on the key metrics found on the summary page



# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa.

Filter: VAN METER (1) ▼

Governor Reynolds has intentionally focused on making Iowa's state government more nimble, competitive, and accountable to the people it serves. To deliver meaningful property tax relief, that same standard of accountability must extend to local government.

This interactive dashboard provides a clear view of how your city and county are performing. Explore the data, understand the trends, ask informed questions, and make your voice heard.

Key data sets include:

- **Property Tax Summary:** A cumulative view of year-over-year changes in assessed valuations, property tax revenue, inflation, and population.
- **Economic & Demographic Indicators:** Median household income and population trends.
- **Revenue & Taxation:** Total revenue, property tax levies, assessed property valuations, and taxable property valuations
- **Expenditure Analysis:** Total local government expenditures

*Please note: Timeframes may vary across visualizations due to differences in data sources and reporting schedules (e.g., population, inflation, and property tax data). Each chart reflects the years for which reliable data are available.*

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

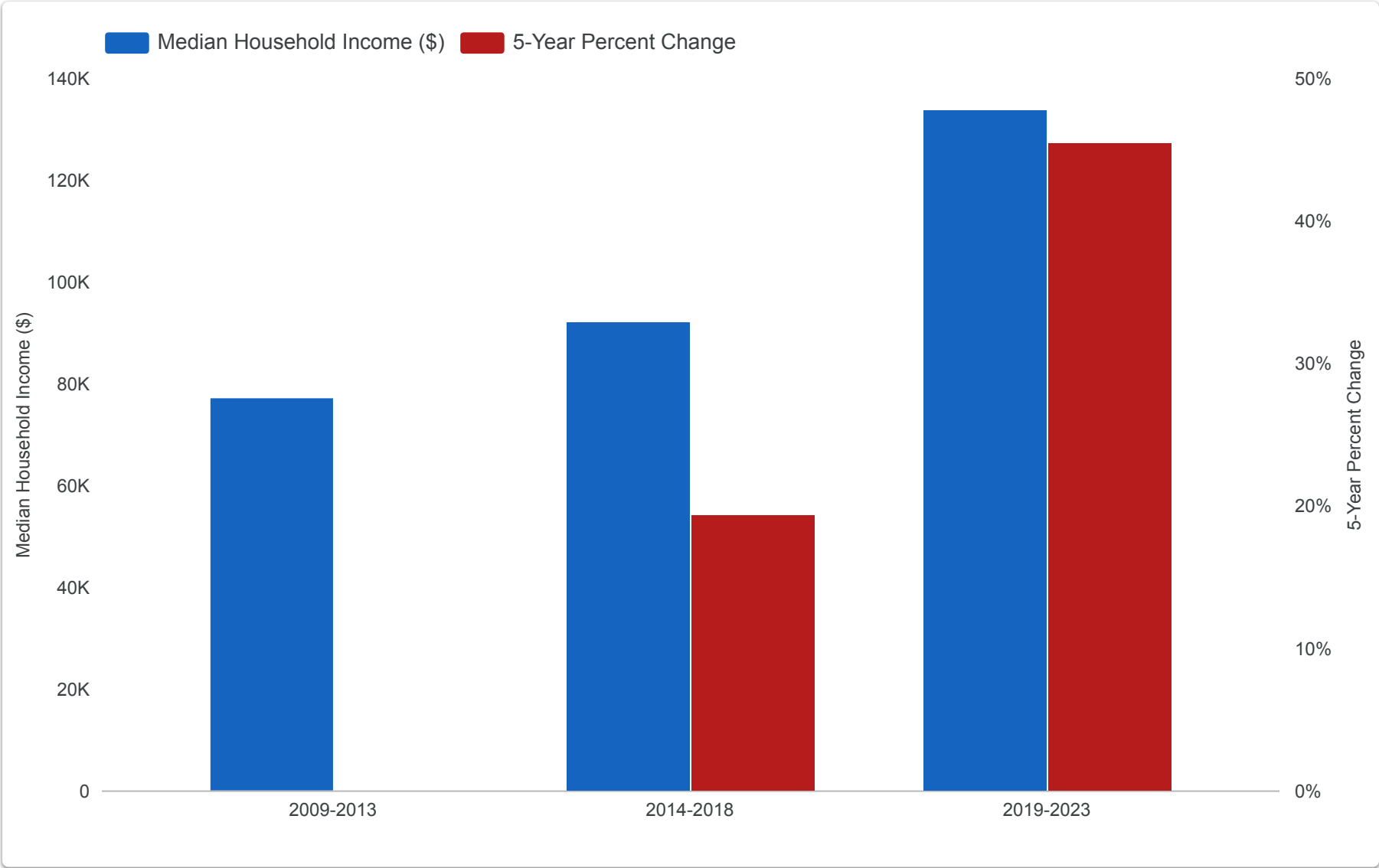
## Median Household Income

Median Household Income data sourced from American Community Survey data. These figures are updated annually in 5 year intervals. Sources: U.S. Census Bureau, American Community Survey, Five Year Estimates, Table B19013

Filter: VAN METER (1) ▾

VAN METER

Median Household Income (\$) and 5-Year Percent Change



Median Household Income  
**\$133,750**

Most Recent 5-Year % Change\*  
**45.4%**

Statewide Rank\*  
**4**

\*Associated with most current time period reported.

\*5-Year Percent Change calculates change compared to 5 years preceding the reported metric. (ie. 2019-2023 change is compared against 2014-2018.)

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

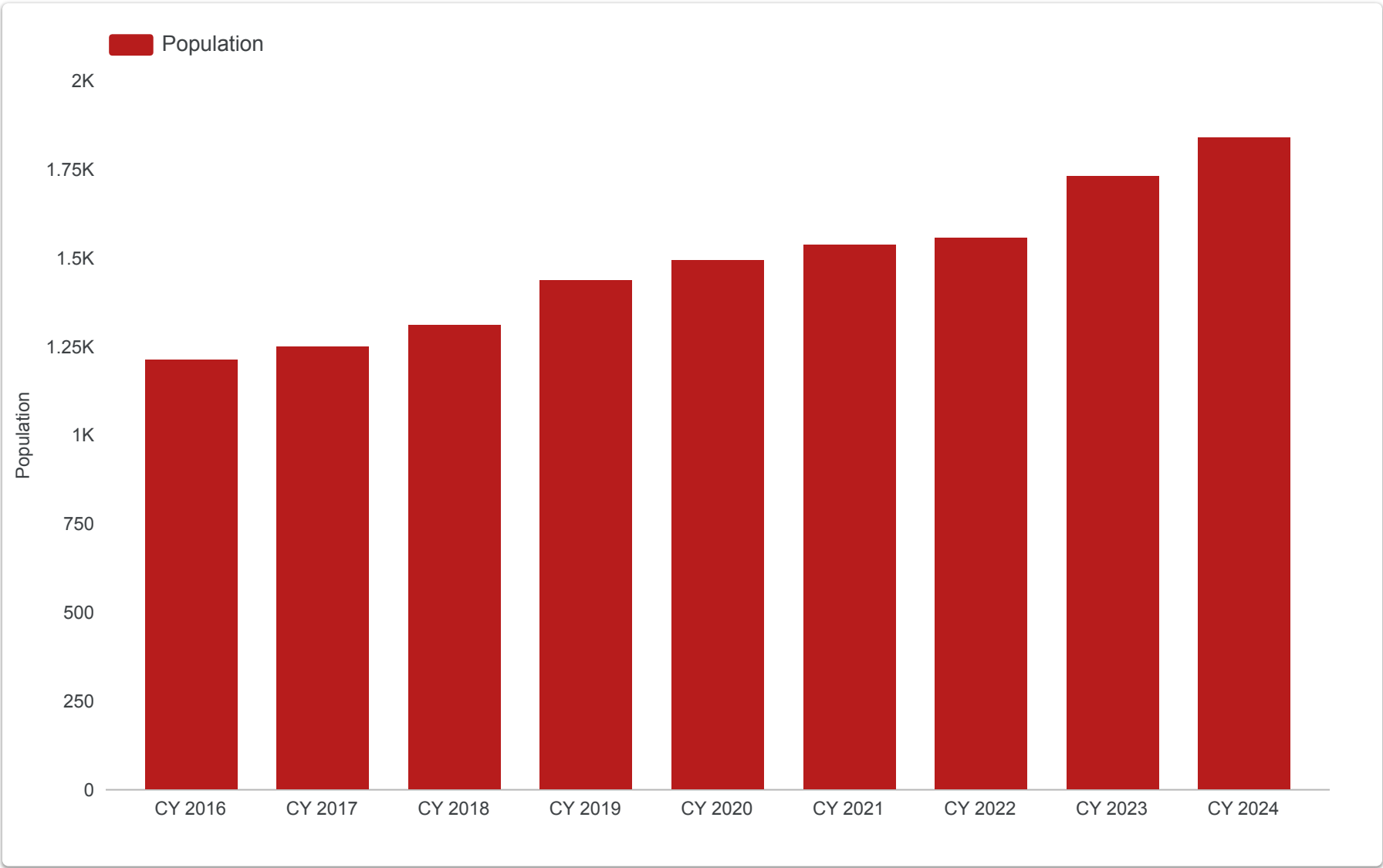
## Population Estimates

Source: U.S. Census Bureau, Population Estimates Program, Annual Population and Intercensal Estimates

Filter: VAN METER (1) ▾

VAN METER

### Population Totals



Total Population  
1,840

Most Recent 1-Year % Change  
6.36%

Statewide Rank\*  
178

\*Associated with most current time period reported.

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

## Expenditures

Source: Iowa Department of Management, Local Government Valuation & Finance System

Filter: VAN METER (1) ▾

VAN METER

FY 2026

Total Expenditures

\$21,527,565.00

1 year % Change

528.6%

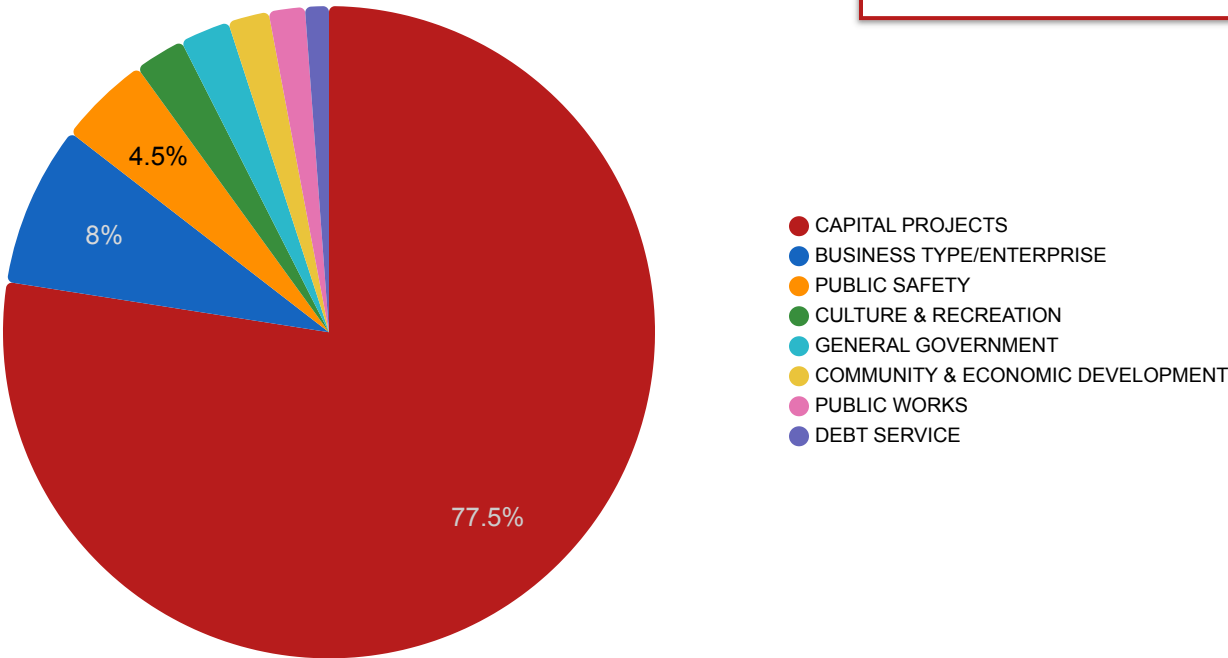
5 year % Change

894.7%

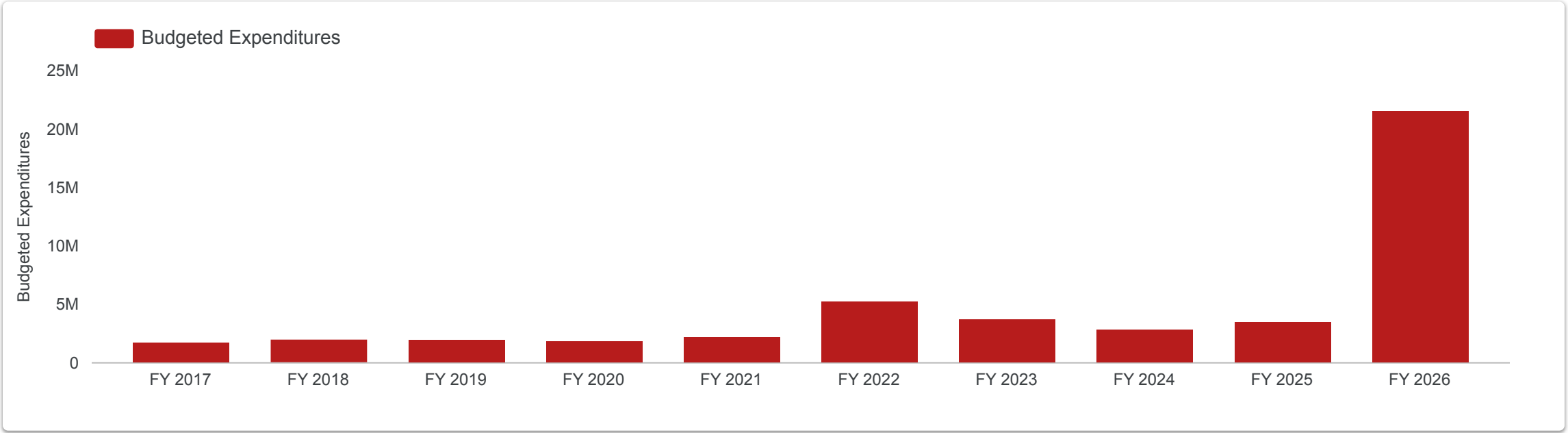
Statewide Rank\*

76

\*Associated with most current time period reported.



## Total Budgeted Expenditures



# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

## Property Tax Revenue

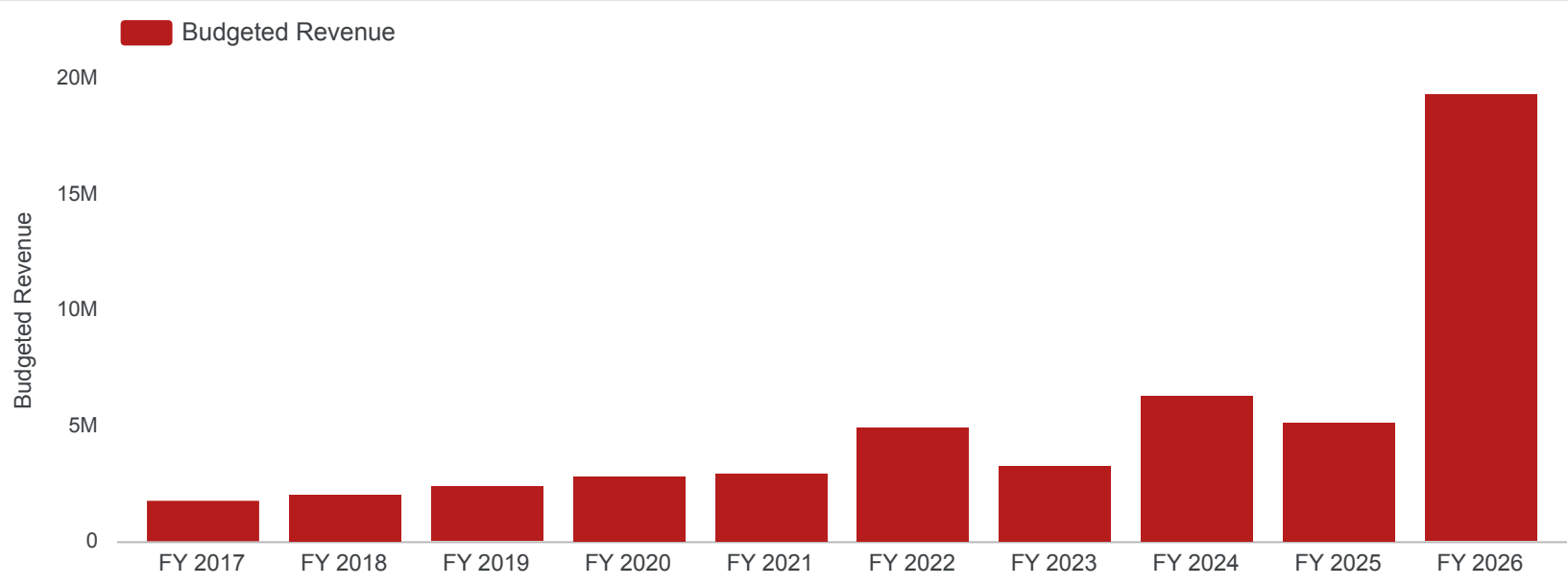
Source: Iowa Department of Management, Local Government Valuation & Finance System

Filter: VAN METER (1) ▾

VAN METER

FY 2026

Total Revenue Over Time



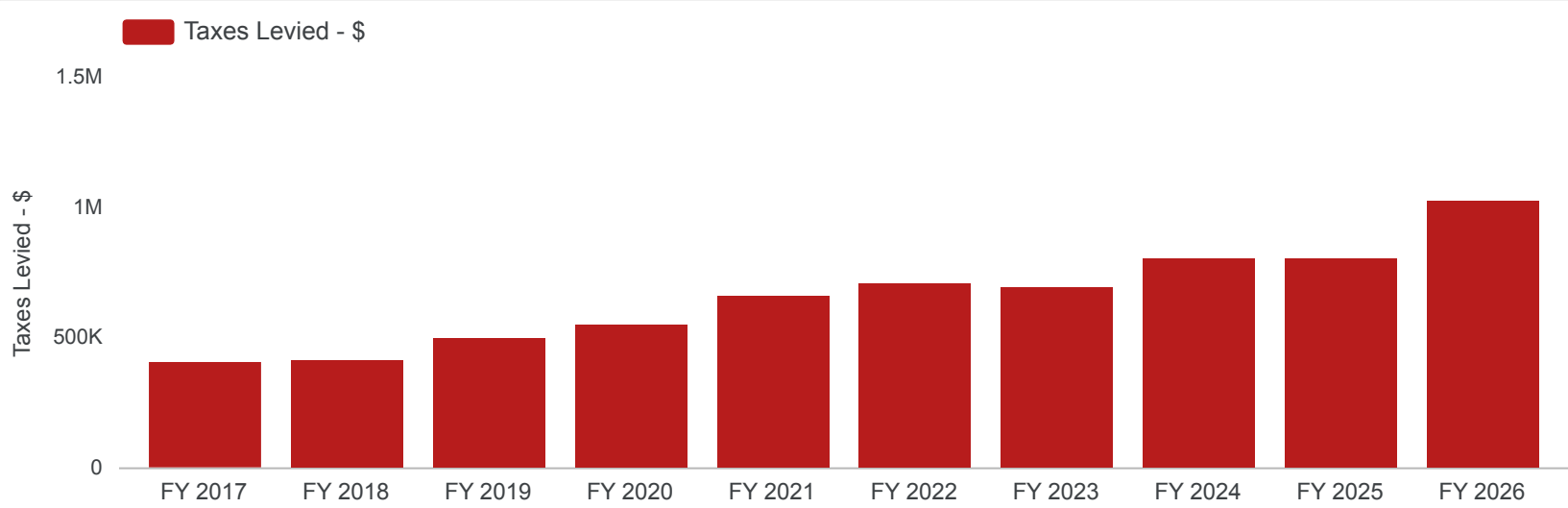
Total Revenue  
\$19,285,231

Revenue 1 YR % Change  
277.3%

Statewide Rank\*  
86

\*Associated with most current time period reported.

Taxes Levied on Property Over Time



Property Tax Revenue  
\$1,024,922

PTL 1 YR % Change  
27.8%

Statewide Rank\*  
179

\*Associated with most current time period reported.

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

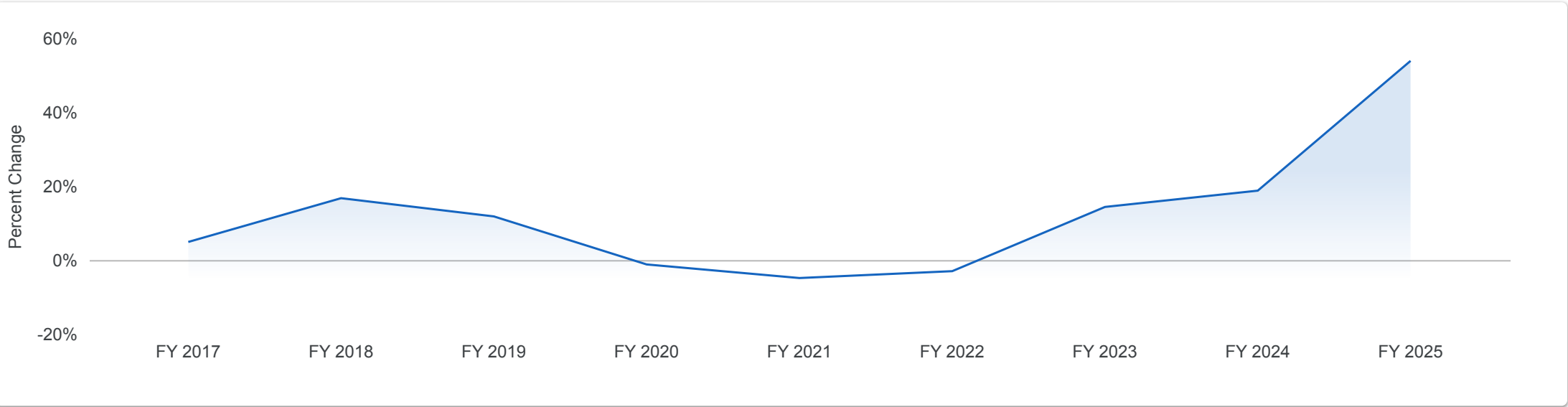
## Assessed Property Valuations

Source: Iowa Department of Management, Local Government Valuation & Finance System

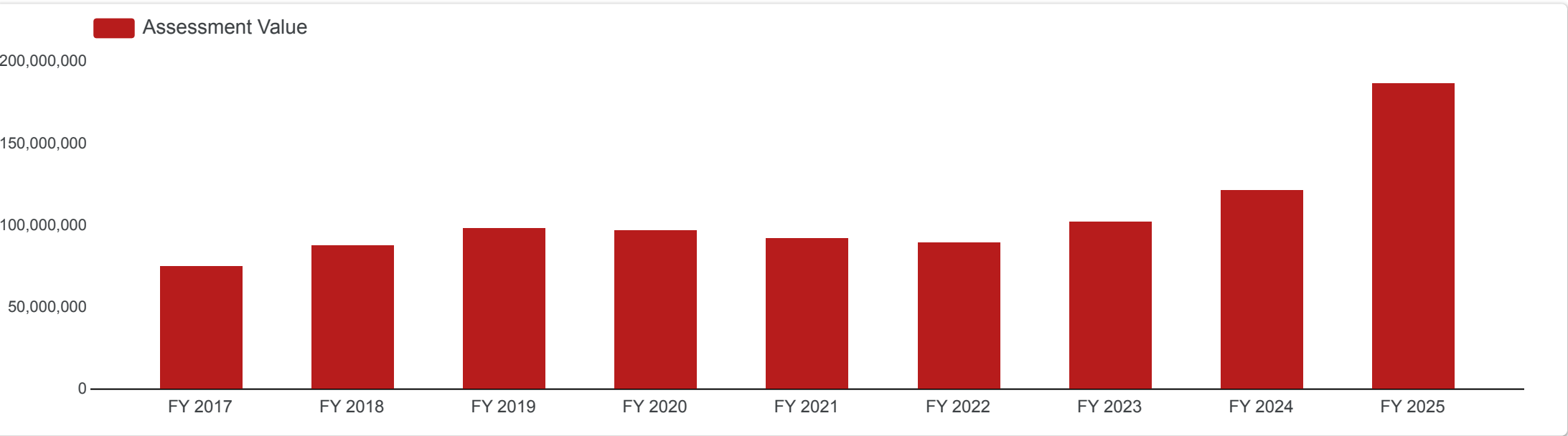
Filter: VAN METER (1) ▾

VAN METER

Year-Over-Year Percent Change Assessed Property Valuations



Assessed Property Valuations



# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

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Filter: VAN METER (1) ▾

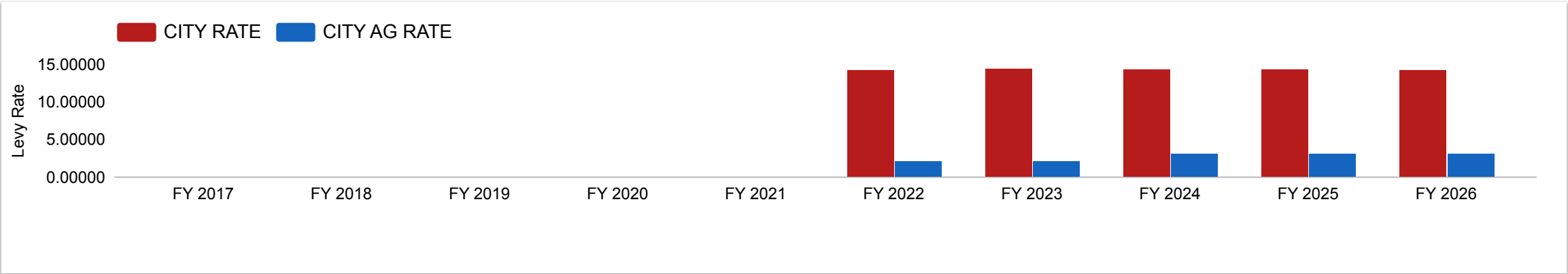
VAN METER

Year	CITY RATE	CITY AG RATE
FY 2026	14.16402	3.00375

## Levy Rates by Category

Year	Category	CITY RATE
FY 2026	GENERAL LEVY	7.88952
	DEBT SERVICE LEVY 76 10(6)	2.66367
	FICA IPERS (IF GENERAL FUND AT LEVY LIMIT)	1.53899
	LIABILITY PROPERTY SELF INSURANCE COSTS	1.16541
	OTHER EMPLOYEE BENEFITS	0.90643
	SUPPORT OF A LOCAL EMERG MGMT COMM	0.00000
	POLICE FIRE RETIREMENT	0.00000
	OPR MAINT PUBLICLY OWNED TRANSIT	0.00000
	AVIATION AUTHORITY (UNDER SEC 330A.15)	0.00000

## Levy Rates Over Time



# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa.

Filter: VAN METER (1) ▾

## At A Glance Look

Below we look at several metrics at a quick glance that includes statewide ranking, 1 Year % Change and 5 Year % Change. Cities/Counties can be selected in the top right corner of the pages. Statewide Rank is the relative rank for the city among other cities or county among other counties where the largest reported value for the metric is assigned Rank 1.

### VAN METER

Measurement	Statewide Rank	1 YR % Change	5 YR % Change
ASSESSED PROPERTY VALUATIONS	160	53.9%	92.9%
TAXABLE PROPERTY VALUATIONS	167	31.7%	50.4%
TOTAL REVENUE	86	277.3%	562.3%
TOTAL EXPENDITURES	76	528.6%	894.7%
TAXES LEVIED ON PROPERTY	179	27.8%	55.2%
MEDIAN HOUSEHOLD INCOME	4	-	45.4%
TOTAL POPULATION	178	6.4%	28.0%
PER CAPITA EXPENDITURES	16	528.6%	707.1%
CONSUMER PRICE INDEX	-	2.1%	23.6%



# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa.



Filter: VAN METER (1) ▼

## Glossary

Line item expenditures included in each category are listed below.  
Not every expenditure is used by every city.

**Business Type/Enterprise:** Electric Utility, Gas Utility, Sewer Utility, Stormwater Utility, Water Utility, Housing Authority, Landfill/Garage, Transit, Enterprise Capital Projects, Enterprise TIF Projects, Enterprise Debt Service, Airport, and Cable TV/Internet/Telephone

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**Public Safety:** Police Dept/Crime Prevention, Fire Dept, Building Inspections, Jail, Flood Control, Animal Control, Emergency Management, and Ambulance

**Community & Economic Development:** Community Beautification, Economic Development, Housing & Urban Renewal, Planning & Zoning, and TIF Rebates

**Public Works:** Roads/Bridges/Sidewalks, Traffic Control & Safety, Street Lighting, Street Cleaning, Highway Engineering, Parking - Meter & Off-Street, Snow Removal, Garbage (if not Enterprise), Airport (if not Enterprise)

**Culture & Recreation:** Library Services, Parks, Recreation, Cemetery, Museum/Band/Theater, Community Center, Zoo & Marina

**Health & Social Services:** Welfare Assistance, Community Mental Health, City Hospital, Payments to Private Hospitals, Water/Air/Mosquito Control, and Health Regulation & Inspection

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

## Highlighted Trends

### VAN METER

Select City or County: 

Filter: VAN METER (1) 

#### Assessed Property

89.79%

Source: Iowa Department of Management, Local Government Valuation & Finance System

#### Inflation (Consumer Price Index)

24.14%

Source: U.S. Bureau of Labor Statistics, Consumer Price Index - Midwest, Series CUUS0200SA0.

#### Property Tax (Taxes Levied)

72.3%

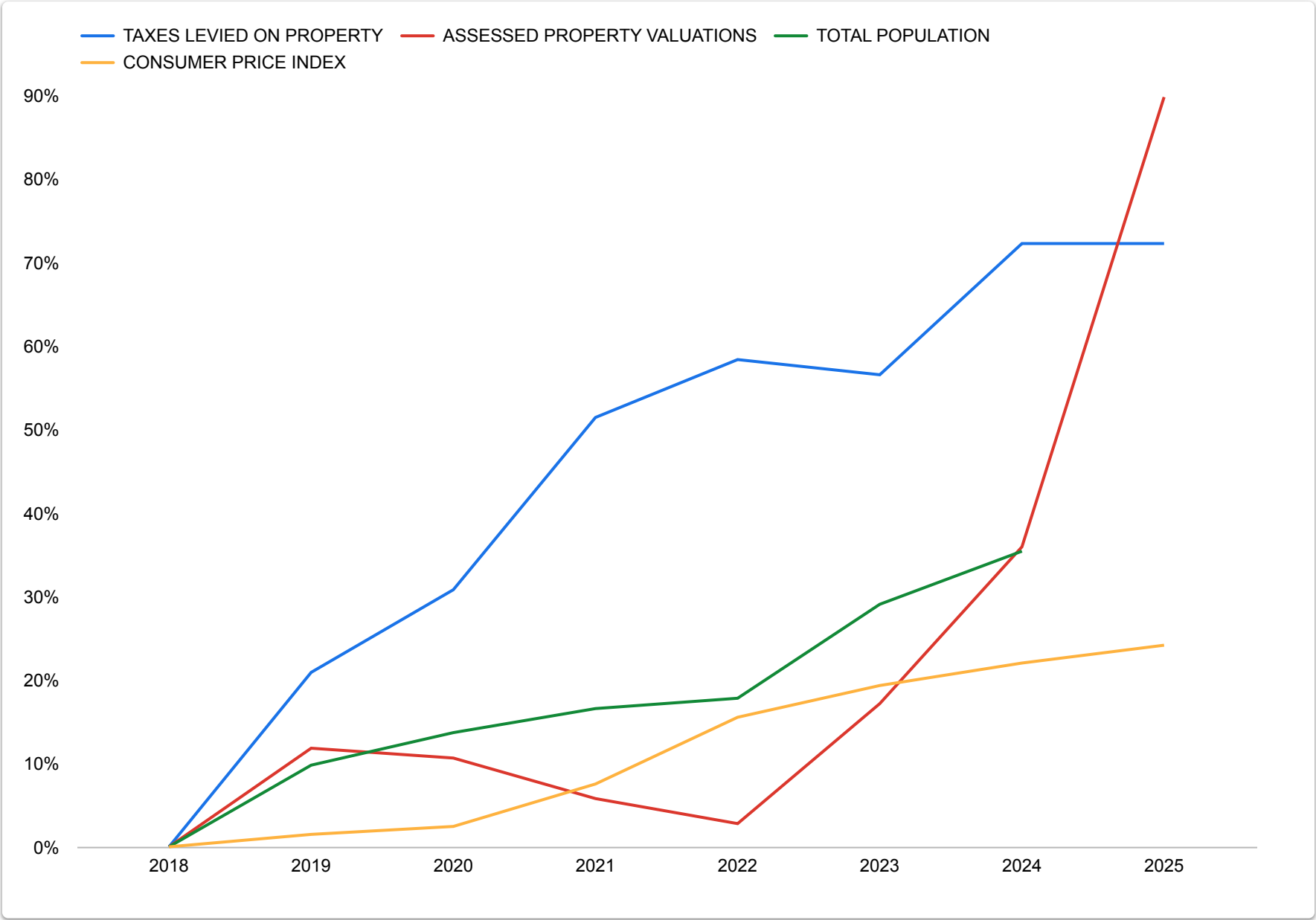
Source: Iowa Department of Management, Local Government Valuation & Finance System

#### Population

35.40%

Source: U.S. Census Bureau, Population Estimates Program, Annual Population and Intercensal Estimates

## Cumulative Year-over-Year % Change



**Note:** Assessed Property and Property Tax metrics are based on fiscal year reporting where the reported year is based on the calendar year in which they ended. Inflation and Population metrics are based on calendar year. 2025 population data is not yet available.

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa.

[Community Comparison Dashboard](#)

Visit this link to compare two cities or counties on the key metrics found on the summary page

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa.

Filter: VAN METER (1) ▼

Governor Reynolds has intentionally focused on making Iowa's state government more nimble, competitive, and accountable to the people it serves. To deliver meaningful property tax relief, that same standard of accountability must extend to local government.

This interactive dashboard provides a clear view of how your city and county are performing. Explore the data, understand the trends, ask informed questions, and make your voice heard.

Key data sets include:

- **Property Tax Summary:** A cumulative view of year-over-year changes in assessed valuations, property tax revenue, inflation, and population.
- **Economic & Demographic Indicators:** Median household income and population trends.
- **Revenue & Taxation:** Total revenue, property tax levies, assessed property valuations, and taxable property valuations
- **Expenditure Analysis:** Total local government expenditures

*Please note: Timeframes may vary across visualizations due to differences in data sources and reporting schedules (e.g., population, inflation, and property tax data). Each chart reflects the years for which reliable data are available.*

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

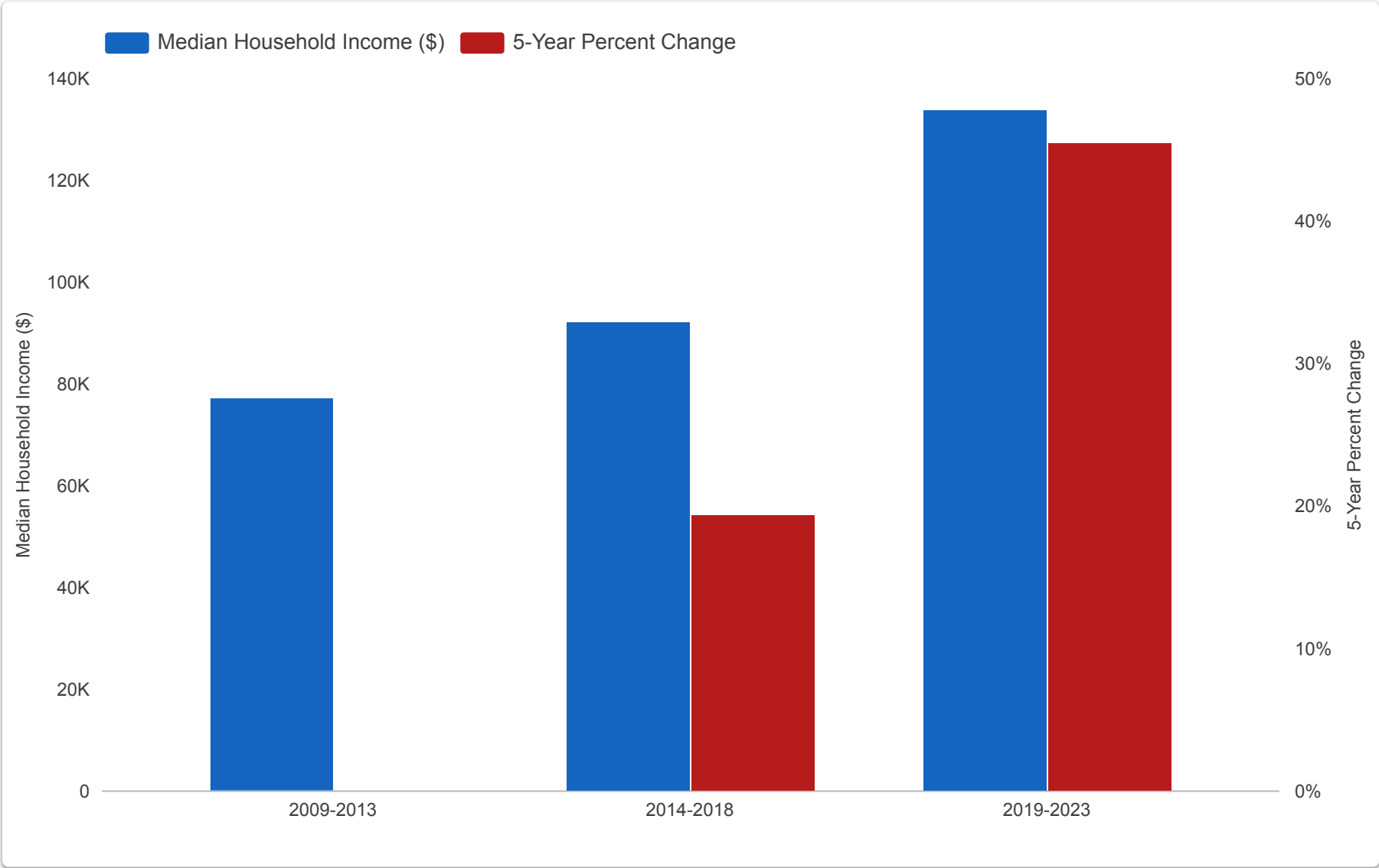
## Median Household Income

Median Household Income data sourced from American Community Survey data. These figures are updated annually in 5 year intervals. Sources: U.S. Census Bureau, American Community Survey, Five Year Estimates, Table B19013

Filter: VAN METER (1) ▾

VAN METER

Median Household Income (\$) and 5-Year Percent Change



Median Household Income  
**\$133,750**

Most Recent 5-Year % Change\*  
**45.4%**

Statewide Rank\*  
**4**

\*Associated with most current time period reported.

\*5-Year Percent Change calculates change compared to 5 years preceding the reported metric. (ie. 2019-2023 change is compared against 2014-2018.)

# State Property Tax Dashboard

This dashboard provides information on population, expenditures and tax levies for cities and counties in Iowa. The range of years for each chart is determined by the availability and reporting schedule of the source data.

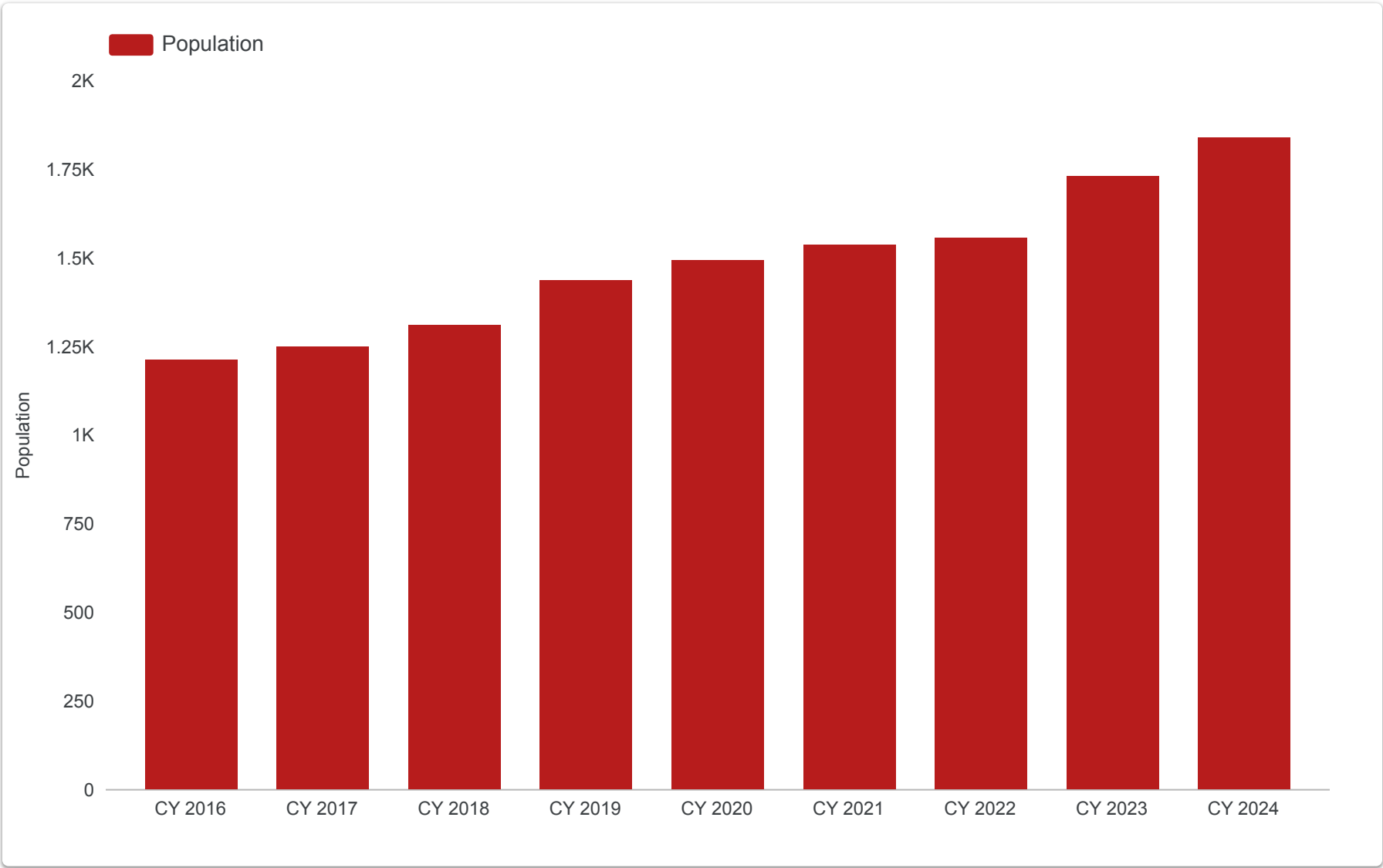
## Population Estimates

Source: U.S. Census Bureau, Population Estimates Program, Annual Population and Intercensal Estimates

Filter: VAN METER (1) ▾

VAN METER

### Population Totals



Total Population  
1,840

Most Recent 1-Year % Change  
6.36%

Statewide Rank\*  
178

\*Associated with most current time period reported.

# State Property Tax Dashboard

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## Expenditures

Source: Iowa Department of Management, Local Government Valuation & Finance System

Filter: VAN METER (1) ▼

VAN METER

FY 2026

Total Expenditures

\$21,527,565.00

1 year % Change

528.6%

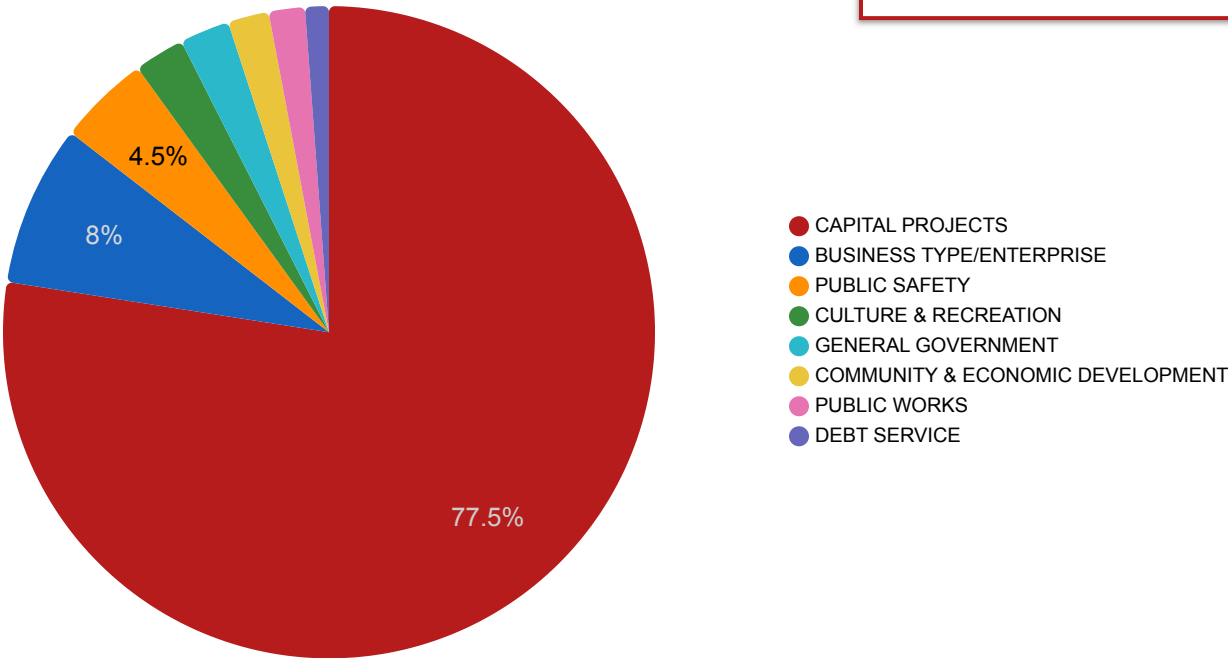
5 year % Change

894.7%

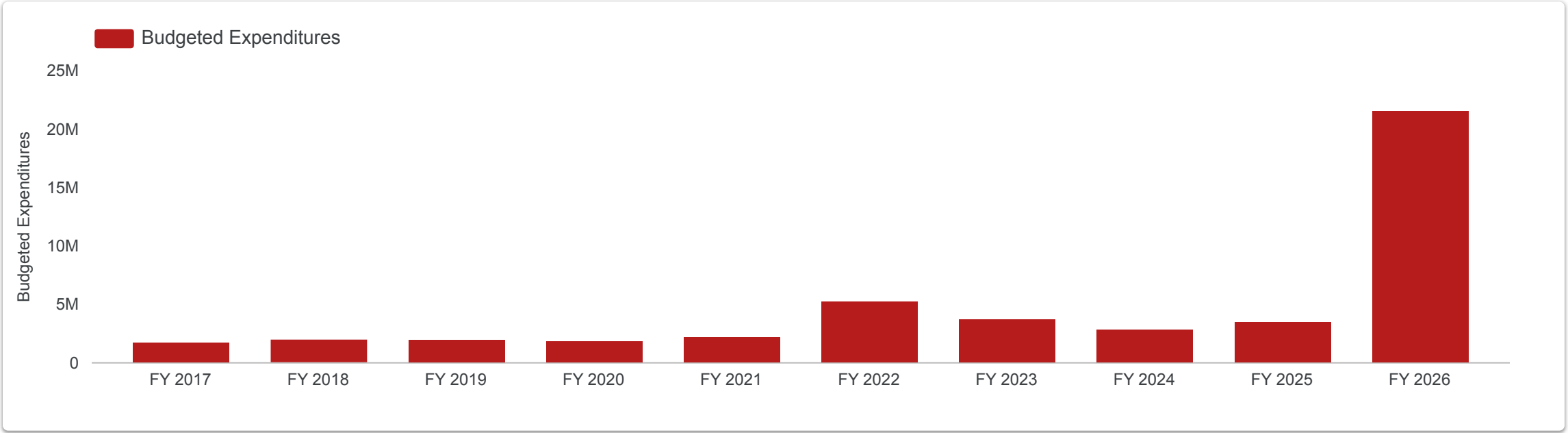
Statewide Rank\*

76

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## Total Budgeted Expenditures



# State Property Tax Dashboard

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## Property Tax Revenue

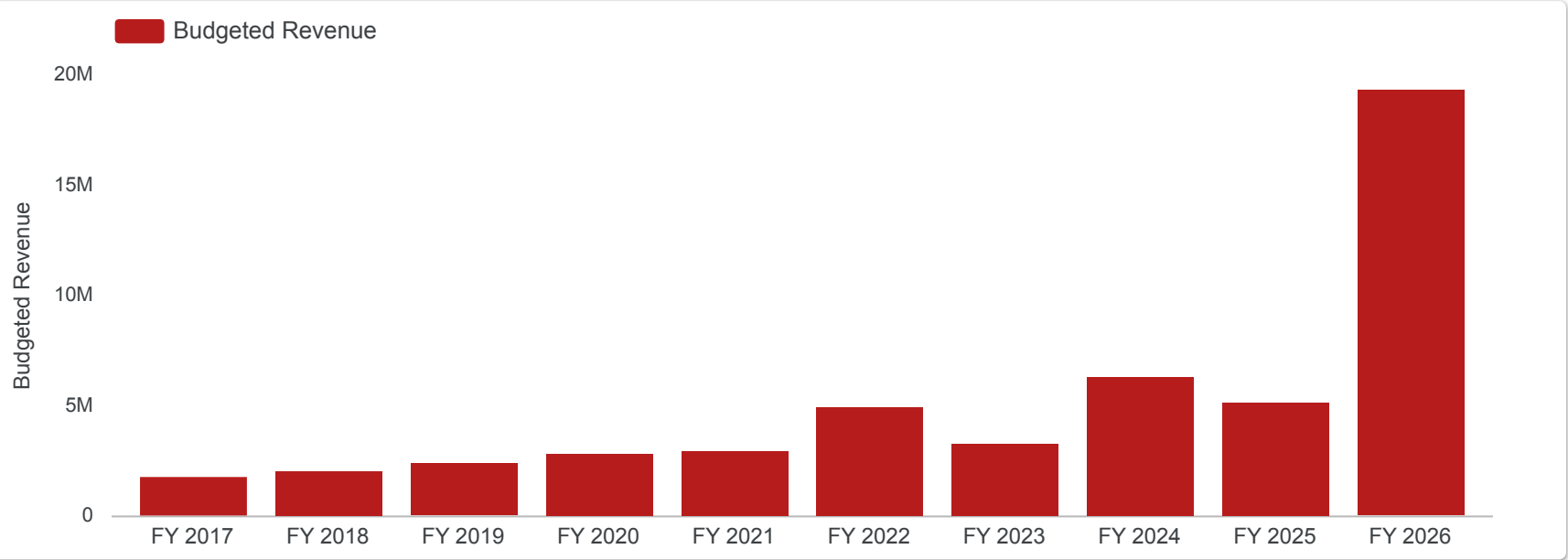
Source: Iowa Department of Management, Local Government Valuation & Finance System

Filter: VAN METER (1) ▾

VAN METER

FY 2026

Total Revenue Over Time



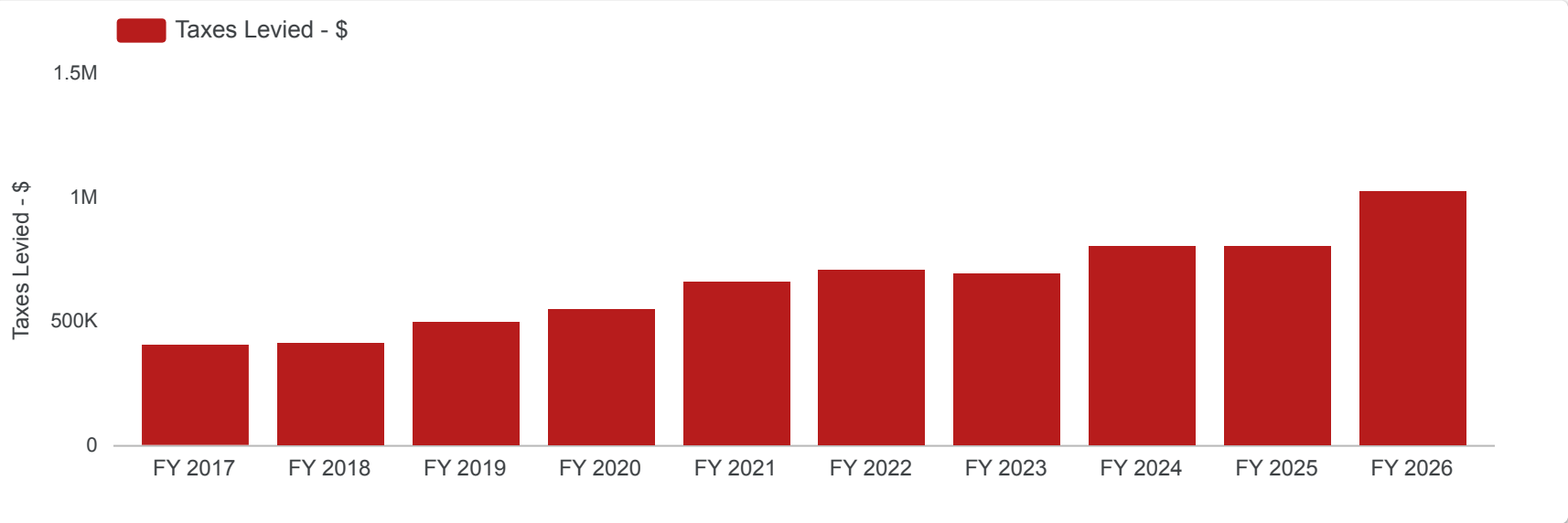
Total Revenue  
\$19,285,231

Revenue 1 YR % Change  
277.3%

Statewide Rank\*  
86

\*Associated with most current time period reported.

Taxes Levied on Property Over Time



Property Tax Revenue  
\$1,024,922

PTL 1 YR % Change  
27.8%

Statewide Rank\*  
179

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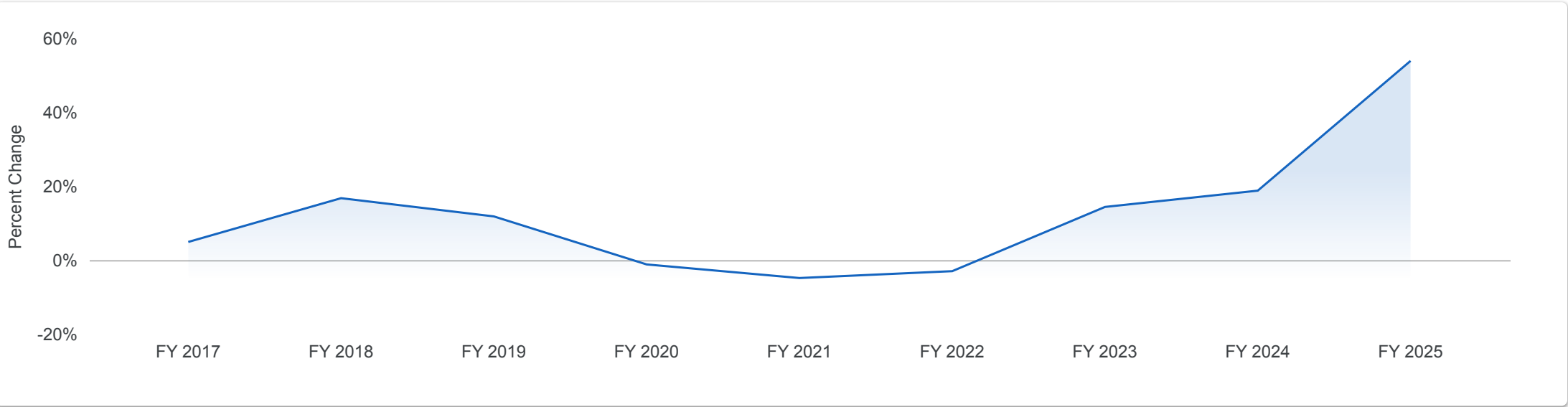
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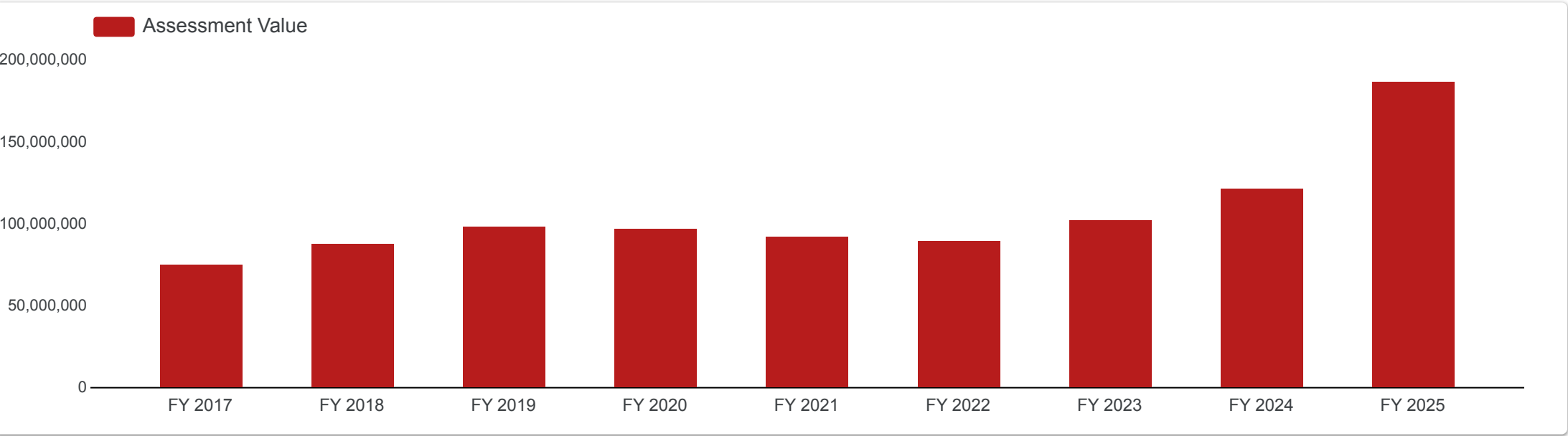
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VAN METER

Year-Over-Year Percent Change Assessed Property Valuations



Assessed Property Valuations



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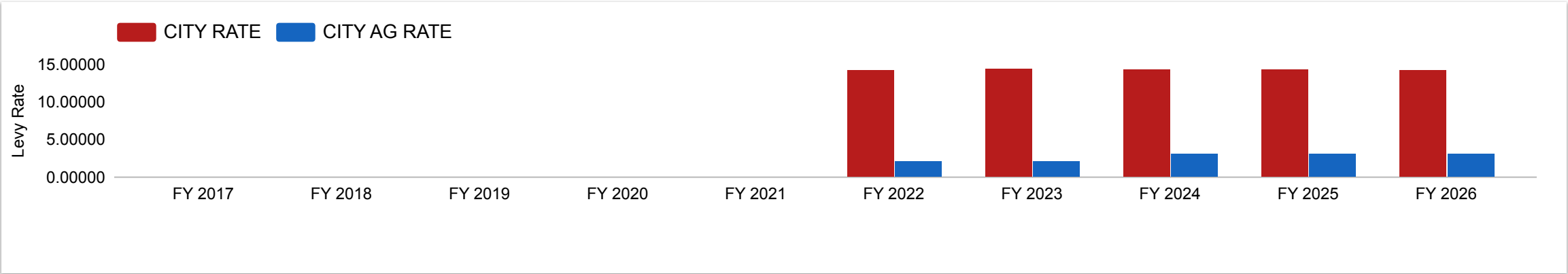
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EXPENSE	FY20 ACTUAL	FY21 ACTUAL	FY22 BUDGET	FY23 REVISED & APPROVED BUDGET	FY24 APPROVED BUDGET	FY25 PROPOSED BUDGET	FY26 PROPOSED BUDGET	FY26 APPROVED BUDGET	FY27 PROPOSED BUDGET	
Wages FT 001-410-6010	\$ 42,474.90	\$ 42,124.40	\$ 44,000.06	\$ 62,500.00	\$ 46,200.00	\$ 55,000.00	\$ 58,240.00	\$ 60,760	\$62,582.00	3% to \$30.09 LA 1 = \$21.80 per hour (27 Hrs.) LA 2 = \$18.00 per hour (15 Hrs.)
Wages PT 001-410-6020	\$ 10,034.67	\$ 10,597.18	\$ 16,554.45	\$ 13,000.00	\$ 25,000.00	\$ 28,500.00	\$ 30,500	\$22,680	\$44,647.00	
Dues 001-410-6210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00	\$300	\$350.00	
Programming 001-410-6215	\$ 1,797.80	\$ 2,754.38	\$ 4,291.58	\$ 5,500.00	\$ 5,500.00	\$ 6,500.00	\$ 7,000.00	\$7,500	\$7,500.00	
Subscriptions 001-410-6220	\$ 672.95	\$ 614.84	\$ 75.65	\$ 100.00	\$ 500.00	\$ 8,000.00	\$ 8,000.00	\$13,400	\$13,400.00	
Training 001-410-6230	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 1,500.00	\$ 2,500.00	\$1,500	\$1,500.00	
Operating & Maintenance 001-410-6311	\$ 166.51	\$ 184.77	\$ 140.00	\$ 400.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$2,500	\$2,500.00	
Utilities 001-410-6371	\$ 1,041.66	\$ 1,120.95	\$ 1,438.72	\$ 1,900.00	\$ 2,000.00	\$ 1,300.00	\$ 1,500.00	\$1,000	\$1,000.00	
Telephone 001-410-6373	\$ 584.92	\$ 647.19	\$ 585.74	\$ 800.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$700	\$700.00	
Technology 001-410-6419	\$ 3,319.74	\$ 2,643.30	\$ 4,538.48	\$ 6,000.00	\$ 5,500.00	\$ 5,500.00	\$ 9,500.00	\$12,000	\$5,000.00	
Community Interset 001-410-6424	\$ 52.74		\$ -	\$ -	\$ -	\$ -				
Other Contractual Services 001-410-6499	\$ 2,000.00	\$ 1,200.00	\$ 1,224.96	\$ 1,400.00	\$ 1,400.00	\$ 800.00	\$ 2,000.00	\$2,000	\$2,000.00	
Library Materials 001-410-6502	\$ 6,412.92	\$ 6,856.49	\$ 15,966.43	\$ 10,500.00	\$ 11,000.00	\$ 18,000.00	\$ 20,000.00	\$20,000	\$20,000.00	
Office Supplies 001-410-6206	\$ 1,820.24	\$ 3,084.38	\$ 1,433.73	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00	\$1,500	\$1,500.00	
Transfer Out 001-910-6910	\$ -	\$ 10,000.00	\$ -							
<b>TOTAL EXPENSE</b>	<b>\$ 70,379.05</b>	<b>\$ 81,827.88</b>	<b>\$ 90,249.80</b>	<b>\$ 105,200.00</b>	<b>\$ 106,000.00</b>	<b>\$ 129,200.00</b>	<b>143,540</b>	<b>\$145,840</b>	<b>\$162,679.00</b>	<b>(potential increase of \$16,839 due to staffing)</b>

---

**FD/EMS Budget**

---

**From** Mark Schmitt <mschmitt@vanmeteria.gov>

**Date** Mon 1/19/2026 4:43 PM

**To** Travis Cooke <tcooke@vanmeteria.gov>

**Cc** Elizabeth (Liz) Faust <lfaust@vanmeteria.gov>

Travis,

I am still not able to put in wages or uniform into my budget, those are still greyed out.

So please add the listed amounts below to those line items.

150-6020/30 Fire Wages \$20,000.00 it is \$17,500.00 in current budget but with more people responding and more calls that should cover that

150-6181 Uniform allowance \$13,500.00 that is down/less than current as we will only need to purchase 2 complete sets of turnout gear going forward for the next few years.

160-20/30 EMS Wages \$9,000.00 this is up from \$7500 to same as with fire.....we should look at breaking this down, EMS would probably be closer to Fire with having more EMS calls, so Fire would come down and EMS would go up, but should be good for this coming budget year.

160-6181 - Uniform \$3500.00 that is the same as current budget year.

160-6799 - Capital outlay - I am requesting that be at \$43k for this upcoming budget, that monies along with \$18k from the sale of the tanker earlier this year and \$10k from the sale of the pumper we currently have listed.

Total truck price equipped is \$69,619.00 this would replace the old police car we have, we would look to trade that in as well, that might get \$5k maybe.....

Thanks

**Mark Schmitt**

Fire Chief

City of Van Meter

505 Grant Street

( P O Box 160)

Van Meter, IA 50261

Cellular (515) 250-3561

GeneralLedgerPeriod.ID 252 AND GLBudget.ID 1

Acct#	Title	Step	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
001 - GENERAL								
CHARGES/FEES FOR SERVICES								
001-110-4500	CHARGES/FEES FOR SERVICES	Finance Review	.00	.00	.00	.00	.00	.00
	<b>CHARGES/FEES FOR SERVICES</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
COUNTY CONTRIBUTIONS								
001-110-4465	COUNTY CONTRIBUTIONS	Finance Review	.00	.00	.00	.00	.00	.00
	<b>COUNTY CONTRIBUTIONS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
DEPOSITS								
001-110-4730	DEPOSITS	Finance Review	.00	.00	.00	.00	.00	.00
	<b>DEPOSITS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
FEDERAL GRANTS								
001-110-4400	FEDERAL GRANTS	Finance Review	.00	.00	.00	6,000.00	.00	.00
	<b>FEDERAL GRANTS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>6,000.00</b>	<b>.00</b>	<b>.00</b>
INSURANCE SETTLEMENTS								
001-110-4720	INSURANCE SETTLEMENTS	Finance Review	.00	.00	.00	.00	.00	.00
	<b>INSURANCE SETTLEMENTS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
INTEREST								
001-110-4300	INTEREST	Finance Review	.00	.00	.00	.00	.00	.00
	<b>INTEREST</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
MISC CHARGE FOR SERVICES								
001-110-4550	MISC CHARGE FOR SERVICES	Finance Review	.00	.00	.00	.00	.00	.00
	<b>MISC CHARGE FOR SERVICES</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
OTHER MISCELLANEOUS REV								
001-110-4795	OTHER MISCELLANEOUS REV	Finance Review	.00	.00	.00	.00	.00	.00
	<b>OTHER MISCELLANEOUS REV</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

GeneralLedgerPeriod.ID 252 AND GLBudget.ID 1

Acct#	Title	Step	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
POLICE DONATIONS								
001-110-4705	POLICE DONATIONS	Finance Review	.00	.00	.00	.00	.00	.00
<b>POLICE DONATIONS</b>			<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
POLICE FINES								
001-110-4765	POLICE FINES	Finance Review	2,000.00	.00	453.20	3,000.00	2,406.79	3,000.00
<b>POLICE FINES</b>			<b>2,000.00</b>	<b>.00</b>	<b>453.20</b>	<b>3,000.00</b>	<b>2,406.79</b>	<b>3,000.00</b>
POLICE GRANT FUNDING								
001-110-4786	POLICE GRANT FUNDING	Finance Review	.00	.00	3,093.35	.00	4,715.34	6,000.00
<b>POLICE GRANT FUNDING</b>			<b>.00</b>	<b>.00</b>	<b>3,093.35</b>	<b>.00</b>	<b>4,715.34</b>	<b>6,000.00</b>
POLICE REFUNDS/REBATES								
001-110-4715	POLICE REFUNDS/REBATES	Finance Review	.00	.00	9,608.05	.00	5.00	.00
<b>POLICE REFUNDS/REBATES</b>			<b>.00</b>	<b>.00</b>	<b>9,608.05</b>	<b>.00</b>	<b>5.00</b>	<b>.00</b>
POLICE SALE OF REAL PROPERTY								
001-110-4800	POLICE SALE OF REAL PROPERTY	Finance Review	.00	.00	555.00	.00	200.00	.00
<b>POLICE SALE OF REAL PROPERTY</b>			<b>.00</b>	<b>.00</b>	<b>555.00</b>	<b>.00</b>	<b>200.00</b>	<b>.00</b>
REIMBURSEMENTS								
001-110-4710	REIMBURSEMENTS	Finance Review	.00	.00	.00	.00	.00	.00
<b>REIMBURSEMENTS</b>			<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
SRO GRANT								
001-110-4477	SRO GRANT	Finance Review	72,000.00	.00	31,179.79	68,335.00	57,130.26	39,000.00
<b>SRO GRANT</b>			<b>72,000.00</b>	<b>.00</b>	<b>31,179.79</b>	<b>68,335.00</b>	<b>57,130.26</b>	<b>39,000.00</b>
STATE GRANTS								
001-110-4440	STATE GRANTS	Finance Review	.00	.00	.00	.00	.00	.00
<b>STATE GRANTS</b>			<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Total Revenue:</b>			<b>74,000.00</b>	<b>.00</b>	<b>44,889.39</b>	<b>77,335.00</b>	<b>64,457.39</b>	<b>48,000.00</b>



GeneralLedgerPeriod.ID 252 AND GLBudget.ID 1

Acct#	Title	Step	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
001-110-6210	DUES	Finance Review	1,800.00	.00	.00	500.00	30.00	500.00
001-110-6220	SUBSCRIPTION	Finance Review	6,700.00	.00	1,670.61	4,700.00	1,614.43	.00
001-110-6230	TRAINING	Finance Review	9,000.00	.00	2,135.00	9,000.00	5,958.60	9,000.00
001-110-6240	MEETING/CONFERENCES	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6250	EDUCATION REIMBURSEMENTS	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6310	BUILDING REPAIR/MAINT	Finance Review	.00	.00	25.00	.00	7.50	.00
001-110-6311	OPERATION & MAINTENANCE	Finance Review	1,000.00	.00	31.30	1,000.00	.00	1,000.00
001-110-6320	GROUNDS REPAIR/MAINT	Finance Review	600.00	.00	.00	1,500.00	124.89	1,500.00
001-110-6331	VEHICLE OPERATIONS	Finance Review	11,000.00	.00	3,521.02	11,000.00	10,600.07	11,000.00
001-110-6332	VEHICLE REPAIR	Finance Review	6,000.00	.00	296.45	6,000.00	5,956.74	6,000.00
001-110-6340	OFFICE EQUIPMENT REPAIR	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6350	OPERATIONAL EQUIP REPAIR	Finance Review	600.00	.00	242.00	600.00	.00	600.00
001-110-6371	GAS/ELECTRIC	Finance Review	500.00	.00	370.40	500.00	435.23	.00
001-110-6373	TELEPHONE/COMMUNICATIONS	Finance Review	4,500.00	.00	2,675.45	4,000.00	4,218.20	4,000.00
001-110-6401	AUDITING/ACCOUNTING	Finance Review	.00	.00	2,085.00	800.00	1,636.00	.00
001-110-6405	COURT & RECORDING FEES	Finance Review	100.00	.00	.00	.00	.00	.00
001-110-6407	ENGINEERING	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6408	INSURANCE	Finance Review	.00	.00	1,404.42	10,100.00	8,223.41	9,300.00
001-110-6411	LEGAL	Finance Review	2,500.00	.00	340.74	3,000.00	2,400.30	3,000.00
001-110-6413	PAYMENTS - OTHER AGENCIES	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6414	PD PRINTING & PUBLISHING	Finance Review	500.00	.00	.00	500.00	341.42	.00
001-110-6419	TECHNOLOGY	Finance Review	3,000.00	.00	5,790.52	3,600.00	5,393.61	.00
001-110-6490	OTHER PROFESSIONAL SERV	Finance Review	2,500.00	.00	.00	2,000.00	1,138.36	2,000.00

GeneralLedgerPeriod.ID 252 AND GLBudget.ID 1

Acct#	Title	Step	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
001-110-6491	DC FORFEITURE FUND EXP	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6499	OTHER CONTRACTUAL SERV	Finance Review	12,000.00	.00	3,052.80	10,000.00	8,715.17	14,000.00
001-110-6504	MINOR EQUIPMENT	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6505	OTHER EQUIPMENT	Finance Review	.00	.00	.00	.00	.00	.00
<div> <div>UserName</div> <div>Date</div> <div>Comments</div> </div>								
<div> <div>TRAVIS COOKE</div> <div>11/3/2025 2:24:44 PM</div> <div>hello</div> </div>								
001-110-6506	OFFICE SUPPLIES	Finance Review	1,200.00	.00	130.88	1,200.00	463.29	1,200.00
001-110-6507	OPERATING SUPPLIES	Finance Review	3,000.00	.00	830.00	3,000.00	1,693.86	3,000.00
001-110-6599	OTHER SUPPLIES	Finance Review	.00	.00	.00	.00	142.99	.00
001-110-6710	CAP OUTLAY - VEHICLES	Finance Review	35,000.00	.00	.00	25,000.00	76,629.36	50,000.00
001-110-6721	CAP OUTLAY-FURN/FIXTURES	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6725	CAP OUTLAY-OFFICE EQUIP	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6750	CAP OUTLAY - BUILDINGS	Finance Review	.00	.00	.00	.00	.00	.00
001-110-6799	OTHER CAPITAL OUTLAY	Finance Review	6,000.00	.00	135.00	6,000.00	3,714.59	6,000.00
			<b>-107,500.00</b>	<b>.00</b>	<b>-24,736.59</b>	<b>-104,000.00</b>	<b>-139,438.02</b>	<b>-122,100.00</b>
<b>Total Expenditure:</b>			<b>-107,500.00</b>	<b>.00</b>	<b>-24,736.59</b>	<b>-104,000.00</b>	<b>-139,438.02</b>	<b>-122,100.00</b>
<b>Total 001 - GENERAL:</b>			<b>-33,500.00</b>	<b>.00</b>	<b>20,152.80</b>	<b>-26,665.00</b>	<b>-74,980.63</b>	<b>-74,100.00</b>
<b>Total:</b>			<b>-33,500.00</b>	<b>.00</b>	<b>20,152.80</b>	<b>-26,665.00</b>	<b>-74,980.63</b>	<b>-74,100.00</b>



CIT Sewer Solutions

Central Iowa Televising LLC Phone 515-434-2248  
530 Dubois Avenue Email [coltin@citsewer.com](mailto:coltin@citsewer.com)  
McCallsburg, IA 50154 Web [citsewer.com](http://citsewer.com)

Estimate  
#EST 3297

Service Address

City of Van Meter  
310 Mills Street  
Van Meter, IA 50261

Summary

Arlington Ave - UV Lining

Item	Description	Price	Qty	Amount
Mobilization	Mobilization	\$6,300.00	1.00	\$6,300.00
8" UV GRP CIPP	8" CIPP Sanitary Sewer Line —3.6mm UV cured Liner	\$63.00	667.00	\$42,021.00
Lateral Reinstatement	Lateral Reinstatement - Each	\$280.00	17.00	\$4,760.00
Robotic Cutting - Per Cut	Remove Encrustation/Protruding Tap - Each	\$490.00	4.00	\$1,960.00
Subtotal				\$55,041.00
Tax				\$0.00
Total				\$55,041.00

Notes:

All estimates are valid for thirty (30) days. If acceptance is received after this period has lapsed, the job may require a new estimate.

☐ Customer acknowledges that all equipment mobilized for work will be invoiced according to the above quote. If customer decides not to complete the work after mobilization, customer will be invoiced for the quoted amount.

\*Upon approval, CIT will mobilize liner prep crew to clean/tv and measure the segments included. If verified length

and size is different from quote, the quote will be adjusted to reflect the actual measurements. Upon completion of prep, CIT will order materials from manufacturer. At this time, CIT will submit an invoice to the customer for the material cost to be paid up front.

**TERMS & CONDITIONS:** A confined space has limited or restricted means for entry or exit and is not designed for continuous occupancy. Confined spaces include, but are not limited to, tanks, vessels, silos, storage bins, hoppers, vaults, pits, manholes, tunnels, ductwork, pipelines, etc.

In the event that a confined space entry is needed a daily service fee of \$150 will be added to your end bill.

**CHANGE ORDER:** Request for any additional work not included in the provisions of these specifications will be negotiated between Customer and CIT via change order. Must be signed and dated by all parties before additional work can begin.

**PAYMENT:** CIT Sewer Solutions (CIT) standard payment terms are 30 days, unless agreed upon in writing prior to the start of the project. All past due accounts will be charged a rate of 4% per month.

**PLANS:** Customer will provide maps or prints of sewer lines to be cleaned and inspected. The lines that are scheduled for inclusion in the project will be clearly marked/highlighted. Customer will provide reference numbers for all manholes. CIT will use the cities reference numbers on the written and video reports.

**SCHEDULING AND EXECUTION OF WORK:** Customer will give CIT a notice to proceed after all contracts have been executed and all necessary forms or insurance certificates have been collected by either CIT of the customer. Customer and CIT will establish a schedule that identifies a project itinerary that is mutually beneficial to both parties within the performance period. CIT will begin work as soon as possible after notice to proceed from Customer.

**WORK AND MATERIAL PROVIDED BY CUSTOMER:**

Customer will provide the following at no cost to CIT:

- 1) Proper and safe access to jobsite and manholes
- 2) Traffic control in addition to CIT's truck warning lights and traffic cones (as needed or required)

**WORK AND MATERIALS PROVIDED BY CIT:**

**UV GRP CIPP:**

- 1) Comply with ASTM F2019 and Sudas 2020 Section 4050 – Pipe Rehabilitation

**Sewer Inspection:**

- 1) CIT will provide Pre and Post Video for CIPP repair work
- 2) Video inspections will be performed by a NASSCO certified PACP operator
- 3) CIT will perform closed circuit video inspections of the sewer using current state of the art technology and trained employees
- 4) CCTV camera will be high-resolution color with adjustable iris focus
- 5) CCTV camera will have pan and tilt capabilities that allow up close and right-angled inspections of defects and other significant observations
- 6) Video camera will be equipped with 1,000' of video cable
- 7) Video camera, television monitor and other components of the video system will produce a high-quality video image
- 8) Footage distance measured by the video system will be accurate within 1% and will be used to determine footages for reporting and billing purposes. The center line between manholes will be the reference points used to

determine footage measurements

Sewer inspection reporting:

- 1) Video inspection and reporting software will be NASSCO approved software
- 2) All observations will be chosen from a standard table of descriptions incorporated in the video reporting software
- 3) CIT will make a color recording on a flash drive of all sewers inspected and will provide a corresponding paper report generated by the video inspection software. The video recording will include on-screen observation identifications that label continues footages, defects, pipe diameter, direction of flow, direction of viewing, manhole and street reference locations. Video inspections recorded on a flash drive allow indexing of video files for faster viewing by Customer.

**INSURANCE:**

CIT will maintain General Liability and Auto Liability Insurance throughout the duration of the contract with limits not less than \$1,000,000 General Liability, \$1,000,000 Auto and \$500,000 Workers Compensation Employers Liability. Proof of Insurance in the form of an insurance certificate will be issued to the Customer prior to the start of the project.

I agree to pay the cost of services as specified above.

Customer Signature

Date

9/22/2025

# Agenda #5

## Approval of Employment Agreement for City Administrator

Submitted for: Discussion and Consideration

The City of Van Meter has negotiated an Employment Agreement with Elizabeth Faust to serve as City Administrator. The agreement establishes a two-year term beginning January 26, 2026, and includes provisions for compensation, benefits, duties, performance evaluation, and termination.

Recommendation:

Sample Language: ***Motion to adopt Resolution #2026–9 Approving Employment Agreement for City Administrator***

City Councilmember: \_\_\_\_\_ *So moved.*

City Councilmember: \_\_\_\_\_ *Second.*

Mayor: ***Roll Call Please.***

City Clerk: Akers\_\_\_\_\_ Brott\_\_\_\_\_ Barney\_\_\_\_\_ Lake\_\_\_\_\_ Young\_\_\_\_\_

**Resolution No. 2026-9**

**A Resolution Approving the Employment Agreement Between the City of Van Meter and Elizabeth Faust**

WHEREAS, the City of Van Meter desires to employ Elizabeth Faust as City Administrator; and

WHEREAS, an Employment Agreement has been negotiated and presented to the City Council, outlining terms including:

- A two-year term beginning January 26, 2026, through December 1, 2027;
- Duties and responsibilities as defined in Chapter 21 of the Van Meter Code;
- Compensation and benefits as provided in the agreement;
- Conditions for termination, severance, and performance evaluation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Van Meter, Iowa, that the Employment Agreement between the City of Van Meter and Elizabeth Faust is hereby approved, and the Mayor is authorized to execute said agreement on behalf of the City.

Passed and approved this 26<sup>th</sup> day of January, 2026, by the Van Meter City Council.

---

Joe Herman, Mayor

**ATTEST:**

---

Larain Climer, Deputy City Clerk

**EMPLOYMENT AGREEMENT  
BETWEEN CITY OF VAN METER, IOWA  
AND  
Elizabeth Faust**

**Introduction**

This Agreement, made and entered into on January 26, 2026 by and between the City of Van Meter, State of Iowa, a municipal corporation, (hereinafter called "Employer") and Elizabeth Faust, (hereinafter called "Employee"), both of whom agree as follows:

**Section 1: Term**

This agreement shall remain in full force and effect from January 26, 2026 thru December 1, 2027 or until such time as Employee's employment is terminated by the Employer or Employee resigns as provided in Section 10 or 12, respectively, of this agreement, whichever comes first. The parties may renew this contract for additional terms. Renewal negotiations may be initiated by either party at least ninety (90) days prior to contract expiration.

**Section 2: Duties and Authority**

- A. Employer agrees to employ Elizabeth Faust as City Administrator to perform the functions and duties specified in Chapter 21 of the Van Meter code and to perform other legally permissible and proper duties and functions as the Mayor and Council may from time to time assign.
- B. Employee shall perform those duties with the utmost integrity and with strict adherence to the ethical laws, rules and guidelines of the State of Iowa and City Management Associations ("ICMA") and organizations of which employee is a member at any time during employee's service under this contract.
- C. Furthermore, Employee shall perform all City Administrator duties in a manner consistent with Iowa Law. The duties of the City Administrator may be changed from time to time without having any effect upon the other terms of this contract.
- D. Employee shall strictly adhere to all state statutes, city ordinances, and the internal rules and regulations of the City which are currently in force or which may be established hereafter with respect to the conduct of employees, the administration of the city, and the performance of her duties. Employee shall also strictly follow the directions of the Mayor of the City and the City Council with respect to the methods to be used in performing her duties as long as such directions adhere to all state statutes, city ordinances, and internal rules and regulations. The City Administrator is responsible to continue and maintain the City's standards. The City's practices or policy manuals, and other written publications are all made a part of this contract; provided, however, that if any portion of such a policy manual or personnel manual should contradict the provisions of this Agreement, the terms of this Agreement shall prevail. The City shall have the right to amend, revise, or discontinue the policies and procedures as the City deems necessary from time to time. Any such change in such policies or procedures will be effective upon the issuance of the same by the City unless the City declares otherwise.



### **Section 3: Compensation**

- A. Base Salary: Employer agrees to pay Employee an annual base salary of \$127,566.41, payable in installments at the same time that the other employees of the Employer are paid.
- B. The Employer agrees to consider compensation and/or benefits on an annual basis after the satisfactory results of a performance evaluation, conducted in November of each year this agreement is in effect, under the provisions of Section 13 of this Agreement. Any adjustments will be available to the employee and reflected in the first paycheck following amendment of this agreement.
- C. Salary Increases. In addition, any salary adjustments granted by the City shall be added to the base salary of the City Administrator. At a minimum, the City Administrator salary shall increase by the amount of any across the board salary adjustments granted by the City to other employees.
- D. This agreement shall be automatically amended to reflect any salary and/or benefits adjustments that are provided or required by the Employer's compensation policies.

### **Section 4: Health, Disability and Life Insurance Benefits**

- A. The Employee waives health, vision and dental insurance for the Employee and her family. Instead the Employee will receive additional compensation in the form of a higher salary. In the event the Employee, at a future date, requires health, vision and dental insurance to be provided by the Employer, the Employee's salary compensation will need to be adjusted to a mutually agreed upon amount to cover the Employee's benefits.
- B. The Employer agrees to provide short-term and long-term disability coverage for the Employee in accordance with City policy.
- C. Benefits. The City Administrator will be entitled to receive all of the benefits which the City offers to its employees generally, in addition to any other benefits set forth herein.
- D. City Administrator Expenses. The City shall reimburse the City Administrator for all necessary expenses for City activities.

### **Section 5: Leave**

- A. Under prior City procedure, the Employee accumulated 405 hours of sick leave which the Employee has continued to bank with the Employer based upon an agreement with the City. The Employee and Employer agree to pay 405 hours at the hourly rate at the time of the policy change (\$45.67 for a total of \$18,496.35). This total shall be paid through payroll in lieu of continuing to bank the sick leave hours.
- B. The Employee shall not be entitled to overtime pay but in lieu thereof be credited annually with three (3) days of executive leave.

C. The Employee is entitled to accrue all unused leave, in accordance with the City of Van Meter's Personnel Policy, and in the event the Employee's employment is terminated, either voluntarily or involuntarily, the Employee shall be compensated for all accrued PTO and executive leave.

**Section 6: Automobile**

- A. The Employee shall be entitled to mileage reimbursement at the IRS standard mileage rate for any business use of any personal vehicle.
- B. The Employee shall be responsible for paying for liability, property damage, and comprehensive insurance coverage upon such vehicle and shall further be responsible for all expenses attendant to the purchase or lease, operation, maintenance, repair, and regular replacement of said vehicle.

**Section 7: Mobile Phone**

- A. The Employer will provide a cell phone to the Employee in accordance with City policy for the execution of her professional duties and to remain accessible to the Mayor and City Council as necessary and within reason outside of normal office hours.

**Section 8: Retirement**

- A. The Employer agrees to enroll the Employee into the applicable state or local retirement system (IPERS) and to make all the appropriate Employer contributions, pursuant to applicable State law.

**Section 9: Dues and Subscriptions**

- A. Employer recognizes that certain expenses of a non-personal but job-related nature are incurred by Employee, and agrees to reimburse or to pay said reasonable general expenses. The City Clerk is authorized to disburse such moneys upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits.
- B. The Employer acknowledges the value of having Employee participate and be directly involved in local civic clubs or organizations. Accordingly, Employer shall pay for the reasonable membership fees and/or dues to enable the Employee to become an active member in local civic clubs or organizations, upon approval of the Mayor or City Council.
- C. The Employer acknowledges the value of having Employee attend annual conferences for organizations, such as ICMA, IaCMA, IMMI and Iowa League of Cities. Accordingly, Employer may pay for the Employee to attend an annual conference, upon approval of the Mayor or City Council.

**Section 10: Disciplinary Action and Termination**

- A. The employee shall not be disciplined or discharged without just cause. For the purposes of this agreement just cause requires that at a minimum:
  - a. The employee is forewarned of the consequences of her actions.
  - b. The employer's expectations reasonably relate to the business of the government.
  - c. An investigation is made to determine the employee's guilt/innocence.
  - d. The investigation is conducted fairly and objectively.
  - e. That substantial evidence is obtained corroborating the employee's guilt/innocence.
  - f. The rules apply fairly and indiscriminately.

- g. The degree of discipline reasonably relates to the seriousness of the employee's offense and the employee's past record.

B. Further for the purpose of this agreement, termination shall occur when:

- a. The super majority (2/3) of the governing body votes to terminate the Employee at a duly authorized public meeting.
- b. If the Employer reduces the base salary, compensation or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of all department heads, such action shall constitute a breach of this agreement and will be regarded as a termination.
- c. If the Employee resigns following an offer to accept resignation, whether formal or informal, by the Employer as representative of the majority of the governing body that the Employee resigns, then the Employee may declare a termination as of the date of the suggestion.
- d. Breach of contract declared by either party with a 30 day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 19.

C. For purposes of this Agreement, the City Administrator may be terminated for cause for any of the following reasons:

- a. Inability or refusal to perform the routine duties of the office for a period of 30 days out of any 90 day period, excepting sick leave and vacation taken according to City personnel policies or this Agreement.
- b. Adjudication of guilt of a felony or a misdemeanor involving a crime against persons or property or for which one or more elements of the crime involve moral turpitude.
- c. Violation of the City's drug and alcohol policy.
- d. Falsification of an employment application or other City records, or the altering or falsifying of time cards, work records, or job records.
- e. Intentional damage of City property.
- f. Failure to follow a specific lawful directive of the Mayor or City Council after written notice of such failure and an opportunity to correct the failure unless the City Administrator reasonably concluded that the directive requires the City Administrator to engage in unethical or immoral conduct.
- g. Absence from duty, without leave, contrary to these rules, or failure to report after a leave of absence has expired or after such leave of absence has been disapproved or revoked and canceled by the proper authority.
- h. Unauthorized use of City vehicles, tools, equipment, personnel, or materials for personal benefit. Any authorized use must be clearly approved by the Mayor or City Council.
- i. Sexual Harassment of a subordinate.
- j. Theft of City Property exceeding \$100, whether or not arrested, convicted, or charged.
- k. Commission of battery on any city employee or elected or appointed official.

D. Disability and Death

- a. Disability. If City Administrator is permanently disabled or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or

health for a period of eight successive weeks or for forty working days over a sixty working day period, beyond any accrued leave, Employer shall have the option to terminate this agreement. If City Administrator is terminated under this section 10.D.a, it shall be considered a termination without cause, and City Administrator shall be entitled to all benefits set forth in this contract, notwithstanding the provisions of 10.C.a hereinabove.

- b. Death. In the event that City Administrator dies while employed by City under this agreement or any renewals thereof, City Administrator's beneficiaries or those entitled to their estate shall be entitled to their earned salary and other accrued benefits to which they would be entitled as of the date of their death.

### **Section 11: Severance**

- A. Severance shall be paid to the Employee when employment is terminated without just cause as defined in Section 10. If the Employee is terminated without just cause, the Employer shall provide a minimum severance payment equal to six (6) months compensation at the current rate of pay. This severance shall be paid in a lump sum unless otherwise agreed to by the Employer and the Employee. The Employee shall also be compensated for all accrued vacation time and executive leave. The Employer agrees to make a contribution to the Employee's retirement account equal to six (6) months' worth of normal Employer contributions. For a maximum period of six (6) months following termination, the Employer shall pay the cost to continue the following benefits:
  - a. Health insurance for the employee and family as provided in Section 4.A.
- B. If the Employee is terminated for just cause in accordance with Section 10, the Employer is not obligated to pay severance under this section.

### **Section 12: Resignation**

In the event that the Employee voluntarily resigns her position with the Employer, the Employee shall provide a minimum of 60 days' notice unless the parties agree otherwise. At the Mayor's and City Council's request, the Employee will make reasonable efforts to assist beyond 60 days, at no cost to the city, to provide a smooth transition following her resignation. Should the Employer require the assistance of the Employee beyond 60 days, the City shall be responsible for negotiating such services with the Employee and paying fees that may be determined necessary to perform such services.

### **Section 13: Performance Evaluation**

Employer shall annually review the performance of the Employee each November subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon by the Employer and Employee. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 days of the evaluation meeting.

Annually, the Mayor and City Administrator shall define such goals and objectives which they determine necessary for the proper operation of the City and in the attainment of the City Council's policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall

generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

#### **Section 14: Hours of Work**

Employee shall have discretion to determine the specific hours she works; provided, however, that Employee generally agrees to maintain normal office hours and to work the number of hours necessary to discharge the duties and responsibilities of the City Administrator, which shall routinely include significant time outside normal office hours. Employee further agrees to maintain an office at home capable of handling reasonable off-hour business matters from Mayor, City Councilmembers, and the public, relevant to the management of the affairs of the City. Should such home office require additional equipment beyond a standard computer, desk, and associated equipment, the City shall provide such equipment.

#### **Section 15: Outside Activities**

The employment provided for by this Agreement shall be the Employee's primary employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may elect to accept limited teaching, consulting or other business opportunities only after approval of the Mayor and Van Meter City Council.

#### **Section 16: Indemnification**

In addition to the obligations to defend under Federal, State or Local Law, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Administrator or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct. Legal representation, provided by the City Attorney or the Employer insurance for Employee, shall extend until a final determination of the legal action including any appeals brought by either party. The Employer shall indemnify employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorney's fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of her duties unless the act or omission involved willful or wanton conduct. Provided, however, Employee shall give the Mayor and City Attorney prompt written notice (a "Claim Notice") whenever any claim shall arise for which the Employee is purportedly entitled to indemnification hereunder. Employee's failure to provide a Claim Notice to the City pursuant to this Section does not relieve the City of any liability that the City may have to Employee, but in no event shall City be liable for any costs or losses that result directly from a delay in providing a Claim Notice. Employee shall furnish promptly to City copies of all papers and official documents received in respect of any losses subject to indemnity. Employee further agrees to cooperate and assist in defense of such claim; these obligations survive termination of this Agreement.

**Section 17: Bonding**

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

**Section 18: Other Terms and Conditions of Employment**

The Employer, only upon agreement with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City of Van Meter Code or any other law.

- A. Except as otherwise provided in this Agreement, the Employee shall be entitled to the highest level of benefits that are enjoyed by other appointed officials, appointed employees, department heads or general employees of the Employer as provided in the Charter, Code, Personnel Rules and Regulations or by practice.
- B. The City will take appropriate action to amend Chapter 21 of the Code of Ordinances to provide that the City Administrator is appointed subject to the terms of an employment agreement.

#### **Section 19: Notices**

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows: (1) EMPLOYER: Mayor, PO Box 160, Van Meter, IA 50261 (2) EMPLOYEE: Elizabeth Faust, 1545 565th Trail, Melrose, IA 52569. Alternatively, notice pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

#### **Section 20: General Provisions**

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.
- B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.
- C. Effective Date. This Agreement shall become effective immediately upon execution.
- D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.
- E. Following any notice of termination of this Contract, Employee shall fully cooperate with City in all matters relating to concluding Employee's work for City and the orderly transfer of any such pending work to City.
- F. With regard to future Contract negotiations, City and Employee agree to consider in good faith the Employee's yearly management evaluations and information regarding compensation of city administrators in peer municipalities in reaching agreement to changes in salary and benefits to be paid to the Employee.
- G. It is understood by the parties that all provisions set forth in this contract are subject to the availability of funds. Until such funds are appropriated by the City Council, the



provisions of this contract shall not constitute an obligation on the general funds of the City except as to funds required for complying with Section 11.A.

- H. In the event that either party is compelled to seek legal action to enforce the terms of this agreement, the prevailing party shall be entitled to receive that party's reasonable attorney's fees, costs, and expenses incurred in prosecuting or defending such action from the other party to this Agreement.
- I. Construction. This contract shall be constructed according to the laws of the State of Iowa without regard to its choice of law rules.
- J. WAIVER OF JURY TRIAL.  
EACH PARTY TO THIS AGREEMENT WAIVES THEIR RIGHT TO A JURY TRIAL ARISING OUT OF ANY MATTER CONNECTED TO THIS AGREEMENT OR MATTERS ARISING BETWEEN THE PARTIES DURING THE PERIOD OF EMPLOYMENT.

#### **Section 21: Amendments**

This Agreement may be amended or modified by mutual agreement of the Parties hereto, including approval by the City Council.

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**Joe Herman**  
Mayor

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**Elizabeth Faust**  
City Administrator

Attest:

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**Larain Climer**  
Deputy Clerk

# Agenda Item #6

## Adjournment

Submitted for: **ACTION**

Recommendation: **APPROVAL**

Sample Language:

Mayor: *With no further business, do I hear a motion to adjourn?*

City Councilmember: \_\_\_\_\_ ***So moved.***

City Councilmember: \_\_\_\_\_ ***Second.***

Mayor: ***Roll Call Please.***

City Clerk: Akers \_\_\_\_\_ Brott \_\_\_\_\_ Barney \_\_\_\_\_ Lake \_\_\_\_\_ Young \_\_\_\_\_

Mayor: *This meeting is adjourned at \_\_\_\_\_pm. Thank you.*