

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 9, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Jason Barney, Jarin Young, and Joe Lake. Staff present: City Attorney Luke Craven, City Engineer Randy Johnson, Police Chief Mike Brown, Officer Andrew Cooper, Library Director Jonatha Basye, Public Works Director Drew McCombs, Parks and Recreation Director Sam Chia, City Clerk Travis Cooke, Frannie Neilsen - Bolton and Menk, and Marketa Oliver – Theia Consulting.
- 2) Mayor Herman led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Herman read a Civility Statement setting expectations of respect for the meeting.
- 5) Akers moved, supported by Barney, to approve the agenda moving item #19 for consideration after the consent agenda. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES; Lake - YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 6) Citizen Hearing: Steve Meyer, 2914 Brookview spoke in support of citizen involvement in the city administrator hiring process, and in support of improved relationships between the city and the American Legion. Allan Adams, 2480 Winston Cir. spoke in support of rekindling relationship between the city, American Legion, and businesses. Jess Drake, 629 Pleasant, spoke in support of city council and staff, in support of hiring a consultant for the city administrator search, and in support of better relationships between the city and businesses. Vince Junker, 901 Main presented a letter to council in support of improved relations between the city and American Legion and businesses. Paul Scieszinski, 414 Wilson spoke in support of improved relations between the city, American Legion and businesses.
- 7) Mayor Herman asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of February 9, 2026, City Council Regular Business Meeting
 - b. Minutes of February 23, 2026, City Council Workshop Meeting
 - c. February Claims List and Payroll Report

Vendor	Description	Amount
MIDAMERICAN ENERGY	GAS AND ELECTRIC	4,363.92
VERIZON WIRELESS	PHONES	657.49
WELLS FARGO CC	CC CHAGES	2,046.68
CITY OF VAN METER	PETTY CASH	210.5
SOUTH CENTRAL IOWA LANDFILL	DISPOSAL FEES	75
AGSOURCE COOPERATIVE SERVICES	TESTING	52.8
ALEX CRIMMINS	REF FEES	60
AT&T MOBILITY	PD CELL PHONES	281.02
BASE	MONTHLY CAFETERIA	30
BOLTON & MENK INC	PLANNING SERVICES	4,828.00
BRYNN MARIE WEITL	REF FEES	30
CALVIN VERDI	REF FEES	90
CHALLENGER TEAMWEAR	SOCCER REF GEAR	5,178.29
CONTRACTOR SOLUTIONS	SEWER PUMP BUYOUT	417.26
COOPER CHIA	REF FEES	110
CULLIGAN	WATER	97.91
DALLAS CO TREASURER	601 MAIN PROPERTY TAX	1,324.00
DENMAN	AUDIT SERVICES	4,100.00
FENIX USA LLC	AUTOMATED METER SERVICE	657.5
FULLER PETROLEUM SERVICE	DIESEL	846.83

GABRIEL JACOBSON	REF FEES	10
GARRISON THUMMEL	REF FEES	260
GATEHOUSE MEDIA IA HOLDINGS	MINUTES	114.48
GCMOA	FY 27 DUES	70
GENTRY THUMMEL	REF FEES	40
HAWKEYE TRUCK EQUIPMENT	CUTTING EDGES	1,029.08
HEARTLAND BUSINESSES SYSTEM	IT	19,710.46
HEARTLAND COOP	FUEL	1,275.77
HOLDEN BUSE	REF FEES	500
HUDSON SODERHOLM	REF FEES	120
I80 CONCRETE	CONCRETE REPAIR	1,875.00
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	918.41
IOWA CODE ENFORCEMENT	MONTHLY FEE	600
IOWA LAW ENFORCEMENT ACADEMY	BASIC TRAINING SCHWAB	5,125.00
IOWA PUMP WORKS INC	SEWER PUMP REPAIR	969.45
JACK DAY	REF FEES	180
JILLIAN MAE THUMMEL	REF FEES	140
JILLIAN SODERHOLM	REF FEES	50
KONICA MINOLTA	COPIER CONTRACT	35.8
LOWE'S	SUPPLIES	1,509.24
LYDIA THUMMEL	REF FEES	300
MATHESON TRI GAS INC	OXYGEN	43.48
MEDIACOM	INTERNET	576.95
MERCY COLLEGE EMS PROGRAM	EMT TRAINING	2,100.00
MIDWEST BREATHING AIR LLC	ANNUAL SUBSCRIPTION	763.9
MOTOROLA	SUPPLIES	200
MUNICIPAL SUPPLY INC	WATER METER SUPPLIES	1,448.40
NATHAN MARTINEZ	REF FEES	160
P&M APPAREL	CLOTHING	129
PLUMB SUPPLY COMPANY	METER SUPPLIES	930.62
SOUTHERN IA COUNCIL OF GOV	FY 26 DUES	5,119.80
STAR EQUIPMENT LTD	VEHICLE SUPPLY	1,379.05
STIVERS FORD	2017 FORD EXPLORER REPAIRS	1,832.77
TREAS - ST OF IA SALES TX	SALES TAX	839.47
VEENSTRA & KIMM INC	ENGINEERING	116,232.60
W L CONSTRUCTION SUPPLY INC	RESCUE MASTER BLADE	323
WASTE CONNECTIONS	GARBAGE CONTRACT	13,465.41
WASTE SOLUTIONS OF IA	KYBOS	39.48
WHITFIELD & EDDY PLC	LEGAL SERVICES	3,175.50
THE HARTFORD	EMPLOYEE LIFE AND DISABILITY	456.34
GATEHOUSE MEDIA IA HOLDINGS	ANNUAL WAGE REPORT	77.84
WELLMARK	HEALTH INSURANCE	7,822.69
DELTA DENTAL	DENTAL & VISION	522.84
GATEHOUSE MEDIA IA HOLDINGS	COUNCIL MINUTES	135.44
IPERS	IPERS ADJ FIRE	60.84
TREAS - ST OF IA SALES TX	WET TAX	1,904.35
WEX BANK	FUEL	840.12
ELAN FINANCIAL - EBANK CC	DSM REGISTER	24

City of Van Meter February 2026 Payroll Report**2/13/2026**

Payroll Deposit	\$	22,617.08
Vendors		
AFLAC	\$	106.03
FEDERAL	\$	8,361.60
IPERS	\$	4,936.21
STATE WD	\$	870.59
Vendor Total	\$	14,274.43

2/27/2026

Payroll Deposit	\$	20,428.72
Vendors		
AFLAC	\$	106.03
FEDERAL	\$	8,422.05
IPERS	\$	4,971.66
STATE WD	\$	879.91
Vendor Total	\$	14,379.65

d. December 2025 and January 2026 Financial Reports**e. February Building Permit Report**

Brott moved, supported by Lake, to approve the consent agenda. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

7.5) Marketa Oliver from Theia Consulting presented a proposal for city administrator search services. Motion by Akers to approve the hire of Theia Consulting for the City Administrator search. Seconded by Young. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**


- 8)** Motion by Brott to open the public hearing on proposed Ordinance No. 1-2026 – An Ordinance Amending Chapter 165 – Zoning Regulations – Accessory Dwelling Units at 7:27 PM. Seconded by Akers. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Frannie Nielson, Bolton and Menk explained the need for the changes. No other comments written or oral. Motion by Brott to close the public hearing at 7:28 PM. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 9)** Motion by Brott to approve the first reading of Ordinance No. 1 – 2026, waive the second and third readings and move to adopt. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 10)** Motion by Akers to open the public hearing on proposed Ordinance No. 2-2026 – An Ordinance Amending Chapter 165 – Zoning Regulations – Board of Adjustment at 7:31 PM. Seconded by Brott. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** Frannie Nielson, Bolton and Menk explained the need for the changes. No other comments written or oral. Motion by Akers to close the public hearing at 7:33 PM. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**

- 11) Motion by Brott to approve the first reading of Ordinance No. 2 – 2026, waive the second and third readings and move to adopt. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 12) Motion by Akers to approve Resolution # 2026-16 – A Resolution Providing for the Levy of Taxes to pay General Obligation Urban Renewal Bonds Series 2026. Seconded by Barney. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 13) Motion by Barney to approve Resolution #2026-17 – A Resolution Approving Sick Time Payout. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 14) Motion by Akers to approve Resolution #2026-18 – A Resolution Setting Wages for Public Works DNR Water and Wastewater Certifications. Seconded by Young. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 15) Motion by Brott to approve Resolution #2026-19 – A Resolution Setting Wages for Police Officer Cooper for SRO Certification. Seconded by Barney. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 16) Motion by Lake to approve Resolution #2026-20 – A Resolution Appointing City Clerk Travis Cooke as Interim Administrator for the City of Van Meter Iowa and Authorizing a Weekly Stipend. Seconded by Young. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 17) Motion by Akers to approve Resolution #2026-21 – A Resolution Approving Maddie Lavallee as Deputy City Clerk. Seconded by Barney. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 18) Motion by Brott to approve Resolution #2026-22 – A Resolution Approving Maddie Lavallee as an Authorized Signer on City Bank Accounts. Seconded by Barney. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 19) Motion by Brott to Approve Resolution #2026-23 – A Resolution Approving Interim City Administrator/City Clerk Travis Cooke as an Authorized IPAIT Account Manager. Seconded by Barney. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 20) Motion by Young to approve Civic Systems Software Services Agreement for CivicPlus Agenda and Meeting Management software. Seconded by Barney. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 21) Motion by Akers to approve Employee Assistance Program Services Agreement with Employee and Family Resources. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)**
- 22) **Staff Reports:** Presented as written in the packet.
- 23) **Adjournment.** Motion by Brott to adjourn the meeting. Seconded by Lake. On roll call the votes were as follows: Akers – YES; Barney – Yes, Brott – YES; Young – YES. **YES (5) NO (0) ABSTAIN (0) ABSENT (0)** The meeting was adjourned at 8:07 pm.



Joe Herman, Mayor

ATTEST:



Travis Cooke, City Clerk