

Council Members

Joe Herman, Mayor
Travis Brott, Mayor Pro Tem
Joel Akers
Jarin Young
Jason Barney
Joe Lake

City Staff

Travis Cooke, Interim Administrator-City Clerk
Drew McCombs, Public Works Director
Sam Chia, Parks & Rec Director
Jonatha Basye, Library Director
Michael Brown, Police Chief
Mark Schmitt, Fire Chief
John Fatino, Whitfield & Eddy, PLC
Randy Johnson, Veenstra & Kimm, Inc

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether it should be placed on a future agenda. All comments from the public, City Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.

Meeting Agenda:

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Introductions**
- 4. Civility Statement**
- 5. Approval of Agenda**
- 6. Citizen Hearing**
- 7. Consent Agenda**
 - a. Minutes of the April 13, 2026, City Council Regular Business Meeting
 - b. Minutes of the April 27, 2026 City Council Regular Workshop Meeting
 - c. Minutes of the April 30, 2026 City Council Special Meeting
 - d. Minutes of the March 5, 2026 Parks and Recreation Committee Meeting
 - e. Minutes of the May 6, 2026 Planning and Zoning Commission Meeting
 - f. May 2026 Claims List and April 2026 Payroll Report
 - g. April 2026 Building Permit Report
 - h. Application for Special Class "C" Retail Alcohol License (BW) — Raccoon River Days —June 6, 2026

- i. Waive Fees for Raccoon River Days - June 6, 2026
- j. Raccoon River Days Fireworks Permit
- k. Bolton and Menk Richland Road Contract Amendment — Material Testing

8. Discussion and Consideration

- a. RESOLUTION # 2026-31 - A RESOLUTION APPROVING PERSONNEL TRANSACTIONS
- b. RESOLUTION #2026-32 - A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT ZONING ORDINANCE
- c. RESOLUTION 2026-33 — A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY REZONING PARCEL ID'S 1522354003, 1522356001, 1522356003, and 1522356002 TO THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT
- d. RESOLUTION #2026-34 — A RESOLUTION APPROVING THE DENTAL AND VISION INSURANCE RENEWALS
- e. RESOLUTION #2026-35 — A RESOLUTION TO APPROVE THE CITY OF VAN METER'S PARTICIPATION IN THE 2026 VMCDC FLAG FUNDRAISER
- f. Resolution # 2026- 36 A Resolution Setting a Public Hearing for Ordinance No. 2026-05 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES
- g. Purchase of F-150 EMS Vehicle
- h. Resolution #2026-37 - RESOLUTION AWARDDING CONTRACT FOR THE BOOSTER STATION NO. 1 REHABILITATION PROJECT
- i. Resolution #2026-38 - A RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR - RACCOON RIVER BRIDGE
- j. 415 Grant RFP
- k. City Administrator Interview Process and Purchase of Refreshments

9. Reports

- a. City Administration
- b. Public Works
- c. Police
- d. Fire
- e. Library

- f. Parks & Rec
- g. City Engineer
- h. City Attorney

10. Adjournment

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a regular council meeting on Monday, April 13, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 7:00 PM. The following council members were present upon roll call: Travis Brott, Joel Ackers, Jason Barney, Joe Lake, and Jarin Young. Staff present: City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Library Director Jonatha Basye, Public Works Director Drew McCombs, Parks and Recreation Director Sam Chia, and Interim City Administrator/City Clerk Travis Cooke. Others present: Matt Stoffel, PFM and Marketa Oliver, Theia Management Consulting.

2. Pledge of Allegiance

Mayor Herman led the Pledge of Allegiance.

3. Introductions

Introductions were made.

4. Civility Statement

Mayor Herman read the Civility Statement setting expectations of respect for the meeting.

5. Approval of Agenda

Motion by Joel Akers to approve the agenda. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

6. Citizen Hearing

a. Citizen Hearing for Members of the Public Signed in to Speak

Hayley Carlson, 111 DeSoto Rd., spoke in opposition to the condition of Hazel St. after last summer's water main project.

b. Amber Bowen - Parks and Recreation Board Dismissal

Amber Bowen, 3112 120th St. Cumming, IA, spoke in opposition to her dismissal from the parks and rec board.

7. Consent Agenda

Motion by Joel Akers to approve the Consent Agenda. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- a. Minutes of the March 9, 2026 City Council Regular Business Meeting
- b. Minutes of the March 23, 2026 City Council Regular Workshop Meeting
- c. Minutes of the March 30, 2026 Special Council Meeting
- d. Minutes of the March 12, 2026 Board of Adjustment Meeting
- e. Minutes of the March 5, 2026 Parks and Recreation Committee
- f. April Claims List and March Payroll Report

Vendor	Description	Amount
GATEHOUSE MEDIA IA HOLDINGS	PH NOTICE ZONING	114.48
MIDWEST BREATHING AIR LLC	OXYGEN ANNUAL	763.9
TREAS - ST OF IA SALES TX	SALES TAX SEWER	839.47
TRUSTED TREE SERVICES LLC	TREE REMOVAL - CH & ROW	2,000.00
COMPASS BUSINESS SOLUTIONS	LASER CHECKS	635.8
EOCENE ENVIRONMENTAL GROUP	ACM SURVEY AND REPORT	3,930.00
IA ASSOC OF MUNICIPAL UT	WATER MEMBER DUES	886
MACQUEEN	ANNUAL FLOW TESTING	
USA BLUEBOOK	SCBA	975
IAR LLC	FLOURIDE REAGENT	420.17
	ANNUAL SUBSCRIPTION	735
	BREATHING AIR	
MIDWEST BREATHING AIR LLC	COMPRESSOR	28.9
TRUSTED TREE SERVICES LLC	TREE SERVICE STREETS	2,500.00
iREAD	IREAD PURCHASE	1,570.26
MIDAMERICAN ENERGY	GAS/ELECTRIC PARKS	3,873.34
	PHONE/COMS CHARGES -	
VERIZON WIRELESS	CLERK	601.63
WELLS FARGO CC	LIBRARY PROGRAMMING	795.54
RD MCKINNEY PLUMBING	WATERMAIN REPAIR	8,360.54
US POSTMASTER	UTILITY BILLS WATER	750
ADEL HARDWARE	SHOP SPLIT SEWER	77.83
	ALARM MONITORING	
ADT SECURITY SERVICES	SERVICE PLAN	172.62
AGSOURCE COOPERATIVE SERVICES	DRINKING WATER TESTING	44.5
	SOCCER REF	
AINSLEY WATSON	CERTREIMBURSEMENT	64.51
ALL AMERICAN TURF BEAUTY	IRRIGATION PARTS/ REPAIR	266.39
AT&T MOBILITY	PD CELL PHONES	281.02
AVEY WATSON	SOCCER REF	64.51
BASE	MONTHLY CAFETERIA	30
BEELINE + BLUE	BANNERS	240
	VM/RICHLAND RD TRAIL	
BOLTON & MENK INC	PROJECT	4,549.00

CALVIN VERDI	REF FEES	90
CITY WIDE HEATING & AIR	CITY HALL RECOVER FROM AC	726.85
CIVICPLUS LLC	AGENDA MANAGEMENT	9,752.00
CULLIGAN	WATER CITY HALL STREETS	71.66
DAN PORTER	SEWER EASEMENT	2,000.00
DES MOINES WATER WORKS	WATER TESTING	192.6
EFR EMPLOYEE AND FAMILY RESOURCES	ANNUAL EAP	2,470.00
ELITE SPORTS	BASEBALL UNIFORMS	4,298.00
FELD FIRE	HOSES	6,265.00
FENIX USA LLC	MONTHLY HOSTING WATER	328.75
FIRST SIGNS OF FIRE	EQUIPMENT MARKERS	56.95
GAME ONE	BASEBALL HATS	3,179.27
HEARTLAND BUSINSES SYSTEM	MONTHLY IT COUNCIL	7,143.95
HOTSY CLEANING SYSTEM	SHOP SPLIT SEWER	475.92
INDUSTRIAL CHEM LABS	LIFT DEGREASER	927.27
INVISION	601 MAIN	28,668.75
IOWA CODE ENFORCEMENT	SERVICE FEE (MARCH)	600
IOWA DEPT OF PUBLIC SAFETY	QUARTERLY INVOICE	300
JANICE MILLER	EGG HUNT	115.7
JEWISH FED OF GREATER DSM	FIELD RENTAL 10X	3,000.00
JMT TRUCKING	SAND	739.77
JONATHA BASYE	MILEAGE	367.58
KONICA MINOLTA	COPIER MAINTENANCE	
LAURA WICKS	GENERAL	35.8
MADDIE LAVALLEE	FD CLEANING	100
MEDIACOM	MILEAGE	87
MID AMERICAN INSTALL	CITY HALL INTERNET SEWER SHARE	426.95
MIDWEST PUMP WORKS INC	STREETLIGHT ARLINGTON AVE	11,951.38
MUNICIPAL SUPPLY INC	ROTATING ASSEMBLY	2,350.86
NYEMASTER GOODE, P.C.	WATER METER SUPPLIES	265
OMNISITE	316 WILSON LEGAL MATTERS	1,759.00
R & B TIRE AND AUTO	1 YEAR WIRELESS SERVICE X 3	594
RD MCKINNEY PLUMBING	TIRES	364
RHONDA BALDWIN	WATERMAIN REPAIR	4,682.59
SAM CHIA	EASTER EGG HUNT SUPPLIES	52.65
SMITH'S SEWER SERV. INC	MILEAGE	261
STIVERS FORD	JET LINE LIFT STATION	397
THORPE WATER DEV CO	2023 TAHOE OIL CHANGE	2,075.23
TRAVIS COOKE	REPLACE STOP VALVE	2,940.00
VEENSTRA & KIMM INC	MILEAGE	168.2
WASTE CONNECTIONS	BROOKVIEW SURVEY	51,186.61
WASTE SOLUTIONS OF IA	GARBAGE CONTRACT	13,646.31
WHITFIELD & EDDY PLC	KYBOS - SOCCER FIELDS	842.96
	GENERAL MATTERS	3,898.58

THE HARTFORD	HARTFORD - CLERK	585.7
GATEHOUSE MEDIA IA HOLDINGS	MINUTES	212.24
WEX BANK	FUEL WATER	1,220.21
ELAN FINANCIAL - EBANK CC	DSM REGISTER	24
GATEHOUSE MEDIA IA HOLDINGS	COUNCIL MINUTES	49.68
GATEHOUSE MEDIA IA HOLDINGS	ORDINANCE	24.08
GATEHOUSE MEDIA IA HOLDINGS	ORDINANCE	31.76
GATEHOUSE MEDIA IA HOLDINGS	COUNCIL MINUTES	57.36
GATEHOUSE MEDIA IA HOLDINGS	MAX LEVY NOTICE	163.6
TREAS - ST OF IA SALES TX	WET TAX	1,984.77
WELLMARK	HEALTH INSURANCE SEWER	9,133.51
DELTA DENTAL	DENTAL & VISION LIBRARY	612.62
TREAS - ST OF IA SALES TX	SALES TAX GARBAGE	1,016.25
Total		220541.33

City of Van Meter March 2026 Payroll Report

3/13/2026

Payroll Deposit	\$ 47,064.48
Vendors	\$ 60.46
AFLAC	\$ 19,931.76
FEDERAL	\$ 4,792.14
IPERS	\$ 1,906.59
STATE WD	\$ 26,690.95
Vendor Total	

3/27/2026

Payroll Deposit	\$ 20,440.96
Vendors	
AFLAC	
FEDERAL	\$ 7,036.55
IPERS	\$ 4,855.75
STATE WD	\$ 764.88
Vendor Total	\$ 12,657.18

- g. Financial Reports
- h. March Building Permit Report
- i. Liquor License Renewal - 5th Quarter
- j. Liquor License Renewal Application and Ownership Change - Casey's
- k. Resolution 2026-26 - A Resolution Assigning Addresses for MediaCom Power Supply Locations
- l. Appointment of Brittnay Feldman to the Parks and Recreation Board
- m. MOU Between the Iowa Department of Revenue and the City of Van Meter Regarding State Setoff Program
- n. Amendment #3 INVISION Architecture

- o. Agreement with Veenstra & Kim for Building Official Services
- p. Pay Application No. 1 - Richland Road Trail Project

8. Discussion and Consideration

- a. Water Treatment Plant and Capital Projects Financing — Matt Stoffel - PFM
Matt Stoffel from PFM discussed water treatment plant and capital projects funding.
- b. City Administrator Recruitment Update - Marketa Oliver - Theia Consulting
Marketa Oliver from Theia Management Consulting gave an update on the city administrator search.
- c. Booster Station No. 1 Maintenance Project Update — City Engineer Randy Johnson
Randy Johnson, City Engineer gave updates on the booster station No. 1 maintenance project.
- d. Agreement for Professional Services Iowa Interstate Railroad Land Exchange Survey Services - 601 Main
Motion by Joel Akers to approve Agreement for Professional Services Iowa Interstate Railroad Land Exchange Survey Services - 601 Main. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- e. Brookview Easements and Resolution #2026-27 - A Resolution Approving Additional Compensation for Porter Easement
Motion by Travis Brott to approve Brookview Easements and Resolution #2026-27 - A Resolution Approving Additional Compensation for Porter Easement. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- f. Asbestos Abatement Contractor - 601 Main
Motion by Joel Akers to approve hiring Environmental Property Solutions for Asbestos Removal at 601 Main. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- g. Sidewalk Proposal — VMDC
Motion by Travis Brott to approve A Cost Share Sidewalk Construction Proposal between VMDC, the S. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: Joel Akers. Motion carried 4-0-1.

- h. Fireworks Sponsorship for Raccoon River Days
Motion by Travis Brott to approve Fireworks Sponsorship for Raccoon River Days. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Jason Barney, Joe Lake, Nays: None, Abstain: Joel Akers, Jarin Young. Motion carried 3-0-2.

- i. FY 2027 Budget
Motion by Jarin Young to approve the FY 2027 Budget levy at 14.60274. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- j. Enter into Closed Session — Fat Randi's
Motion by Travis Brott to Enter into Closed Session per Iowa Statute 21.5 (j). — 415 Grant St at 9:56 PM Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- k. Enter Into Open Session - Fat Randi's
Motion by Travis Brott to Enter Into Open Session at 10:18 PM. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- l. Possible Action After Closed Session — Fat Randi's
Motion by Travis Brott to direct city staff and interested council members to develop an RFP process for 415 Grant St. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

9. Reports

Reports were presented as written in the packet.

- a. City Administration

- b. Public Works
- c. Police
- d. Fire
- e. Library
- f. Parks & Rec
- g. City Engineer
- h. City Attorney

10. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Meeting was adjourned at 10:19 PM.

Joe Herman, Mayor

Travis Cooke, City Clerk

Meeting Minutes:

1. Call to Order

a. Call the Meeting to Order

The Van Meter City Council met for a special council meeting on Monday, April 27, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 06:15 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: Police Chief Mike Brown, Library Director Jonatha Basye, Fire Chief Mark Schmidt, and Interim City Administrator/City Clerk Travis Cooke. Others present: Marketa Oliver, Theia Consulting.

2. Approval of Agenda

a. Approval of Agenda

Motion by Travis Brott to approve the Agenda. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

3. Public Hearing

a. Public Hearing on the FY 2026-2027 Budget

Motion by Jarin Young to open the Public Hearing on the FY 2026-2027 Budget at 6:16 PM. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

No comments written or oral.

Motion by Joel Akers to close the Public Hearing on the FY 2026-2027 Budget at 6:17 PM. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. Consideration of Resolution No. 2026-29 - A Resolution Adopting the Budget for Fiscal Year July 1, 2026 – June 30, 2027 (FY27) and Certifying the Tax Levies to the Dallas County Auditor

Motion by Joel Akers to approve Resolution No. 2026-29 - A Resolution Adopting the Budget for Fiscal Year July 1, 2026 – June 30, 2027 (FY27) and Certifying the Tax Levies to the Dallas County Auditor. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

4. Discussion and Consideration

a. Consideration of Resolution No. 2026-30 - A Resolution Approving an Extra Territorial Plat

Motion by Joel Akers to approve Resolution No. 2026-30 - A Resolution Approving an Extra Territorial Plat. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. Consideration of City Hall Door Replacement

Motion by Jarin Young to approve City Hall Door Replacements not to exceed \$30,000. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

c. 415 Grant Update

Council discussed options and updates on the proposed RFP process for the sale of 415 Grant.

d. 601 Main Update

Council discussed options and updates on the planning of the 601 Main project.

e. Convene Into Closed Session Per Iowa Statute 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session - City Administrator Search

Motion by Joel Akers to approve Convene Into Closed Session at 7:14 PM Per Iowa Statute 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session - City Administrator Search.

Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

f. Convene Into Open Session

Motion by Travis Brott to Convene Into Open Session at 8:03 PM. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

g. Possible Action after Closed Session - City Administrator Search

No action taken.

5. Adjournment

a. Motion to adjourn the meeting.

Motion by Jason Barney to adjourn the meeting. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

The meeting was adjourned at 08:04 PM.

Joe Herman, Mayor

Travis Cooke, City Clerk

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a special council meeting on Thursday, April 30, 2026, VIA ZOOM. Mayor Herman called the meeting to order at 01:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: Interim City Administrator/City Clerk Travis Cooke (left at 1:02 PM) and Deputy City Clerk Maddie Lavallee. Others present: Marketa Oliver, Theia Consulting, Mark Jackson, Consultant and 6 city administrator candidates.

2. Approval of Agenda

a. Approval of the Agenda

Motion by Jason Barney to approve the Agenda. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

3. Closed Session - City Administrator Zoom Interviews

a. Convene into Closed Session

Motion by Jason Barney to Convene into Closed Session at 1:02 PM per Iowa Statute 21.5 (i). To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. Convene into Open Session

Motion by Travis Brott to Convene into Open Session at 3:56 PM. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

c. Possible Action after Closed Session — City Administrator Search

No action taken.

4. Adjournment

a. Motion to Adjourn the Meeting

Motion by Travis Brott to approve Adjourn the Meeting. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Meeting was adjourned at 03:56 PM.

Joe Herman, Mayor

Travis Cooke, City Clerk

Meeting Minutes: Van Meter Parks and Recreation Board

Date: March 2026 (Reflecting on March 5th minutes) **Time:** 6:07 PM **Location:** Van Meter City Building

1. Call to Order & Mission Statement

The meeting was called to order at 6:07 PM. The board recited the mission statement: To improve Van Meter residents' quality of life by providing recreational activities and maintaining parks, green spaces, facilities, and trails.

2. Approval of Minutes

- **March 5, 2026 Minutes:** Approved with one clarification.
- **Correction:** Confirmed the board agreed on a **\$20 across-the-board increase** for registration fees.

3. Old Business

- **Easter Egg Hunt:**
 - Scheduled for Saturday; eggs are ready.
 - **Volunteer Logistics:** Setup starts at 9:30 AM. Ron and others will assist with placing/scattering eggs.
 - **Easter Bunny:** Jarin is confirmed to reprise his role as the Easter Bunny.
- **Home Alone Camp:**
 - **Date/Time:** Monday the 27th, 3:30 PM – 5:00 PM at the South Gym.
 - **Partners:** Fire Chief Mark Schmidt (modeling after Waukee) and Police (Mike, Brown, and Cooper).
 - **Details:** Registration is free this year. Participants must bring their own snack and drink with a lid due to allergy concerns.
 - **Activities:** Fire and police will present safety tips (911 usage, stranger danger) and show their cruisers. Potential addition of a K9 unit through Dallas County or Curtis Russell.

4. Spring Sports & Field Maintenance

- **Spring Sports Update:**
 - **Soccer:** Over 400 participants; fields are struggling with high volume.
 - **Baseball/Softball:** Approximately 180 and 100 participants respectively.
 - **Referee Discussion:** Discussion held regarding the city paying for soccer referee uniforms and certifications. The board will review this next month,

considering a shift where refs pay for their own gear/certs in exchange for higher game pay.

- **Field Maintenance Plan:**
 - **Iowa Sports Turf:** Contracted for aeration and overseeding this spring/fall, specifically targeting U6 and U12 fields which are currently closed for rest.
 - **Future Bids:** Board member Nate contacted Jason Ripke (Lawn and Snow) for potential future maintenance bids involving specialized "triple aeration" and leveling.
 - **Irrigation:** The well pump/valve broke again (estimated \$2,000 repair); parts are on order.
- **Concourse Improvements:**
 - A quote of \$23,000 was received to cement the concourse area between the concession stand and dugouts.
 - **Decision:** The board opted to pursue **rock/gravel (\$1,500–\$3,000)** for now instead of concrete, pending a drainage review to ensure water doesn't pond.

5. Financial Report

- **Budget Highlights:**
 - Grants brought in nearly \$50,000 in revenue last year.
 - Council is supportive of increasing the equipment budget to \$15,000–\$20,000 for a new bunker rake and paint sprayer.
- **Scoreboard Repair:**
 - Motion passed to approve the **\$2,270 quote from Daktronics** to repair the softball field scoreboard.

6. New Business & Discussion

- **Project Prioritization:**
 - The board discussed a Master Parks Plan project list.
 - **Top Priorities:** Communication/Marketing (Item 11), Grand Ridge Estates Park design, and trail connections (Item 3).
 - **Minor Requests:** Bike racks at Memorial Park (Item 30) and disc golf maintenance at Johnson Park.
- **Plant Sale:**
 - **Date:** May 9th (8:00 AM – 2:00 PM or 3:00 PM).
 - Setup begins Friday evening, May 8th.
 - Looking into booking a coffee truck (e.g., The AmBrew).
- **Memorial Policy & Donation:**
 - A request was made for an apple tree to be planted in memory of a community member.
 - **Recommendation:** Johnson Park was suggested as a suitable location, provided the family handles the initial planting.

7. Action Items for Next Meeting

- **Inventory List:** Sam to create a catalog of all equipment (age, condition, replacement cycle).
- **Subcommittees:** Board members to propose focused subcommittees (e.g., Fields, Johnson Park, Memorial Park).
- **On-Site Meeting:** The May meeting will likely be held at the ball complex to walk the grounds and assess maintenance needs.

Meeting Adjourned at 8:21pm.

Meeting Minutes:

1. Call to Order

Chair Wahlert called the meeting to order at 5:31 PM.

2. Roll Call

Present: Michael Whalert, Garret Hulse, Patrick Miller, Jeremy Feldman, Scot Cook, Adam Coyle.

Absent: Anderew Cerven. Others present: Interim City Administrator/Clerk Travis Cooke, Bolton & Menk planning staff Nate Weitzl and Frannie Nielsen, and Joel Ackers, City Council.

3. Approval of Agenda

Motion by Miller to approve the agenda. Seconded by Cook. Motion passed 6-0.

4. Approval of Minutes

a. Consideration of January 22, 2026, Meeting Minutes

Motion by Hulse to approve January 22, 2026, Minutes. Seconded by Cook. Motion passed 6-0.

5. Public Hearing

a. Public Hearing - Proposed Zoning Amendments - 601 Main Street

Staff presented the proposed zoning amendments for the 601 Main site. Chair Wahlert opened the public hearing. Brian Anderson, 613 Main St. spoke in opposition to the proposed zoning stating that it would negatively impact his property value. Rich Hudnut, 231 Wilson St. spoke in opposition to the proposed zoning, stating that it would negatively impact property values. Diana Hockenberry, 608 Main St. spoke in opposition to the proposed zoning due to the proposed orientation of the fire department doors. Marc Coma, 612 Main St. spoke in favor of the commission tabling a recommendation to council. Jordan Anderson, 613 Main St. spoke in favor of the commission tabling a recommendation to council.

6. Discussion and Consideration

a. Proposed Zoning Text Amendment – Amendment of the PI Public Facilities and Institutional District Reduced Setbacks

Motion by Coyle to recommend PI Public Facilities and Institutional District Reduced Setbacks Zoning Text Amendment to the city council. Seconded by Feldman. Roll call vote: Coyle - aye, Feldman - aye, Coyle - aye, Wahlert - aye, Cook - nay and Hulse - nay. Motion passed 4-2.

b. Rezoning for PIDs 1522354003, 1522356001, 1522356003, and 1522356002 - 601 Main Street

Motion by Miller to recommend rezoning for PIDs 1522354003, 1522356001, 1522356003, and 1522356002 - 601 Main Street. Seconded by Cook. Motion passed 6-0.

7. Adjournment

Motion by Coyle to adjourn the meeting at 6:33 PM. Seconded by Hulse. Motion passed 6-0.

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADAM BOECK							
ADAM BOECK	06MAY26	SOCCER REF - SPRING	05/06/2026	250.00	.00		
Total ADAM BOECK:				250.00	.00		
ADEL HARDWARE							
ADEL HARDWARE	2605-323099	WATER SUPPLIES	04/30/2026	39.89	.00		
Total ADEL HARDWARE:				39.89	.00		
AGSOURCE COOPERATIVE SERVICES							
AGSOURCE COOPERATIVE SE	PS-INV465657	DW TESTING	04/21/2026	30.50	.00		
AGSOURCE COOPERATIVE SE	PS-INV466354	WW CBOD, WW TSS, WW PH	04/28/2026	54.35	.00		
Total AGSOURCE COOPERATIVE SERVICES:				84.85	.00		
AINSLEY WATSON							
AINSLEY WATSON	06MAY26	SOCCER REF	05/06/2026	140.00	.00		
Total AINSLEY WATSON:				140.00	.00		
AIYANNA DIXON							
AIYANNA DIXON	6MAY20206	SOCCER REF	05/06/2026	40.00	.00		
Total AIYANNA DIXON:				40.00	.00		
AMERICAN UNDERGROUND SUPPLY							
AMERICAN UNDERGROUND SU	S100076634.0	SERVICE SUPPLIES	04/22/2026	121.05	.00		
Total AMERICAN UNDERGROUND SUPPLY:				121.05	.00		
ANDREW DEA							
ANDREW DEA	6MAY20206	SPRING SOCCER REF	05/06/2026	100.00	.00		
Total ANDREW DEA:				100.00	.00		
AT&T MOBILITY							
AT&T MOBILITY	287296271409	PD PHONE CHARGES	05/06/2026	280.96	.00		
Total AT&T MOBILITY:				280.96	.00		
AVEY WATSON							
AVEY WATSON	6MAY20206	SPRING SOCCER REF	05/06/2026	110.00	.00		
Total AVEY WATSON:				110.00	.00		
AYLA LANSMAN							
AYLA LANSMAN	6MAY20206	SPRING SOCCER REF	05/06/2026	250.00	.00		
Total AYLA LANSMAN:				250.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
BANNER FIRE EQUIPMENT							
BANNER FIRE EQUIPMENT	AI-48315	BUNKER GEAR-FD	05/04/2026	57,020.52	.00		
Total BANNER FIRE EQUIPMENT:				57,020.52	.00		
BASE							
BASE	BASE05/05/20	MONTHLY CAFETERIA	06/01/2026	30.00	.00		
Total BASE:				30.00	.00		
BEELINE + BLUE							
BEELINE + BLUE	INV057396	BANNERS	04/20/2026	160.00	.00		
Total BEELINE + BLUE:				160.00	.00		
BLAKE SKINNER							
BLAKE SKINNER	6MAY20206	SOCCER REF	05/06/2026	200.00	.00		
Total BLAKE SKINNER:				200.00	.00		
BOBCAT WILDLIFE & PEST							
BOBCAT WILDLIFE & PEST	24830	MOLE TREATMENT	04/07/2026	802.50	.00		
Total BOBCAT WILDLIFE & PEST:				802.50	.00		
BOLTON & MENK INC							
BOLTON & MENK INC	0392472	VM/RICHLAND RD TRAIL PROJECT	04/15/2026	8,207.50	.00		
BOLTON & MENK INC	0392472	LANDSCAPE ARCHITECT	04/15/2026	2,378.97	.00		
BOLTON & MENK INC	0392472	PLANNING SERVICES	04/15/2026	199.00	.00		
BOLTON & MENK INC	0393862	PLANNING SERVICES	04/30/2026	1,182.50	.00		
Total BOLTON & MENK INC:				11,967.97	.00		
BOUND TREE MEDICAL LLC							
BOUND TREE MEDICAL LLC	86166003	EMS MED SUPPLIES	04/09/2026	321.31	.00		
Total BOUND TREE MEDICAL LLC:				321.31	.00		
BRETT THOMPSON							
BRETT THOMPSON	15APRIL2026	DUES	04/15/2026	3,680.00	3,680.00	04/16/2026	
Total BRETT THOMPSON:				3,680.00	3,680.00		
CITY OF VAN METER							
CITY OF VAN METER	04MAY2026	CONCESSIONS START UP	05/04/2026	500.00	500.00	05/04/2026	
Total CITY OF VAN METER:				500.00	500.00		
CULLIGAN							
CULLIGAN	121201	WATER CITY HALL	04/30/2026	58.90	.00		
Total CULLIGAN:				58.90	.00		
CUMMINS CENTRAL POWER LLC							
CUMMINS CENTRAL POWER LL	J4-260513668	ENGINE REPAIR	05/05/2026	36,822.23	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CUMMINS CENTRAL POWER LLC:				36,822.23	.00		
DAN PORTER							
DAN PORTER	13APRIL2026	SEWER EASEMENT	04/14/2026	2,000.00	2,000.00	04/14/2026	
Total DAN PORTER:				2,000.00	2,000.00		
DELTA DENTAL							
DELTA DENTAL	306580000012	DENTAL & VISION SEWER	05/01/2026	105.53	.00		
DELTA DENTAL	306580000012	DENTAL & VISION WATER	05/01/2026	142.58	.00		
DELTA DENTAL	306580000012	DENTAL & VISION CITY HALL	05/01/2026	38.04	.00		
DELTA DENTAL	306580000012	DENTAL & VISION PD	05/01/2026	190.26	.00		
DELTA DENTAL	306580000012	DENTAL & VISION RUT	05/01/2026	96.13	.00		
DELTA DENTAL	306580000012	DENTAL & VISION LIBRARY	05/01/2026	37.84	.00		
Total DELTA DENTAL:				610.38	.00		
ELDER CORPORATION							
ELDER CORPORATION	15APRIL2026-	PAY EST #1	04/06/2026	9,097.80	9,097.80	04/16/2026	
Total ELDER CORPORATION:				9,097.80	9,097.80		
EMERSYN BAHR							
EMERSYN BAHR	6MAY20206	SOCCER REF	05/06/2026	60.00	.00		
Total EMERSYN BAHR:				60.00	.00		
FELD FIRE							
FELD FIRE	INV17536	HOSES	10/17/2025	6,265.00	6,265.00	04/14/2026	
Total FELD FIRE:				6,265.00	6,265.00		
FENIX USA LLC							
FENIX USA LLC	28282_275	MONTHLY HOSTING CHARGE	05/01/2026	347.50	.00		
Total FENIX USA LLC:				347.50	.00		
GABE JONES							
GABE JONES	6MAY20206	SPRING SOCCER REF	05/06/2026	325.00	.00		
Total GABE JONES:				325.00	.00		
GARRISON THUMMEL							
GARRISON THUMMEL	6MAY20206	REF FEES	05/06/2026	65.00	.00		
Total GARRISON THUMMEL:				65.00	.00		
GATEHOUSE MEDIA IA HOLDINGS							
GATEHOUSE MEDIA IA HOLDIN	06MAY2026	MINUTES	05/06/2026	108.56	.00		
GATEHOUSE MEDIA IA HOLDIN	07MAY2026	MINUTES	05/06/2026	57.36	.00		
Total GATEHOUSE MEDIA IA HOLDINGS:				165.92	.00		
GRAYSON WIGANT							
GRAYSON WIGANT	6MAY20206	SPRING SOCCER REF	05/06/2026	300.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total GRAYSON WIGANT:				300.00	.00		
HEARTLAND BUSINESSES SYSTEM							
HEARTLAND BUSINESSES SYSTE	877054-H	MONTHLY IT CITY HALL	04/16/2026	97.50	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT CLERK	04/20/2026	126.45	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT COUNCIL	04/20/2026	1,322.75	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT POLICE	04/20/2026	756.08	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT LIBRARY	04/20/2026	756.07	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT FIRE	04/20/2026	188.89	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT PARKS	04/20/2026	188.89	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT REC	04/20/2026	188.89	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT STREETS	04/20/2026	503.70	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT WATER	04/20/2026	629.63	.00		
HEARTLAND BUSINESSES SYSTE	878074-H	MONTHLY IT SEWER	04/20/2026	629.63	.00		
HEARTLAND BUSINESSES SYSTE	881819-H	MONTHLY IT CITY HALL	04/30/2026	550.00	.00		
Total HEARTLAND BUSINESSES SYSTEM:				5,938.48	.00		
HENDRIX MOYER							
HENDRIX MOYER	6MAY20206	FALL 25 SOCCER REF	05/06/2026	95.00	.00		
Total HENDRIX MOYER:				95.00	.00		
HOTSY CLEANING SYSTEM							
HOTSY CLEANING SYSTEM	PSI-323883	SUPER XL 5 GAL	04/24/2026	90.00	.00		
Total HOTSY CLEANING SYSTEM:				90.00	.00		
HUDSON SODERHOLM							
HUDSON SODERHOLM	6MAY20206	SPRING SOCCER REF	05/06/2026	75.00	.00		
Total HUDSON SODERHOLM:				75.00	.00		
INDUSTRIAL CHEM LABS							
INDUSTRIAL CHEM LABS	429779	LIFT STATION DEGREASER	04/22/2026	930.31	.00		
Total INDUSTRIAL CHEM LABS:				930.31	.00		
INVISION							
INVISION	1039303	601 MAIN	02/28/2026	26,062.50	.00		
INVISION	24INV0117-2	601 MAIN	04/30/2026	32,529.75	.00		
Total INVISION:				58,592.25	.00		
IOWA CODE ENFORCEMENT							
IOWA CODE ENFORCEMENT	12	SERVICE FEE APRIL	05/01/2026	600.00	.00		
Total IOWA CODE ENFORCEMENT:				600.00	.00		
IOWA PRISON INDUSTRIES							
IOWA PRISON INDUSTRIES	387754	POLICE APPAREL	01/13/2026	152.02	.00		
IOWA PRISON INDUSTRIES	390644	PD APPAREL	01/13/2026	77.95	.00		
Total IOWA PRISON INDUSTRIES:				229.97	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
J & M DISPLAYS							
J & M DISPLAYS	15APRIL2026	FIREWORKS	04/15/2026	3,500.00	3,500.00	04/16/2026	
Total J & M DISPLAYS:				3,500.00	3,500.00		
JAY COX INDUSTRIES							
JAY COX INDUSTRIES	15APRIL2026	WATER MAIN REPAIR	02/16/2026	5,200.00	5,200.00	04/16/2026	
Total JAY COX INDUSTRIES:				5,200.00	5,200.00		
JESTER INSURANCE SERVICE							
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	3,020.78	3,020.78	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	10,146.45	10,146.45	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,296.76	2,296.76	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	3,563.52	3,563.52	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,044.40	2,044.40	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	1,125.69	1,125.69	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	314.74	314.74	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	6,842.44	6,842.44	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	3,938.51	3,938.51	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	4,196.54	4,196.54	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	17,035.97	17,035.97	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,469.72	2,469.72	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,962.31	2,962.31	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,943.25	2,943.25	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,340.10	2,340.10	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	850.65	850.65	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,355.28	2,355.28	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	7,261.72	7,261.72	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	11,342.20	11,342.20	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	680.52	680.52	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	1,578.33	1,578.33	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	232.51	232.51	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	2,753.43	2,753.43	04/16/2026	
JESTER INSURANCE SERVICE	16APRIL2026	2026-2027 RENEWAL	03/20/2026	8,699.09	8,699.09	04/16/2026	
Total JESTER INSURANCE SERVICE:				100,994.91	100,994.91		
JIMMER PETERSEN							
JIMMER PETERSEN	6MAY20206	SOCCER REF	05/06/2026	50.00	.00		
Total JIMMER PETERSEN:				50.00	.00		
JONATHA BASYE							
JONATHA BASYE	14APRIL2026	PLA CONFERENCE HOTEL REIMBURS	04/15/2026	1,227.99	1,227.99	04/16/2026	
Total JONATHA BASYE:				1,227.99	1,227.99		
KAEGAN WIGANT							
KAEGAN WIGANT	6MAY20206	SOCCER REFEREE	05/06/2026	45.00	.00		
Total KAEGAN WIGANT:				45.00	.00		
KONICA MINOLTA							
KONICA MINOLTA	507718798	PD COPIER	04/01/2026	4,564.93	.00		
KONICA MINOLTA	507926289	COPIER USAGE GENERAL	04/29/2026	405.55	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total KONICA MINOLTA:				4,970.48	.00		
LANDON LUKAN							
LANDON LUKAN	6MAY20206	SPRING SOCCER REF	05/06/2026	130.00	.00		
Total LANDON LUKAN:				130.00	.00		
LANE OBERMEIER							
LANE OBERMEIER	6MAY20206	SOCCER REF	05/06/2026	50.00	.00		
Total LANE OBERMEIER:				50.00	.00		
LAURA WICKS							
LAURA WICKS	08MAY 2026	FD CLEANING	01/01/2023	75.00	.00		
Total LAURA WICKS:				75.00	.00		
LIBERTY READY MIX							
LIBERTY READY MIX	263647	600 DEBRA STORM INTAKES	04/21/2026	367.00	.00		
Total LIBERTY READY MIX:				367.00	.00		
LYDIA THUMMEL							
LYDIA THUMMEL	6MAY20206	REF FEES	05/06/2026	60.00	.00		
Total LYDIA THUMMEL:				60.00	.00		
MEDIACOM							
MEDIACOM	MEDIACOM5/6	CITY HALL INTERNET	04/22/2026	85.64	.00		
MEDIACOM	MEDIACOM5/6	CITY HALL INTERNET WATER SHARE	04/22/2026	85.64	.00		
MEDIACOM	MEDIACOM5/6	CITY HALL INTERNET SEWER SHARE	04/22/2026	85.67	.00		
Total MEDIACOM:				256.95	.00		
MICAH HUNTER							
MICAH HUNTER	07MAY2026	FALL 25 SOCCER REF	05/07/2026	20.00	.00		
Total MICAH HUNTER:				20.00	.00		
MIDAMERICAN ENERGY							
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC FIRE	03/27/2026	23.86	23.86	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC LIBRARY	03/27/2026	131.21	131.21	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC PARKS	03/27/2026	36.65	36.65	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC PD	03/27/2026	59.64	59.64	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC REC	03/27/2026	33.17	33.17	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC RUT	03/27/2026	1,261.96	1,261.96	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC SEWER	03/27/2026	619.54	619.54	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC SIREN	03/27/2026	12.21	12.21	04/16/2026	
MIDAMERICAN ENERGY	578798275	GAS/ELECTRIC WATER	03/27/2026	447.27	447.27	04/16/2026	
MIDAMERICAN ENERGY	578798275	PUBLIC WORKS	03/27/2026	89.51	89.51	04/16/2026	
MIDAMERICAN ENERGY	578798275	EMS	03/27/2026	23.85	23.85	04/16/2026	
MIDAMERICAN ENERGY	578798275	CITY HALL	03/27/2026	415.64	415.64	04/16/2026	
MIDAMERICAN ENERGY	579994435	CITY HALL	04/28/2026	2.77	.00		
MIDAMERICAN ENERGY	579994554	CITY HALL	04/28/2026	5.90	.00		
MIDAMERICAN ENERGY	579994668	CITY HALL	04/28/2026	2.77	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MIDAMERICAN ENERGY:				3,165.95	3,154.51		
MOLLY SIMECK							
MOLLY SIMECK	6MAY20206	SPRING SOCCER REF	05/06/2026	65.00	.00		
Total MOLLY SIMECK:				65.00	.00		
MUNICIPAL SUPPLY INC							
MUNICIPAL SUPPLY INC	0973992-IN	WATER METER SUPPLIES	04/30/2026	117.00	.00		
MUNICIPAL SUPPLY INC	6MAY2026	STORMWATER TOPS	05/06/2026	1,218.00	.00		
Total MUNICIPAL SUPPLY INC:				1,335.00	.00		
NATE SCHRECK							
NATE SCHRECK	6MAY20206	SPRING SOCCER REF	05/06/2026	185.00	.00		
Total NATE SCHRECK:				185.00	.00		
NIC WIGANT							
NIC WIGANT	6MAY20206	SOCCER REF	05/06/2026	80.00	.00		
Total NIC WIGANT:				80.00	.00		
NYEMASTER GOODE, P.C.							
NYEMASTER GOODE, P.C.	976679	ATTORNEY FEES	04/27/2026	4,367.00	.00		
Total NYEMASTER GOODE, P.C.:				4,367.00	.00		
PLUMB SUPPLY COMPANY							
PLUMB SUPPLY COMPANY	MAY042026	3/4 METER COUPLINGS	04/30/2026	717.51	.00		
Total PLUMB SUPPLY COMPANY:				717.51	.00		
R & B TIRE AND AUTO							
R & B TIRE AND AUTO	87442	TIRES	04/14/2026	364.00	364.00	04/14/2026	
Total R & B TIRE AND AUTO:				364.00	364.00		
THE HARTFORD							
THE HARTFORD	570699102108	HARTFORD - REC	04/15/2026	21.23	.00		
THE HARTFORD	570699102108	HARTFORD - PD	04/15/2026	138.55	.00		
THE HARTFORD	570699102108	HARTFORD - ROAD USE TAX	04/15/2026	48.40	.00		
THE HARTFORD	570699102108	HARTFORD - CLERK	04/15/2026	19.97	.00		
THE HARTFORD	570699102108	HARTFORD - WATER	04/15/2026	71.72	.00		
THE HARTFORD	570699102108	HARTFORD - SEWER	04/15/2026	55.95	.00		
THE HARTFORD	570699102108	HARTFORD - LIBRARY	04/15/2026	43.12	.00		
THE HARTFORD	570699102108	HARTFORD - PARKS	04/15/2026	21.24	.00		
Total THE HARTFORD:				420.18	.00		
TRUSTED TREE SERVICES LLC							
TRUSTED TREE SERVICES LLC	151	TREE SERVICE STREETS	04/24/2026	400.00	.00		
Total TRUSTED TREE SERVICES LLC:				400.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WASTE CONNECTIONS							
WASTE CONNECTIONS	3875374T071	GARBAGE CONTRACT	05/01/2026	13,612.36	.00		
Total WASTE CONNECTIONS:				13,612.36	.00		
WELLMARK							
WELLMARK	261000016518	HEALTH INSURANCE LIBRARY	05/01/2026	643.08	.00		
WELLMARK	261000016518	HEALTH INSURANCE CITY HALL	05/01/2026	862.44	.00		
WELLMARK	261000016518	HEALTH INSURANCE SEWER	05/01/2026	1,836.64	.00		
WELLMARK	261000016518	HEALTH INSURANCE WATER	05/01/2026	2,442.96	.00		
WELLMARK	261000016518	HEALTH INSURANCE RUT	05/01/2026	1,440.15	.00		
WELLMARK	261000016518	HEALTH INSURANCE PD	05/01/2026	2,536.10	.00		
Total WELLMARK:				9,761.37	.00		
WHITFIELD & EDDY PLC							
WHITFIELD & EDDY PLC	367448	REAL ESTATE MATTERS	04/29/2026	638.50	.00		
WHITFIELD & EDDY PLC	367449	GENERAL MATTERS	04/29/2026	58.00	.00		
WHITFIELD & EDDY PLC	367450	GENERAL MATTERS	04/29/2026	55.00	.00		
WHITFIELD & EDDY PLC	367452	MEETINGS	04/29/2026	1,058.00	.00		
WHITFIELD & EDDY PLC	367453	GENERAL MATTERS	04/29/2026	1,276.02	.00		
WHITFIELD & EDDY PLC	367454	MEETINGS	04/29/2026	235.00	.00		
Total WHITFIELD & EDDY PLC:				3,320.52	.00		
WILL NIXON							
WILL NIXON	6MAY20206	SPRING SOCCER REF	05/06/2026	60.00	.00		
Total WILL NIXON:				60.00	.00		
Grand Totals:				353,569.01	135,984.21		

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

City of Van Meter April 2026 Payroll Report

4/10/2026

Payroll Deposit \$ 21,188.84

Vendors

AFLAC \$ 30.23

FEDERAL \$ 7,701.40

IPERS \$ 4,597.44

STATE WD \$ 796.05

Vendor Total \$ 13,125.12

4/24/2026

Payroll Deposit \$ 22,779.12

Vendors

AFLAC \$ 30.23

FEDERAL \$ 7,960.68

IPERS \$ 4,566.25

STATE WD \$ 804.96

Vendor Total \$ 13,362.12

Permit Number	Application Date	Property Address	Applicant	Status
Commercial Building Permit				
CBP-26-0001	04/06/2026	419 GRANT ST	Duncan Contruction	Completed
CBP-26-0002	04/15/2026	419 GRANT ST	Martin Hirsch	Completed
Residential Building Permit				
BP-26-0009	04/10/2026	317 MAIN ST	STEINICK TOM	Completed
BP-26-0010	04/27/2026	5350 KATELYN AVE	Aaron Capisi	Completed
BP-26-0011	04/28/2026	312 HUDSON AVE	Claman Custom Homes	Completed
BP-26-0012	04/29/2026	308 ELM ST	HALE, DEBBIE	Completed
BP-26-0013	04/30/2026	4885 SYNERGY ST	Cosgriff Development LLC	Completed
BP-26-0014	04/30/2026	5025 SYNERGY ST	Cosgriff Development LLC	Completed
Residential Trade Permit				
T-26-0008	04/09/2026	5035 BULLDOG AVE	GORDON, GRANT & CIERRA JTRS	Completed
T-26-0009	04/15/2026	205 HAZEL ST	SCHAAL PLUMBING, HEATING, & COOLING	Completed
T-26-0010	04/28/2026	208 VAN BUREN DR	SCHAAL PLUMBING, HEATING, & COOLING	Completed

SPECIAL CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION

Business Information

Name of Legal Entity: BUS EVENTS LLC

FEIN: XX-XXX3247

Business Type: Limited Liability Company

This business is not registered with the Secretary of State.

Premises Information

Premises DBA: VAN METER

Premises Address: 600 DEBRA DRIVE VAN METER IA 50261

Premises Type: Special Event

Number of Floors: 1

Control of Premises: Other

Other control description: permit

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

License Information

Effective Date: 03-Jun-2026

Length of License Requested: 5DAY

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

Racoon River Days site

Endorsements

Local Authority: City of Van Meter

Dramshop Company: FOUNDERS INSURANCE COMPANY

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	MOTT, MICHAEL	SSN	***-**-9841	08-Aug-19 66	51521088 24	6550 SE 32ND AVE PLEASANT HILL IA 50327-5028	100.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: MICHAEL MOTT

Phone Number: 5152108824

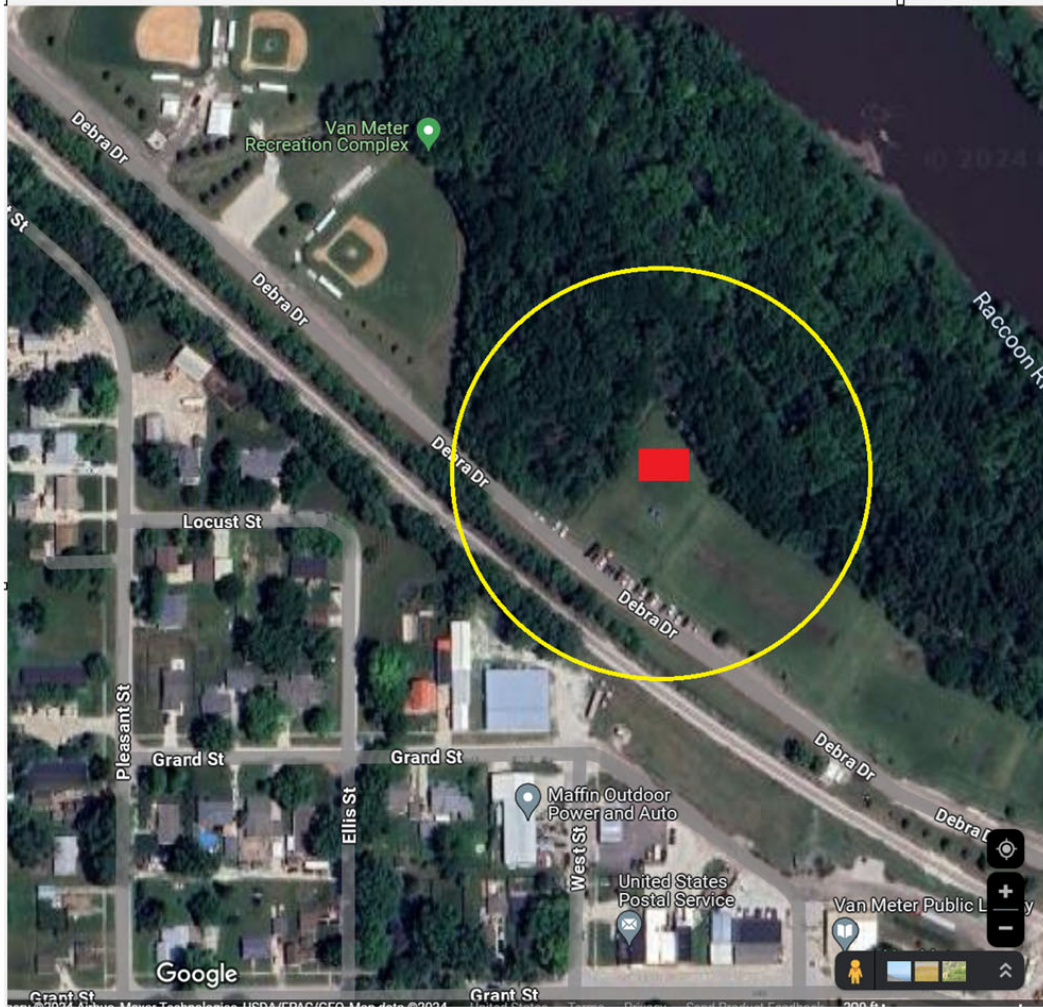
Email Address: iowabeerbus@gmail.com

Address: 6550 SE 32ND AVE PLEASANT HILL IA 50327-5028

Attestation Information

Attestation Name: MICHAEL MOTT

Attestation Date: 06-May-2026



 **Fireworks**
41.53530962064452,
-93.95540203044479

 **Safety Zone**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/6/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100		FAX (A/C, No): 216-658-7101
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A: Palomar Excess and Surplus Insurance Company			16754
INSURER B: Continental Indemnity Company			28258
INSURER C: HDI Global Specialty SE			
INSURER D:			
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 1550729477

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			AESPLMR-GL-26-00005	1/15/2026	1/15/2027	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BESCRMNIA011601_171229_01	1/15/2026	1/15/2027	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			25QS1563	1/15/2026	1/15/2027	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement or permit.


For all LA autos, the following policy applies: BESCRMPLA011601_171229_01

FIREWORKS DISPLAY DATE: June 7, 2025

LOCATION OF EVENT: Van Meter Soccer Fields

ADDITIONAL INSURED: Van Meter Fire Association (Fire Protection); The City of Van Meter is included as additional insured with respect to the general liability policy. The insurance company and the insured expressly agree and state that granting additional insured status on this policy of insurance does not waive any of the defenses of governmental immunity available to the city under Iowa Code Section 670 as it now exists.

CERTIFICATE HOLDER**CANCELLATION**

City of Van Meter 310 Mill Street PO Box 160 Van Meter IA 50261 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**AMENDMENT #003 TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN CITY OF VAN METER, IOWA AND BOLTON & MENK, INC.**

This AMENDMENT #003 (“Amendment”) to the original Agreement for Professional Services between City of Van Meter, Iowa (“OWNER”) and Bolton & Menk, Inc. (“ENGINEER”) dated August 13, 2024 and AMENDMENT #001 dated July 14, 2025 (the “Agreement”) and AMENDMENT #002 dated October 13, 2025 is made and entered into on this _____ day of May, 2026.

WHEREAS, OWNER has engaged ENGINEER, pursuant to the Agreement, to furnish OWNER with engineering, design, procurement, and construction services in connection with the **Richland Road Trail Project** (the “Project”);

WHEREAS, OWNER and ENGINEER have agreed to amend the Agreement as set forth in this Amendment and subject to the terms and conditions of this Amendment; and,

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. SCOPE ATTACHMENT. The Scope Attachment is attached and incorporated herein by reference as Exhibit A. If the OWNER requests or ENGINEER performs additional services for the Project, ENGINEER shall make such request to OWNER in writing, setting forth any changes or additions to the Scope of the Agreement, including any additional deliverables requested for the Project in Exhibit A.

2. FEE ATTACHMENT. The Fee Attachment is attached and incorporated herein by reference as Exhibit B. If the ENGINEER requests additional fees for the services for the Project or for services performed pursuant to Exhibit A, ENGINEER shall make such request to OWNER in writing, setting forth any changes in fees and all fees associated with such additional services, in the same or substantially similar format as Exhibit B. If OWNER agrees to the change in scope or fees proposed by ENGINEER in writing, the parties will adjust the Maximum Fee to account for such changes. No claim for extra services performed by ENGINEER will be allowed by OWNER except as provided in this Amendment nor will ENGINEER perform any services or work not previously approved by OWNER except upon receipt of a written amendment.

3. Additional Forms. Exhibits A and B are attached and incorporated into the Agreement.

4. All Other Terms and Conditions of the Agreement. Any conflict or inconsistency as to terms set forth in this Amendment and the Agreement or other writing will be governed by this Amendment.

IN WITNESS WHEREOF, the parties have caused this AMENDMENT #001 to be executed by their duly authorized representatives on the dates written below.

CITY OF VAN METER

BOLTON & MENK, INC.

SIGNED: _____

SIGNED: _____

NAME: _____

NAME: Matthew Ferrier, P.E.

TITLE: _____

TITLE: Principal Engineer

DATE: _____

DATE: _____

EXHIBIT A – SCOPE ATTACHMENT TO AMENDMENT #003

This **SCOPE ATTACHMENT** is part of **AMENDMENT #003** to the Agreement. Unless otherwise agreed to in writing by the parties, any conflict or inconsistency as to the terms set forth in the Amendment and the Agreement shall be governed by the Amendment.

1. Material testing, Site testing and Plant Inspection/Plant Monitoring as required by the Iowa DOT

Additional services

Consulting services performed other than those authorized shall not be considered part of Basic Services and may be authorized by the Client as Additional Services. Additional Services consist of those services, which are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the commencement of the project; or vary depending on the technique, procedures or schedule of the project contractor. Additional services may consist of the following:

1. All other services not specifically identified in the Proposal.

EXHIBIT B – FEE ATTACHMENT

This **FEE ATTACHMENT** is part of **AMENDMENT #002** to the Agreement. Unless otherwise agreed to in writing by the parties, any conflict or inconsistency as to the terms set forth in the Amendment and the Agreement shall be governed by the Amendment.

1. The parties agree to the following removal of services to complete the Project, as set forth below:

AMENDMENT (SERVICES AND DELIVERABLES)		Amount
Deliverable 1	Material Testing/Site Testing and Plant Inspection/Plant Monitoring	\$11,250
Deliverable 2		
Deliverable 3		
Deliverable 4		
Deliverable 5		
Deliverable 6		
THIS AMENDMENT Sub-Total		
(Less Reduction in Fee -if any)		
THIS AMENDMENT TOTAL		\$17,450

AMENDMENT (IMPACT TO BUDGET)		
ORIGINAL AGREEMENT	Describe (if needed)	\$153,025.00
AMENDMENT #001 CHANGE (7/11/2025)	Resident Project Representative and Construction Staking	\$91,400
AMENDMENT #002 CHANGE (10/13/2025)	Subtract Construction Staking	-\$17,450
AMENDMENT #003 CHANGE (5/5/2026)	Material Testing/Site Testing/Plant Monitoring/Testing	\$11,250
NEW PROJECT TOTAL, MAXIMUM FEE, NOT TO EXCEED		\$238,225.00

2. **SCHEDULE:** Schedule for performance of services will be modified as follows or as set forth in the Agreement, such that all services will be completed by **November 15, 2026.**

MEETING DATE: Monday, May 11, 2026
SUBJECT: RESOLUTION # 2026-31 - A RESOLUTION APPROVING
PERSONNEL TRANSACTIONS
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution 2026 - 31 Approving Personnel Transactions

Resolution # 2026-31
A Resolution Approving Personnel Transactions

Whereas, the Interim City Administrator recommends the following hires and additions to the payroll.

Now therefore, be it is resolved by the City Council of the City of Van Meter, Iowa that:

Section 1. The following individuals are named employees of the City of Van Meter and their pay is authorized per the following schedule:

Title	Name	Wage	Employee Type
P&R Concessions	Josie Schlueter	\$13.00/Hour	Seasonal
P&R Concessions	Conner Prough	\$13.00/Hour	Seasonal
P&R Concessions	Faith Jones	\$13.00/Hour	Seasonal
P&R Concessions	Ryder Vogel	\$12.00/Hour	Seasonal
P&R Concessions	Drake White	\$12.00/Hour	Seasonal
P&R Fields	Mason Drake	\$15.50/Hour	Seasonal
P&R Fields	Tate Jones	\$15.00/Hour	Seasonal
Public Works Laborer	Tim Costlow	\$18.95/Hour	Seasonal

Section 2. If applicable, the pay for this employee is approved and authorized retroactively to their respective start date as determined by the Interim City Administrator.

Section 3. All new hires are subject to a standard probationary period that shall be no less than 90 days but may be extended for a longer period as determined by the Interim City Administrator.

Section 4. The employment of temporary and/or seasonal employees shall terminate on a date-certain determined by the Interim City Administrator.

Passed and approved this 11th day of May 2026

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk

MEETING DATE: Monday, May 11, 2026
SUBJECT: RESOLUTION #2026-32 - A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT ZONING ORDINANCE
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution 2026-32 Setting Date for PH PI District
2. 20260506 PZ PI Text Amendment Packet

RESOLUTION #2026-32

**A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND
THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY
AMENDING THE PUBLIC FACILITIES AND INSTITUTIONAL (PI)
DISTRICT ZONING ORDINANCE**

WHEREAS, the City of Van Meter has received a recommendation from the Planning and Zoning Commission to amend Chapter 165 Section 165.21A PI Public Facilities and Institutional District; and

WHEREAS, the proposed amendment is intended to reduce setback requirements in the Public Facilities and Institutional Zoning District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Van Meter, Iowa:

1. A public hearing shall be held on the proposed zoning text amendment on the 8th day of June 2026 at 7:00 pm at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa.
2. Notice of the public hearing shall be published in accordance with Iowa law.

PASSED AND APPROVED this 11th day of May 2026.

Joe Herman, Mayor

Travis Cooke, City Clerk



Real People. Real Solutions.

MEMORANDUM

Date: May 6, 2026
To: Van Meter Planning and Zoning Commission
From: Frannie Nielsen, Consultant Planner
Subject: Proposed Zoning Text Amendment – Amendment of the PI Public Facilities and Institutional District Reduced Setbacks

Below are research and recommendations of a proposed zoning text amendment to amend the Public Facilities and Institutional (PI) District within the City of Van Meter’s zoning ordinance. The purpose of this amendment is to reduce setback requirements in the Public Facilities and Institutional Zoning District.

Research of Setback Requirements

Multiple Iowa communities make setback requirements and structure height requirements dependent upon one another. The proposed amendment requires increased side yard setbacks as building height increases. Below are a few examples of other jurisdictions relating setbacks to building height.

Community	Setback/Height Requirement
Ankeny	Public, semipublic or private service buildings, hospitals, sanatoriums, schools, business colleges and related structures, and churches and temples, when permitted in a district, may be erected to a height not exceeding 125 feet, if the building is set back from each property line at least one foot for each foot of additional building height above the height limit otherwise provided in the district in which the building is located.
Marshalltown	Where a multi-family, nonresidential, or mixed-use building adjoins a property with a single-family detached or attached dwelling, the building height may be increased beyond the maximum permitted if the setback nearest the adjoining residence is increased one foot for each one foot of height above the maximum permitted height.
West Des Moines	For any building over 3 stories, an additional 10 feet of building setback is required for every story over 3 stories.

Proposed Amendment

The proposed amendment is as follows:

Section 165.21A of the Code of Ordinances is amended by amending the underlined text as follows:

Chapter 165

Section 165.21A PI Public Facilities and Institutional District

4. Area Regulations

A. Lot Area. No minimum.

B. Lot Width. No minimum.

C. Yard Width and Depth.

(1) There shall be no front yard minimum requirement.

(2) There shall be no rear yard minimum requirement.

(3) Minimum Side Yard.

a. Structures 25 feet or less in height shall provide a minimum side yard setback of 10 feet.

b. Structures greater than 25 feet in height shall provide a minimum side yard setback of 10 feet, plus one additional foot of setback for each foot of structure height exceeding 25 feet.

(4) Structure Height. The maximum structure height shall be 25 feet.

a. Height may be increased beyond the maximum permitted if the side setback is increased one foot for each one foot of height above the maximum permitted height.

COMMISSION ACTION

The Planning and Zoning Commission can do one of the following:

1. Recommend approval of the attached ordinance.
2. Recommend denial of the attached ordinance.
3. Table the request for further review/study.

ORDINANCE #2026-__

An Ordinance Amending Chapter 165 – Zoning Regulations

BE IT INACTED, by the City Council of the City of Van Meter, Iowa, that:

SECTION 1. SECTION MODIFIED. Section 165.21A (4) of the Code of Ordinances is amended by changing the underlined text as follows:

Chapter 165

Section 165.21A PI Public Facilities and Institutional District

4. Area Regulations
 - A. Lot Area. No minimum.
 - B. Lot Width. No minimum.
 - C. Yard Width and Depth.
 - (1) There shall be no front yard minimum requirement.
 - (2) There shall be no rear yard minimum requirement.
 - (3) Minimum Side Yard.
 - a. Structures 25 feet or less in height shall provide a minimum side yard setback of 10 feet.
 - b. Structures greater than 25 feet in height shall provide a minimum side yard setback of 10 feet, plus one additional foot of setback for each foot of structure height exceeding 25 feet.
 - (4) Structure Height. The maximum structure height shall be 25 feet.
 - a. Height may be increased beyond the maximum permitted if the side setback is increased one foot for each one foot of height above the maximum permitted height.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. EFFECTIVE DATE. This ordinance shall be effective after its final passage, approval and posting as provided by law.

Passed by the City Council of the City of Van Meter, Iowa, the _____ day of _____ 2026.

Mayor, Joe Herman

ATTEST:

City Clerk, Travis Cooke

MEETING DATE: Monday, May 11, 2026
SUBJECT: RESOLUTION 2026-33 — A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY REZONING PARCEL ID'S 1522354003, 1522356001, 1522356003, and 1522356002 TO THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resoluton 2026-33 Setting Date for 601 Main Rezone
2. 20260506 601 Main Rezone PZ Packet

RESOLUTION #2026-33

**A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND
THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY
REZONING PARCEL ID'S 1522354003, 1522356001, 1522356003, and
1522356002 TO THE PUBLIC FACILITIES AND INSTITUTIONAL (PI)
DISTRICT**

WHEREAS, the City of Van Meter is proposing a Rezoning for four parcels at the corner of Main Street and Cross Street to support the development of a future public library, fire department and police department. These changes are necessary to confirm the site is appropriately zoned for its intended civic use; and

WHEREAS, three parcels are currently zoned General Commercial (C-1) and are proposed to be rezoned to the Public Facilities and Institutional (PI) Zoning District. One parcel is currently zoned Two-Family Residential (R-2) is also proposed to be rezoned to PI; and

WHEREAS, the City of Van Meter has received a recommendation from the Planning and Zoning Commission to amend the City of Van Meter Zoning District Map; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Van Meter, Iowa:

1. A public hearing shall be held on the proposed zoning map amendment on the 8th day of June 2026 at 7:00 pm at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa.
2. Notice of the public hearing shall be published in accordance with Iowa law.

PASSED AND APPROVED this 11th day of May 2026.

Joe Herman, Mayor

Travis Cooke, City Clerk



Real People. Real Solutions.

MEMORANDUM

Date: May 6, 2026
To: Van Meter Planning and Zoning Commission
From: Frannie Nielsen, Consultant Planner
Subject: Rezoning for PIDs 1522354003, 1522356001, 1522356003, and 1522356002

BACKGROUND

The City of Van Meter is proposing a Rezoning for four parcels at the corner of Main Street and Cross Street to support the development of a future public library. These changes are necessary to confirm the site is appropriately zoned for its intended civic use.

Three parcels are currently zoned General Commercial (C-1) and are proposed to be rezoned to the Public Facilities and Institutional (PI) Zoning District. One parcel is currently zoned Two-Family Residential (R-2) is also proposed to be rezoned to PI.

ANALYSIS

Rezoning

Four parcels are proposed to be rezoned to the newly established Public Facilities and Institutional (PI) Zoning District to allow for a new public library in Van Meter. Three of the parcels are currently zoned as General Commercial (C-1), and one parcel is currently zoned as Two-Family (R-2). Rezoning all four parcels to PI would best suit the proposed use of the site.

Below are figures showing the existing and proposed zoning of the four parcels.

Figure 1: Existing Zoning

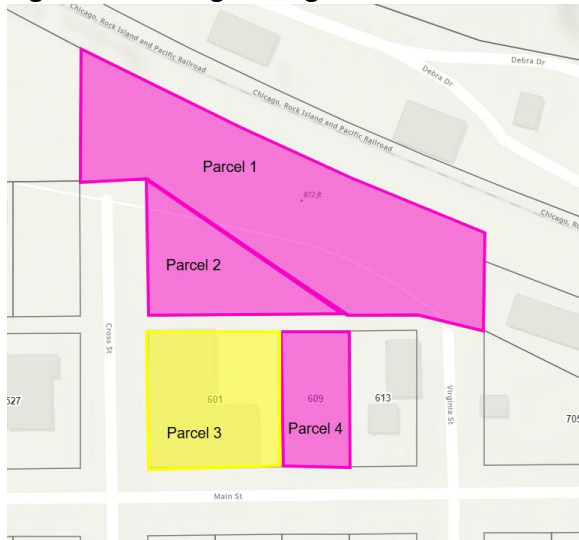


Figure 2: Proposed Zoning



Legend

- General Commercial (C-1)
- Two-Family (R-2)
- Public Facilities and Institutional

The Van Meter Zoning Code states that “The regulations, restrictions and boundaries set forth in this chapter may from time to time be amended, supplemented, changed, or repealed, upon initial action by the Council ... provided, however, that no such action may be taken until after a public hearing in relation thereto, at which parties in interest and citizens shall have an opportunity to be heard.”

A public hearing notice was posted and mailed to property owners with 250’ of the parcel for the hearing at the Planning and Zoning Commission meeting.

COMMISSION ACTION

The Planning and Zoning Commission can do one of the following:

1. Recommend approval of the attached ordinance.
2. Recommend denial of the attached ordinance.
3. Table the request for further review/study.

CITY OF VAN METER

ORDINANCE #2026-XX

An Ordinance Amending the Official Zoning Map to Rezone PID 1522354003, PID 1522356001, and PID 1522356003 from General Commercial (C-1) District to Public Facilities and Institutional (PI) District and PID 1522356002 from Two-Family (R-2) District to Public Facilities and Institutional (PI) District

Chapter 165 – Zoning Regulations

BE IT INACTED, by the City Council of the City of Van Meter, Iowa, that:

SECTION 1. AMENDMENT. The Official Zoning Map, as adopted in Section 165.01 of the Code of Ordinances of the City of Van Meter is hereby amended to change the designation of the following parcels from General Commercial (C-1) to Public Facilities and Institutional (PI):

PID 1522354003, PID 1522356001, and PID 1522356003

SECTION 2. AMENDMENT. The Official Zoning Map, as adopted in Section 165.01 of the Code of Ordinances of the City of Van Meter is hereby amended to change to designation of the following described property from Two-Family (R-2) to Public Facilities and Institutional (PI):

PID 1522356002

SECTION 3. EFFECTIVE DATE. This ordinance shall be effective after its final passage, approval and posting as provided by law.

Passed by the Council of the City of Van Meter, Iowa, the _____ day of _____ 2026.

Mayor, Joe Herman

ATTEST:

City Clerk, Travis Cooke

DRAFT

MEETING DATE: Monday, May 11, 2026
SUBJECT: RESOLUTION #2026-34 — A RESOLUTION APPROVING THE DENTAL AND VISION INSURANCE RENEWALS
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution 2026-34 - Approving Delta Renewals
2. Delta Renewal

RESOLUTION #2026-34 - A RESOLUTION APPROVING THE DENTAL AND VISION INSURANCE RENEWALS

WHEREAS, the City of Van Meter, Iowa (the “City”) provides dental and vision insurance benefits for eligible City employees; and

WHEREAS, the City has received a renewal financial exhibit for its dental insurance coverage with Delta Dental of Iowa (Group No. 1-30658-4) for the contract period August 1, 2026 through July 31, 2027; and

WHEREAS, the City has received a renewal financial exhibit for its vision insurance coverage through Delta Dental of Iowa (Group No. 1-30658-5) for the contract period August 1, 2026 through July 31, 2028; and

WHEREAS, the City Council finds that approving the dental and vision renewals is in the best interest of the City and its employees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, as follows:

Section 1. Dental Renewal Approved. The City Council hereby approves renewal of the City’s dental insurance coverage with Delta Dental of Iowa (Group No. 1-30658-4) for the contract period August 1, 2026 through July 31, 2027, substantially in accordance with the renewal financial exhibit presented to the City Council.

Section 2. Vision Renewal Approved. The City Council hereby approves renewal of the City’s vision insurance coverage through Delta Dental of Iowa (Group No. 1-30658-5) for the contract period August 1, 2026 through July 31, 2028, substantially in accordance with the renewal financial exhibit presented to the City Council.

Section 3. Authorization. The Mayor and City Clerk are hereby authorized and directed to execute and deliver all documents, and to take all actions, necessary or convenient to carry out the intent of this Resolution, including completing and submitting any renewal forms required by the carriers or the City’s benefits representative.

Section 4. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED AND APPROVED by the City Council of the City of Van Meter, Iowa, this 11th day of May, 2026.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk



Delta Dental of Iowa Renewal Financial Exhibit

Employer: CITY OF VAN METER
Contact Name: Travis Cooke
Contact Email: tcooke@vanmeteria.gov
Contract Period: Aug 1 2026 to Jul 31 2027

Group Number: 1-30658-4

Representative: HOLMES MURPHY & ASSOCIATES

CURRENT BENEFIT PLAN				MONTHLY DELTA DENTAL RATES				
Plan Code	*PPO+PREMIER PLAN B PRIME	Delta Dental PPO SM	Delta Dental Premier [®]	Non Par				
Annual Deductible:					Current	Renewal	Contracts	
Per Person	\$25	\$50	\$50		Single	\$32.02	\$33.30	5
Per Family					Emp/Spouse	\$68.62	\$71.36	1
Deductible Applies to Diagnostic and Preventive	No	Yes	Yes		Emp/Child(ren)	\$60.90	\$63.34	0
Coinsurance Paid by Delta:					Family	\$98.04	\$101.96	3
Diagnostic and Preventive	100%	90%	70%		Changing Benefit Plan?			
Basic	80%	70%	50%		If you would like to change your plan, please indicate the new plan code/name: _____			
Posterior Composites	50%	40%	30%		After receiving your request for changes, an updated Financial Exhibit will be provided.			
Endodontics	50%	50%	40%		E-mail: TeamReNEW@deltadentalia.com			
Periodontics	50%	50%	40%		Fax: 888-337-5157			
Major Restorative	50%	50%	40%		Phone: 877-423-3582, ext. 5			
Prosthetic Repairs and Adjustments	50%	50%	40%					
Prosthetics	50%	50%	40%					
Annual Benefit Maximum Per Person	\$2,000	\$2,000	\$2,000					
Annual Maximum Carryover - To GoSM								
*This is a summary of your benefits. Please see your Benefit Certificate for a full description of benefits.								

Important Message: Eligibility and contribution information impacts your rates. This form must be signed, completed and returned.

Percent of Premium Contributed by Employer: Single: _____ Family: _____ Total Employees Eligible for Dental Benefits: _____

Total Eligible Employees with Coverage Elsewhere: _____ Name and Email address for Billing Contact: _____

Name and Email address for Group Administrator: _____ Group Administrator Signature: _____ Date: _____

MEETING DATE: Monday, May 11, 2026

SUBJECT: RESOLUTION #2026-35 — A RESOLUTION TO APPROVE THE CITY OF VAN METER'S PARTICIPATION IN THE 2026 VMCDC FLAG FUNDRAISER

SUBMITTED FOR: Discussion and Consideration

PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution 2026-35 - VMDC Flags

RESOLUTION #2026-35

**A RESOLUTION TO APPROVE THE CITY OF VAN METER'S
PARTICIPATION IN THE 2026 VMCDC FLAG FUNDRAISER**

WHEREAS, the Van Meter Community Development hosts a flag fundraiser annually at the cost of \$50 per flag; and

WHEREAS, the Interim City Administrator recommends the approval of participation in the fundraiser at a cost not to exceed \$250.00.

NOW THEREFORE, BE IT RESOLVED that the Van Meter City Council approves participation at cost not to exceed \$250.00.

Passed and approved this 11th day of May 2026.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk

MEETING DATE: Monday, May 11, 2026
SUBJECT: Resolution # 2026- 36 A Resolution Setting a Public Hearing for Ordinance No. 2026-05 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resoluton No. 2026-36 - Setting a PH Water Rates
2. Ordinance No. 2026-5 Chapter 92 Water Rates 2026

Resolution # 2026- 36

A RESOLUTION SETTING A PUBLIC HEARING FOR ORDINANCE NO. 2026-05 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES

WHEREAS, the City Council of the City of Van Meter, Iowa, has introduced Ordinance No. 2026-05 entitled “*An Ordinance Amending the Code of Ordinances of the City of Van Meter, Iowa, by Amending Chapter 92 – Water Rates*”; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, that a public hearing on Ordinance No. 2026-05 shall be held on June 8, 2026, at 7:00 p.m., at 100 S Hazel St, Van Meter, Iowa.

PASSED AND APPROVED this 11th day of May 2026.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk

ORDINANCE NO. 2026-05

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, is further amended by repealing and replacing Chapter 92 – Water Rates as shown herein:

CHAPTER 92
WATER RATES

- | | |
|---------------------------------|-----------------------------|
| 92.01 Service Charges | 92.07 Lien for Nonpayment |
| 92.02 Rates For Service | 92.08 Lien Exemption |
| 92.03 Rates Outside the City | 92.09 Lien Notice |
| 92.04 Water Improvement Fees | 92.10 Temporary Vacancy |
| 92.05 Billing for Water Service | 92.11 Adjustment of Charges |
| 92.06 Service Discontinued | 92.12 Water Shortage |

92.01 SERVICE CHARGES.

Each customer shall pay for water service and water improvement fees provided by the City based upon use of water as determined by meters provided for in Chapter 91. The water improvement fees shall be implemented at first in phases. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.

(Code of Iowa, Sec. 384.84)

92.02 RATES FOR SERVICE.

Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Sec. 384.84)

Effective Date	First 2,000 Gallons Used Per Month	Over 2,000 Gallons Used Per Month
7/1/2019	\$21.23	\$4.84
7/1/2020	\$22.29	\$5.08
7/1/2021	\$23.40	\$5.33
7/1/2022	\$24.57	\$5.60
7/1/2023	\$25.80	\$5.88
7/1/2024	\$27.09	\$6.17
7/1/2025	\$28.44	\$6.48
9/1/2026	\$31.00	\$7.06

92.03 RATES OUTSIDE THE CITY.

Water service shall be provided to any customer located outside the corporate limits of the City which the City has agreed to serve at the following rates:

Effective Date	First 2,000 Gallons Used Per Month	Over 2,000 Gallons Used Per Month
7/1/2019	\$56.14	\$12.81
7/1/2020	\$61.75	\$14.09
7/1/2021	\$67.93	\$15.50
7/1/2022	\$74.72	\$17.02
7/1/2023	\$82.20	\$18.75
7/1/2024	\$90.42	\$20.63
7/1/2025	\$94.94	\$21.66
9/1/2026	\$103.48	\$23.61

92.04 WATER IMPROVEMENT FEES.

Water improvement fees shall be imposed at the following rates per gallon for users within and outside the City:

Schedule	Water Capital Improvement Fee/Gallon
1-Jul-20	\$0.002
1-Jul-21	\$0.002
1-Jul-22	\$0.002
1-Jul-23	\$0.002
1-Jul-24	\$0.002
1-Jul-25	\$0.002
1-Sept- 26	\$0.004

92.05 BILLING FOR WATER SERVICE.

Water service shall be billed as part of a combined service account, payable in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Bills Issued. The Clerk shall prepare and issue bills for combined service accounts on or before the first day of each month.
2. Bills Payable. Bills for combined service accounts shall be due and payable at the office of the Clerk by the fifteenth day of each month.
3. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of 10 percent of the amount due for water and sewer charges shall be added to each delinquent bill. The late payment penalty shall not apply to the delinquent solid waste fees.

92.06 SERVICE DISCONTINUED.

Water service to delinquent customers shall be discontinued or disconnected in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Notice. The Clerk shall notify each delinquent customer that service will be discontinued or disconnected if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such

notice shall be sent by ordinary mail to the customer in whose name the delinquent charges were incurred and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discontinuance or disconnection.

2. Notice to Landlords. If the customer is a tenant, and if the owner or landlord of the property or premises has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord. If the customer is a tenant and requests a change of name for service under the account, such request shall be sent to the owner or landlord of the property if the owner or landlord has made a written request for notice of any change of name for service under the account to the rental property.

3. Hearing. If a hearing is requested by noon of the day preceding the shut off, the Clerk shall conduct an informal hearing and shall make a determination as to whether the discontinuance or disconnection is justified. The customer has the right to appeal the Clerk's decision to the Council, and if the Council finds that discontinuance or disconnection is justified, then such discontinuance or disconnection shall be made, unless payment has been received.

4. Fees. A fee of \$25.00 shall be charged at the time a service is disconnected due to non-payment. No fee shall be charged for the usual or customary trips in the regular changes in occupancies of property.

92.07 LIEN FOR NONPAYMENT.

The owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for water service charges to the premises. Water service charges remaining unpaid and delinquent shall constitute a lien upon the property or premises served and shall be certified by the Clerk to the County Treasurer for collection in the same manner as property taxes.

(Code of Iowa, Sec. 384.84)

92.08 LIEN EXEMPTION.

(Code of Iowa, Sec. 384.84)

1. Water Service Exemption. The lien for nonpayment shall not apply to charges for water service to a residential or commercial rental property where water service is separately metered and the rates or charges for the water service are paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential or commercial rental property and that the tenant is liable for the rates or charges. The City may require a deposit not exceeding the usual cost of 90 days of such services to be paid to the City. When the tenant moves from the rental property, the City shall refund the deposit if all service charges are paid in full. The lien exemption does not apply to delinquent charges for repairs related to any of the services.

2. Other Service Exemption. The lien for nonpayment shall also not apply to the charges for any of the services of sewer systems, storm water drainage systems, sewage treatment, solid waste collection, and solid waste disposal for a residential rental property where the charge is paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential rental property and that the tenant is liable for the rates or charges for such service. The City may require a deposit not exceeding the usual cost of 90 days of such services to be paid to the City. When the tenant moves

from the rental property, the City shall refund the deposit if all service charges are paid in full. The lien exemption does not apply to delinquent charges for repairs related to any of the services.

3. **Written Notice.** The landlord's written notice shall contain the name of the tenant responsible for charges, the address of the residential or commercial rental property that the tenant is to occupy, and the date that the occupancy begins. Upon receipt, the City shall acknowledge the notice and deposit. A change in tenant for a residential rental property shall require a new written notice to be given to the City within 30 business days of the change in tenant. A change in tenant for a commercial rental property shall require a new written notice to be given to the City within 10 business days of the change in tenant. A change in the ownership of the residential rental property shall require written notice of such change to be given to the City within 30 business days of the completion of the change of ownership. A change in the ownership of the commercial rental property shall require written notice of such change to be given to the City within 10 business days of the completion of the change of ownership.

4. **Mobile Homes, Modular Homes, and Manufactured Homes.** A lien for nonpayment of utility services described in Subsections 1 and 2 of this section shall not be placed upon a premises that is a mobile home, modular home, or manufactured home if the mobile home, modular home, or manufactured home is owned by a tenant of and located in a mobile home park or manufactured home community and the mobile home park or manufactured home community owner or manager is the account holder, unless the lease agreement specifies that the tenant is responsible for payment of a portion of the rates or charges billed to the account holder.

92.09 LIEN NOTICE.

A lien for delinquent water service charges shall not be certified to the County Treasurer unless prior written notice of intent to certify a lien is given to the customer in whose name the delinquent charges were incurred. If the customer is a tenant and if the owner or landlord of the property or premises has made a written request for notice, the notice shall also be given to the owner or landlord. The notice shall be sent to the appropriate persons by ordinary mail not less than 30 days prior to certification of the lien to the County Treasurer.

(Code of Iowa, Sec. 384.84)

92.10 TEMPORARY VACANCY.

A property owner may request water service be temporarily discontinued via application and shut off at the curb valve when the property is expected to be vacant for an extended period of time. There shall be a fee, as established by the fee schedule as adopted by Council, for shutting the water off at the curb valve and for restoring service. During a period when service is temporarily discontinued as provided herein there shall be no minimum service charge. The City will not drain pipes or pull meters for temporary vacancies. The city continues to pay the solid waste and recycling charges billed per number of households in the City by our contracted carrier regardless of an absence and therefore, the property owner will continue to receive a bill for solid waste collection during the time period of temporary disconnection of water service.

92.11 ADJUSTMENT TO CHARGES.

In the event that excessive water usage occurs by reason of malfunction, accident or circumstances deemed to warrant reduction or adjustment of charges, the City Clerk, upon written application, may make such adjustment to the combined service account as deemed fair and equitable. For new construction, the City Clerk has the authority to adjust the charge to the contractor for water and minimum sewer charges.

92.12 WATER SHORTAGE.

1. Purpose. The purpose of this section is to establish procedures for systematically managing water demand through conservation measures and measures designed to limit water use during a system constraint or drought related or other shortage.

2. Definitions.

A. The Water Shortage Stages begin at Stage I (least restrictive) and advance to Stage IV (most restrictive). The Stages become increasingly restrictive for water usage in a response to the severity of the shortage.

B. Water Shortage: The Public Works Department will establish departmental policies that define when the various stages are to be triggered. These policies will serve as a general guide for water shortage stage implementation. Water shortage steps may be skipped and policies adapted as needed depending on conditions of the Van Meter Water System and weather patterns.

3. General Prohibition.

A. No person shall cause, use, or permit the use of water from the City Water System in a manner contrary to any provision of this section.

B. No person shall cause, use, or permit the use of water from the City Water System in excess of any limit or in violation of any policy established by the Public Works Director and Mayor as hereby authorized by the City Council.

4. Authority. The Public Works Director may declare a Stage I or Stage II shortage when an emergency shortage exists. The Mayor may declare a Stage III or Stage IV shortage when an emergency shortage exists. The implementation of the respective authority identified hereinabove. The implementation shall cease upon a Declaration by the respective authority.

5. Water Emergencies.

A. Stage I: Voluntary 25% reduction in turf irrigation. Upon declaration of a Stage I Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage I Water Shortage, water customers are encouraged, in addition to normal water conservation, to specifically follow the voluntary water conservations measures set forth below:

(1) Request a city wide 25% reduction in lawn irrigation.

(2) Encourage customers to optimize their irrigation systems so water is not directed onto impervious surfaces and turf is not overwatered.

(3) Recommend customers irrigate on alternate days, by a system under which even numbered addresses water only on even days of the month, and odd numbered addresses water only on odd numbered days of the month.

(4) Customers who irrigate should do so early in the morning, prior to 6:00 am for less evaporation.

Enforcement: There will be no enforcement at this stage.

B. Stage II: Voluntary 50% reduction in outdoor water use. Upon declaration of a Stage II Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage II Shortage, water customers are encouraged, in addition to normal water conservation, to specifically follow the voluntary water conservation measures set forth below:

- (1) Request a city wide 50% reduction in outdoor water use.
 - (2) Remind customers to optimize their irrigation systems so water is not directed onto impervious surfaces and turf is not overwatered.
 - (3) Reinforce the recommendation for customers to irrigate on alternate days and early in the morning.
 - (4) Encourage wise use of water during outdoor activities including: washing cars, playing in the sprinkler, playing with water toys, and filling swimming pools.
 - (5) Encourage wise use of water indoors including: identifying and repairing leaking fixtures, washing only full loads in dishwashers and washing machines, and taking shorter showers.
 - (6) Suspend high water use, non-essential municipal operations.
- Enforcement: There will be no enforcement at this stage.

C. Stage III: Turf irrigation prohibited and no use of automatic irrigation systems. Upon declaration of a Stage III Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage III Shortage, water customers are mandated, in addition to normal water conservation, to specifically follow the mandatory water conservation measures set forth below:

- (1) All actions required in a Stage II Water Shortage, not in conflict with these Stage III Actions.
- (2) Require customers to further reduce water consumption by suspending all turf irrigation and the use of all automatic irrigation systems.

Enforcement: Customers observed by City personnel in violation of this policy will be notified by a tag left on the property. If such activities are not suspended within 48 hours, water service will be terminated and the published termination fee, as determined by the Fee Schedule as adopted by resolution of Council, will apply. Water service will be restored only upon receipt by the City of Van Meter of an undertaking by the customer that the customer understands and will comply with the mandatory conservation measures. Any subsequent violations will result in further termination of service and will be deemed an unauthorized use of water and shall be considered a repeat offense.

D. Stage IV: Mandatory water rationing. Upon declaration of a Stage IV Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage IV Shortage, water customers are mandated, in addition to normal water conservation and to specifically follow the mandatory water conservation measures set forth below:

(1) All actions required in a Stage II Water Shortage and a Stage III Water Shortage not in conflict with these Stage IV Actions.

Enforcement: Stage IV Monthly Water Rationing means for each customer the typical off-peak consumption of such customer multiplied by an announced Rationing Factor. Typical off-peak consumption shall be computed as of the date that the Stage IV is invoked as the mean monthly consumption of the customer for the immediately preceding months of March, April, and May. The Rationing Factor shall be a percentage as announced by Des Moines Water Works & followed by the City of Van Meter and designed to effectively reduce consumption to the level as required by the prevailing circumstances. While Stage IV is in effect, all water used beyond the Stage IV Monthly Water Ration for each customer will be billed at the Emergency Water Shortage Rate. Emergency Water Shortage Rate shall be four times the rate otherwise applicable to each customer.

Customers observed by City personnel in violation of this policy will be notified by a tag left on the property. If such activities are not suspended within 48 hours, water service will be terminated and the published termination fee, as set by the Fee Schedule adopted by resolution of Council, will apply. Water service will be restored only upon receipt by the City of Van Meter of an undertaking by the customer that the customer understands and will comply with the mandatory conservation measures. Any subsequent violations will result in further termination of service and will be deemed an unauthorized use of water and shall be considered a repeat offense.

6. Relief from Compliance.

A. Within 20 days after the date of a first notice violation, a person may file an application for relief from any provision of this Ordinance. The City Administrator or his or her designee shall grant, conditionally grant, or deny the application.

B. In determining whether to grant relief and the nature of any relief, the City Administrator or his or her designee shall take into consideration all relevant factors including, but not limited to, the following:

- (1) Water uses during construction; and
- (2) Adjustments to water use caused by emergency health or safety hazards; and
- (3) Alternative water reduction measures being proposed by the applicant.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 10th day of August, 2026.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk

Readings:

I certify that the foregoing was published as Ordinance No. 2025-08 on the ____ day of August, 2026.

ATTEST:

Travis Cooke, City Clerk

MEETING DATE: Monday, May 11, 2026
SUBJECT: Purchase of F-150 EMS Vehicle
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. 842 replacement letter to council
2. VanMeterFire_842 final quote



505 Grant Street
P.O. Box 160
Van Meter, Iowa 50261
Phone: 515-996-9253
Fax: 515-996-2207

Mark Schmitt, Fire Chief
Cell: 515-250-3561
mschmitt@vanmeteria.gov
www.cityofvanmeter.com

May 6, 2026

Van Meter City Council approval to purchase F-150 EMS Vehicle

I have reached out to Stivers Ford and Karl Chevrolet to get pricing on a new EMS pickup truck.

This truck would replace the police car that we placed into service a year or so ago.

I have determined that Stivers Ford has the best pricing for what we are needing and they currently service our current Ford vehicles and are close in proximity to Van Meter vs Karl Chevy in Stuart or Ankeny.

Attached is the quote, price after upfitting is \$68,691.69, that includes the trade in of the police explorer.

\$70k was approved in this upcoming budget year in the EMS portion of the budget, line item 160-6710 Cap Outlay – Vehicle

We would like to place this order as soon as possible before they run out of current model year trucks and pricing increases, the truck will not be completed and or delivered before July 1, 2026.

I am looking for approval to move forward with this purchase, not to be delivered before the next budget year begins.

Thank you.

Mark Schmitt
Fire Chief

Prepared for:

City of Van Meter

Prepared by: ROBERT LONG

05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

As Configured Vehicle

Description

Base Vehicle

Base Vehicle Price (W1P)

Packages

Equipment Group 150A

Includes:

- Engine: 3.5L V6 EcoBoost
120-MPH top speed.

- Transmission: Electronic 10-Speed Automatic

Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.

- Electronic Locking w/3.31 Axle Ratio

- GVWR: 7,050 lbs Payload Package

- Tires: LT265/70R18 BSW A/T

- HD Police-Grade Cloth 40/Blank/40 Front-Seats

Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.

- Radio: AM/FM Stereo w/6 Speakers

- SYNC 4

Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.

Powertrain

Engine: 3.5L V6 EcoBoost

120-MPH top speed.

Transmission: Electronic 10-Speed Automatic

Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.

Electronic Locking w/3.31 Axle Ratio

GVWR: 7,050 lbs Payload Package

Wheels & Tires

Tires: LT265/70R18 BSW A/T

Wheels: 18" Aluminum

Spare tire will be mounted on a steel rim.

Seats & Seat Trim

HD Police-Grade Cloth 40/Blank/40 Front-Seats

Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.

Other Options

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

City of Van Meter

Prepared by: ROBERT LONG

05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

As Configured Vehicle (cont'd)

Description

145" Wheelbase

Monotone Paint Application

Radio: AM/FM Stereo w/6 Speakers

Includes:

- SYNC 4

Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.

Fog Lamps

Daytime Running Lamps (DRL)

The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) (on/off cluster controllable).

Black Platform Running Boards

Chrome Front & Rear Bumpers

Engine Block Heater

Front License Plate Bracket

Standard in states where required by law, optional to all others.

Integrated Trailer Brake Controller

Rear-Window Fixed Privacy Glass w/Defroster

Remote Keyless-Entry Key Fob w/O Key Pad

Less PATS. Includes 4-key fobs and perimeter anti-theft alarm. Note: Available with Keyed Alike. However, key fobs are not fobbed alike when ordered with Keyed Alike.

Exterior Color

Vermillion Red

Interior Color

Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

City of Van Meter

Prepared by: ROBERT LONG

05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

Warranty

Standard Warranty

Basic Warranty

Basic warranty

36 months/36,000 miles

Powertrain Warranty

Powertrain warranty

60 months/100,000 miles

Corrosion Perforation

Corrosion perforation warranty

60 months/unlimited

Roadside Assistance Warranty

Roadside warranty

60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
 City of Van Meter
 Prepared by: ROBERT LONG
 05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$52,350.00
Options	\$2,030.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,795.00
Subtotal	\$57,175.00

Pre-Tax Adjustments

Code	Description	MSRP
discount	Stivers in-house discount	-\$7,275.00
TRADE	TRADE VALUE	-\$3,000.00
Stivers Upfit	Stivers in house upfit	\$21,791.69
Total		\$68,691.69

 Customer Signature

 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

City of Van Meter

Prepared by: ROBERT LONG

05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

Major Equipment

(Based on selected options, shown at right)

10-speed automatic

- * Running boards
- * Class IV tow rating
- * Front tires LT load rating: C
- * Lock-up transmission
- * Alternator Amps: 240A
- * All-speed ABS and driveline traction control
- * Battery rating: 800CCA
- * Battery run down protection
- * Engine block heater
- * Steering wheel mounted audio controls
- * 12 inch primary display
- * AM/FM
- * Radio data system (RDS)
- * Internet radio capability
- * Wheelbase: 145.0"
- * Tire/wheel capacity rear: 4,800 lbs.
- * Spring rating front: 3,525 lbs.
- * Rear window defroster
- * Manual folding door mirrors

Exterior: Vermillion Red
Interior: Black w/HD Police-Grade Cloth
40/Blank/40 Front-Seats

- * 18 x 8.5-inch front and rear silver aluminum wheels
- * LT265/70RS18 AT BSW front and rear tires
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * HD lead acid battery
- * Fuel tank capacity: 25.99 gal.
- * Driver selectable drivetrain mode
- * Wireless audio streaming
- * AM/FM stereo radio
- * Seek scan
- * SYNC 4 external memory control
- * Vehicle body length: 231.7"
- * Axle capacity rear: 3,800 lbs.
- * Axle capacity front: 4,050 lbs.
- * Off-road ride suspension
- * Power door mirrors
- * Daytime running lights

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$52,350.00
Equipment Group 150A	N/C
Engine: 3.5L V6 EcoBoost	Included
Transmission: Electronic 10-Speed Automatic	Included
Electronic Locking w/3.31 Axle Ratio	Included
GVWR: 7,050 lbs Payload Package	Included
Tires: LT265/70R18 BSW A/T	Included
HD Police-Grade Cloth 40/Blank/40 Front-Seats	Included
145" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/6 Speakers	Included
SYNC 4	Included
Vermillion Red	N/C
Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats	N/C
Wheels: 18" Aluminum	\$485.00
Fog Lamps	\$145.00
Daytime Running Lamps (DRL)	\$45.00
Black Platform Running Boards	\$255.00
Chrome Front & Rear Bumpers	\$180.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

City of Van Meter

Prepared by: ROBERT LONG

05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

Major Equipment

- * Deep tinted windows
- * Manual climate control
- * Driver front impact airbag
- * Passenger front impact airbag
- * Airbag occupancy sensor
- * AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover
- * Fixed rear seats
- * Front facing rear seat
- * Height adjustable rear seat head restraints
- * 3 rear seat head restraints
- * 40-40 bucket front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Power height adjustable driver seat
- * Power driver seat cushion tilt
- * Manual passenger seat fore/aft control
- * Cloth front seatback upholstery
- * 4-wheel antilock (ABS) brakes
- * Brake assist system
- * Hill start assist
- * Variable intermittent front windshield wipers
- * Rear under seat climate control ducts
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * 6 airbags
- * Manual rear child safety door locks
- * 60-40 folding rear seats
- * Fold-up rear seat cushion
- * Manual rear seat head restraint control
- * Split-bench rear seat
- * Driver seat with 8-way directional controls
- * Height adjustable front seat head restraints
- * Power reclining driver seat
- * Power driver seat fore/aft control
- * Manual reclining passenger seat
- * Cloth front seat upholstery
- * 4-wheel disc brakes
- * Electronic parking brake
- * Hill Descent Control

As Configured Vehicle

MSRP

Engine Block Heater	\$190.00
Front License Plate Bracket	N/C
Integrated Trailer Brake Controller	\$280.00
Rear-Window Fixed Privacy Glass w/Defroster	\$100.00
Remote Keyless-Entry Key Fob w/O Key Pad	\$350.00
<hr/>	
SUBTOTAL	\$54,380.00
Destination Charge	\$2,795.00
<hr/>	
TOTAL	\$57,175.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

City of Van Meter

Prepared by: ROBERT LONG

05/06/2026



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMFD

Fuel Economy

City
17 mpg



Hwy
23 mpg

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



EQUIPMENT & INSTALL QUOTE

Stivers Midwest Pro Upfitters
 1450 E Hickman Rd
 Waukee, Iowa 50263
 United States

319-721-5224

Bill to
VAN METER FIRE DEPARTMENT
 MARK SCHMITT
 505 GRANT ST
 VAN METER 50261

MSCHMITT@VANMETERIA.ORG

Estimate Number: 7299294
Customer Ref: Red EMS F150
Estimate Date: May 6, 2026
Valid Until: June 20, 2026
Grand Total (USD): \$21,791.69

Items	Quantity	Price	Amount
EB2DEDE 54" LEGACY DUO WECAN X WITH FULL SCENE	1	\$2,499.00	\$2,499.00
C399SP WHELEN SCANPORT KIT FOR C399	1	\$205.00	\$205.00
C399/CCTL6 WHELEN CORE LIGHT AND SIREN CONTROLLER WITH ROTARY KNOB CONTROLLER	1	\$1,550.00	\$1,550.00
SA315P/SAK73 WHELEN SPEAKER AND BRACKET	1	\$299.00	\$299.00
WESTIN HDX GRILL GUARD WESTIN HDX GRILL GUARD WITH FULL HEADLAMP LOOP	1	\$830.00	\$830.00
TSS0D/TSS0E WHELEN DUO T-ION LIGHTS MOUNTED IN GRILL GUARD (2 PAIR)	2	\$299.00	\$598.00
U180D/U180E DUO UNDER MIRROR LIGHTS WITH WHITE STEADY BURN	1	\$399.00	\$399.00
PSD02FCR/PSE02FCR WHELEN DUO R/W B/W SURFACE MOUNT STRIP LIGHTS MOUNTED IN REAR BUMPER	1	\$287.80	\$287.80
ETHFSS-SP-ISO, ETFBSSN-P FRONT AND REAR FLASHERS	1	\$295.00	\$295.00
VX2D/VX2E VERTEX DUO DIRECTIONAL R/W AND B/W MOUNTED NEAR LICENSE PLATE	1	\$200.00	\$200.00
C-2410 HAVIS 2410 UNIVERSAL CONSOLE WITH EQUIPMENT BRACKETS, ARM REST, DUAL CUP HOLDER AND ACCY POCKET	1	\$929.00	\$929.00

Items	Quantity	Price	Amount
CARGO GLIDE BED SLIDE TRUCK BED SLIDE	1	\$1,990.00	\$1,990.00
ARE TOPPER ARE CX SERIES TOPPER CAB HIGH FIBERGLASS COLOR MATCH WITH SIDE FLIP OPEN DOORS WITH SIDE STORAGE COMPARTMENTS	1	\$6,170.00	\$6,170.00
DECALS DECAL PACKAGE PER CUSTOMER SPECS	1	\$980.00	\$980.00
LPT1230,46063,75552,46985 LIND POWER TIMER, 12 POS FUSE BLOCK WITH GROUND STRAP, 75A RELAY, 100 AMP CIRCUIT BREAKER	1	\$269.89	\$269.89
SHOP SUPPLIES MISC SHOP SUPPLIES	1	\$250.00	\$250.00
ANTENNA & COAX ANTENNA COAX AND CONNECTOR ENDS	1	\$40.00	\$40.00
LABOR LABOR TO INSTALL EQUIPMENT	1	\$4,000.00	\$4,000.00

Grand Total (USD): \$21,791.69



MEETING DATE: Monday, May 11, 2026
SUBJECT: Resolution #2026-37 - RESOLUTION AWARDING CONTRACT FOR
THE BOOSTER STATION NO. 1 REHABILITATION PROJECT
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution #2026-37 Resolution awarding contract -Woodruff
2. Quotation Recommendation
3. Quotation Tabulation
4. Van Meter, IA - Booster Pump Station Controls

RESOLUTION NO. 2026- 37

RESOLUTION AWARDING CONTRACT FOR THE BOOSTER STATION NO. 1 REHABILITATION PROJECT

WHEREAS, the City of Van Meter, Iowa, received formal quotations for the Booster Station No. 1 Rehabilitation project (“Project”) at 2:00 P.M. on May 5, 2026, and

WHEREAS, all of the said quotations have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF VAN METER, IOWA AS FOLLOWS:

Section 1. That the quotation for the construction of certain water system improvements described in general as the **“BOOSTER STATION NO. 1 REHABILITATION PROJECT”** described in detail in the project specifications, be and is hereby accepted, the same being the lowest responsive, responsible quoted received for said work as follows:

<u>Contractor</u>	<u>Amount of Quote</u>
Woodruff Construction, Inc.	\$103,700.00

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the solicitation for quotation, the plans and specifications and the terms of the bidder’s written quotation.

Section 3. The Mayor and City Clerk are hereby directed to execute contract with the contractor for the construction of said water system improvements, said contract not to be binding on the City until approved by the council.

Section 4. The amount of the contractor’s performance, payment and maintenance bond is hereby fixed and determined to be 100% of the amount of the contract.

PASSED AND APPROVED this May 11th, 2026.

Joe Herman, Mayor

Travis Cooke, City Clerk

May 6, 2026

Travis Cooke
 City Clerk
 City of Van Meter
 310 Mill Street
 P.O. Box 160
 Van Meter, Iowa 50261-0160

VAN METER, IOWA
 BOOSTER STATION NO.1 REHABILITATION
 REVIEW OF QUOTES RECEIVED

The City of Van Meter received quotes on May 5, 2026, for the Booster Station No.1 Rehabilitation project. A total of three quotes were received. The quotes are as follows:

<u>Contractor</u>	<u>Total Bid</u>
Woodruff Construction, Inc.	\$103,700.00
Wendler, Inc.	\$112,000.00
Story Construction Co.	\$119,200.00

The apparent low quote was submitted by Woodruff Construction, Inc. of Ames, Iowa in the amount of \$103,700.00.

We recommend award of the Booster Station No.1 Rehabilitation project to Woodruff Construction, Inc. of Ames, Iowa.

Travis Cooke
May 6, 2026
Page 2

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or at rjohnson@kleinfelder.com.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink that reads "Randy Johnson". The signature is written in a cursive style with a large, stylized "J".

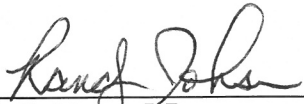
Randy Johnson, P. E.

RMJ:mmc
19389
Enclosure

QUOTATION TABULATION
VAN METER, IOWA
BOOSTER STATION NO.1 REHABILITATION

Construct Booster Station No. 1 Rehabilitation the following lump sum price:	Woodruff Construction, Inc. 2521 Bailey Ave. Ames, Iowa 50010	Wendler, Inc. 415 12th Ave SE Cedar Rapids, Iowa 52401	Story Construction Co. 2810 Wakefield Circle Ames, Iowa 50010
	LUMP SUM	LUMP SUM	LUMP SUM
	\$ 103,700.00	\$ 112,000.00	\$ 119,200.00
TOTAL QUOTATION	\$103,700.00	\$112,000.00	\$119,200.00

I hereby certify that this is a true tabulation of quotes received on May 5, 2026 by the City of Van Meter, Iowa.



Randy M. Johnson, P.E.
 Iowa License No. 22407
 My license renewal date is December 31, 2027





4280 E. 14th St.
Des Moines, IA 50313
Office: 515-265-2222
Toll Free: 800-383-7867
Fax: 515-265-8079

201 4th Ave SW
New Prague, MN 56071
Office: 952-758-6600
Toll Free: 800-536-5394
Fax: 952-758-7778

TO: V&K Engineering – Jacob Lucas
REF: Van Meter, IA - Booster Station Temporary Controls
DATE: April 3rd, 2026

Booster Pump Station Controls

Project Overview

This proposal outlines the supply of automation components to support the city’s control system upgrade. The equipment provided will enhance monitoring, data visibility, and operational reliability for turning the booster pumps on/off based on the pressure in the panel. The following **material** will be provided at **no cost** to the City of Van Meter, IA.

Scope of Supply

We will furnish the following components:

Human-Machine Interface (HMI) – Used

- Industrial-grade operator interface panel
- Provides real-time system visualization, alarm monitoring, and operator control
- Pre-owned unit tested and verified to be fully functional
- Loaded with baseline configuration as required by the city

Allen-Bradley MicroLogix 1100 PLC – Used

- Ethernet/IP communication
- Built-in digital and analog I/O
- Analog Input Card (4-20mA)
- Ideal for pump control, pressure monitoring, and general automation tasks

Pressure Transducers (2) – New old Inventory

- Industrial pressure sensor suitable for water, wastewater, or process applications
- Provides accurate, stable pressure readings for system control and trending
- Configurable output (typically 4–20 mA) for seamless integration with the MicroLogix 1400

The installation of this material will be billed at the duration of mounting & testing to confirm operation of system. Operators will be trained on upgraded system. Hourly rate \$180.00.

Note the following:

- **This will be billed for duration of time Tech is on site.**
- Pumps, Anchor bolts, Junction Box, Conduit, and anything that’s not specifically mentioned in this proposal is the responsibility of others

Thank you for your consideration,
Chad Sparks (515) 707-1929
cc: Bob White (515) 421-6050
cc: Jake Gray (515) 265-2222

Purchase Agreement:

**Ship to Address: *(Controls)*

ATTN: _____

Tagging Instructions: _____

Note the following:

- Return this purchase agreement to Jake Gray at jdgray@electricpump.com or via fax (515) 265-8079

Payment: Net 30 Days – Retainage upon completion

We are pleased to make the following offer to sell the listed Merchandise which is firm for (30) thirty days from the above date and is automatically withdrawn thereafter without any further notice.

1. Signing and returning this document to Electric Pump's office in Des Moines, IA may accept this offer.
2. This offer and acceptance constitute the entire Agreement between the parties and may be modified only by a writing signed by both parties.
3. The prices quoted for equipment are valid for (30) thirty days. If the quote includes start up services and it is scheduled by the request of the buyer for a time other than Monday through Friday 8:00 to 5:00 additional charges will be due.
4. Payment terms are NET 30 (thirty days) after the mailing of seller's invoice.
5. Delivery terms are F.O.B. Place of Shipment. Seller agrees to put the merchandise in the possession of the carrier, to make a reasonable contract of carriage for their transportation, to obtain and deliver or tender such documents as may be necessary to enable Buyer to obtain possession, and to promptly notify the Buyer of shipment. After seller has delivered the merchandise to the carrier, the risk of loss of the merchandise will be borne by the Buyer. The prices quoted herein include transportation charges based on existing truckload rates, any change in delivery rates existing at the time of delivery will be billed to your account. Dates of delivery are determined from the date of Seller's acceptance of any order or orders by Buyer and are estimates of approximate dates of delivery, not a guaranty of a particular day of delivery.
6. FORCE MAJEURE. If the Seller is delayed by any cause beyond Seller's control, Seller shall be entitled to an equitable extension of time to the extent permitted by the Prime Contract. The seller shall submit any requests for equitable extensions of the Delivery Schedule
7. Sales and use tax are not included.
8. Buyer shall notify seller in writing at Seller's place of business as shown on the reverse side of this page, within twenty (20) days of receipt of merchandise, or any complaint whatsoever buyer may have concerning such merchandise. Failure to give such notice shall constitute a waiver by Buyer of all claims in respect to such goods.
9. If notice of complaints is provided within twenty (20) days of Buyer's receipt of the merchandise, Seller agrees to inspect the merchandise at Seller's place of business during Seller's normal business hours and days. Upon inspection, if the merchandise is determined to be defective in material or workmanship, Seller, at Seller's option, shall repair or replace said merchandise at no cost to Buyer, or Seller may refund the purchase price. If the examined merchandise is found not to be defective or is not for some other reason within the warranty coverage, Seller's service time expended on and off-location will be charged to Buyer.
10. Seller will have no further warranty obligation under this Agreement if the Equipment is subjected to abuse, misuse, negligence or accident or if buyer fails to perform any of its duties set forth in Paragraphs 8 and 9.

11. THE WARRANTY PRINTED ABOVE IS THE ONLY WARRANTY MADE BY THE SELLER REGARDING THIS PURCHASE. SELLER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NOTHING HEREIN CONTAINED SHALL LIMIT BUYER'S RIGHTS AGAINST THE MANUFACTURER, WITH RESPECT TO MANUFACTURER'S WARRANTIES, IF ANY.

12. WARRANTY REPAIRS (which fall under the manufacturer's warranty, if any) ARE F.O.B. ELECTRIC PUMP, INC. SERVICE LOCATION. ELECTRIC PUMP, INC. WILL NOT ASSUME ANY EXTENDED WARRANTIES UNLESS APPROVED BY PRIOR WRITTEN CONSENT. THIS INCLUDES SERVICE CALLS TO JOB SITES ON PRODUCT COVERED DURING THE WARRANTY PERIOD. *PLEASE REFER TO THE ATTACHED PRODUCT WARRANTY STATEMENT FOR CLARIFICATION.*

13. IT IS UNDERSTOOD AND AGREED THAT SELLER'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY BUYER AND UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES. THE PRICE STATED FOR THE MERCHANDISE IS A CONSIDERATION IN LIMITING SELLER'S LIABILITY. NO ACTION, REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION UNDER THIS AGREEMENT MAY BE BROUGHT BY BUYER MORE THAN ONE-YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED.

14. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Iowa. Any dispute or disputes arising between the parties hereunder, insofar as the same cannot be settled by friendly agreement, shall be litigated only in The Iowa District Court for Polk County, in Des Moines, Iowa. Seller also has the right to commence an action against the Buyer in the County of the Buyer's principal place of business.

We need a hard copy of this agreement and/or a Purchase Order to start the submittal process. **

Business Name _____

Street Address _____

City/State/Zip _____

Phone _____ Fax _____

Email _____

Purchase Order Number _____

Purchase Order Amount _____

SIGNATURE _____

DATE _____

**A signed copy of this must be returned with your P.O.

Is Project Taxable? Y or N, if No a tax-exempt form must be supplied for our records

MEETING DATE: Monday, May 11, 2026
SUBJECT: Resolution #2026-38 - A RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR - RACCOON RIVER BRIDGE
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution #2026-39 Setting Date of Hearing - F90 and Racoon Bridge

RESOLUTION NO. 2026- 39

RESOLUTION ORDERING CONSTRUCTION
OF CERTAIN PUBLIC IMPROVEMENTS,
APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR
HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as 360TH (F90) HMA PAVEMENT WIDENING/RESURFACING AND RACCOON RIVER BRIDGE IMPROVEMENTS project and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as **360TH (F90) HMA PAVEMENT WIDENING/RESURFACING AND RACCOON RIVER BRIDGE IMPROVEMENTS** project, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders, said public improvements being more generally described as follows:

360TH (F90) HMA PAVEMENT WIDENING/RESURFACING AND RACCOON RIVER BRIDGE IMPROVEMENTS

Project includes all labor, materials, and equipment necessary to construct project; Division 1 project will reconstruct 360th (F90) including Class 13 excavation, aggregate shoulder construction, longitudinal subdrains and outlets, pavement scarification, crack and seating of PCC pavement, HMA pavement, pavement markings, traffic control, mobilization mulching, seeding and fertilizing, and other related construction work including cleanup. Division 2 project will include repairs and overlay of the Raccoon River Bridge and Overflow bridge as described in the construction documents.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to post notice to bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site sponsored by either the City or statewide association that represents the City. Posting shall not be less than thirteen clear days nor more than forty-five days prior to June 4, 2026, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 2:00 P.M. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on June 8, 2026, at 7:00 P.M.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Van Meter, Iowa; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall not be less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at 7:00 P.M. on June 8, 2026.

PASSED and ADOPTED this 11th day of May, 2026.

Joe Herman,
Mayor

ATTEST:

Travis Cooke,
City Clerk

City of Van Meter Request for Proposal (RFP)

Sale and Development of Real Property located at 415 Grant St. Van Meter, IA 50261

1. Project Overview

The **City of Van Meter** (the "City") is soliciting proposals from qualified developers or individuals (the "Respondent") for the purchase and redevelopment of the property located at **415 Grant St.** Van Meter, Iowa 50261

The City's primary goal is to transition this underutilized asset into a productive use that aligns with the City Code **171.01 ARCHITECTURAL DESIGN AND TREATMENT OF BUILDINGS & CHAPTER 172 CONVERSION TO MEET BUILDING CODES** which will enhance the local tax base, and contribute to the vibrancy of the community.

2. Property Description

- **Address:** 415 Grant St. Van Meter, IA 50261
- **Total Acreage:** 0.17 Acres: 7,355 SF
- **Current Zoning:** C-1 Commercial: R - Residential
- **Existing Structures:** Two story building with Gross area of 2184 sq ft. Basement 1092 sq ft
- **Utilities:** City Water, Sewer, and Electricity

3. Development Objectives

The City is seeking proposals that address the following priorities:

- **Economic Impact:** Job creation and increased property tax revenue.
- **Community Benefit:** Affordable housing units, retail operations
- **Feasibility:** Evidence of financial capacity to complete the project within a reasonable timeframe not to exceed 18 months from time of purchase to issuance of Certificate of Occupancy.

4. Submission Requirements

To be considered, proposals must include the following sections:

A. Letter of Intent

Summarize the respondent's interest, the purchase price offered, and the primary vision for the site.

B. Development Plan

- Conceptual site plan and architectural renderings.
- Proposed use of the property (residential, commercial, industrial).
- Estimated timeline for permitting, groundbreaking, and completion.

C. Financial Capability

- Proof of funds or a letter of intent from a financial institution.
- A preliminary project budget, including estimated construction costs.

D. Qualifications & Experience

- Brief history of the firm/individual.
- Examples of similar projects successfully completed.

5. Knowledge of the Disposition Tract and Documents

Each developer should visit the Property and become fully acquainted and informed regarding the existing conditions, and the difficulties, if any, and restrictions affecting development of the Property. The developer should thoroughly examine, and become familiar with all parts of the documents affecting same. The developer shall in no way be relieved of any of its obligations due to failure to receive or to examine any form of legal instrument, or failure to visit the Property to examine existing conditions. The sale of the Property will be "AS IS", and the City makes no representation that it is suitable for any particular project. The City will be justified in rejecting any claim based on facts which the developer should have noted or become aware of.

6. Assignment of Interest

No developer shall assign or transfer to any other person or corporation, any interest in his proposal prior to the award of a contract without the express written authorization of the City. After award of such contract and until the proposed property has been completed, no interest in the contract may be assigned or transferred without the written consent of the City except as set forth in the contract, and the City reserves the right without qualification, to require of any proposed assignee the same qualifications and financial responsibility and such other requirements made of the original developer pursuant to the instructions herein contained.

7. Stipulations and Incentives

- **Minimum Purchase price:** \$45,000
- **Tax Abatement:** 3 year 100% Tax Abatement on the “Actual Value Added”
 - Increased added value must be at least a 15% increase of pre-construction valuation
 - Application must be turned into the city by February 1st of the 1st assessment year for which credit is to be claimed
 - Visit the property tax abatement section of the city website for more information.
<https://www.vanmeteria.gov/live/residential-property-tax/tax-abatement-program/>
- **\$25,000 Performance Grant:** If the buyer is able to complete the project within(or reasonably close) to the timeline, design, and purpose spelled out in the proposal that was presented and agreed to by the city, **the city will pay the developer \$25,000 upon completion of the project.**
- **Development Agreement:** Upon approval of RFP, the city will put together a development agreement for review and signature from the city and developer

8. Additional Funding Resources: This property has been identified by the city and the state as being eligible for the following grants. The city will need to apply for these grants on behalf of the owner, and is willing to do so if the buyer so desires and agrees to the terms of the grants. The city cannot guarantee we will be awarded these grants.

- **Catalyst Grant:** If desired by the new property owner the city will apply for a Catalyst Grant with the Iowa Department of Economic Development on behalf of the new owner.
 - You can focus the use of this grant for the main floor of the building
 - **Maximum Grant available is \$100,000.** Best fit will be for Building rehabilitation with an estimated total rehab cost in the area of \$250,000
 - Please visit this website for more information:
<https://opportunityiowa.gov/community/downtown-resource-center/funding-opportunities/community-catalyst-program>
- **Upper Story Rehabilitation Program:** If desired by the new property owner the city will apply for this grant on behalf of the new owner.
 - Federal Grant program that provides up to **\$100,000 per unit.** Cannot be applied for at the same time as a Catalyst Grant. The goal here would be to apply for this grant after work is completed on the main level with funds from the Catalyst Grant.
 - Please see website for more information:
<https://opportunityiowa.gov/community/community-infrastructure/cdbg-programs/housing-rehabilitation-fund>

8. Evaluation Criteria

The City will evaluate proposals based on the following weighted scale:

Criteria	Weight
Purchase Price Offer	15%
Project Vision & Community Alignment	50%
Developer Experience & References	20%
Financial Feasibility & Timeline	20%

9. Timeline

- RFP Issued: May 15, 2026
- Deadline for Questions: Jun 5, 2026
- Proposals Due: Jun 15, 2026
- Selection of Awardee: Jun 23, 2026

10. Reservation

The City reserves the right to reject all proposals and to make recommendations for changes in any proposal submitted and may, in the process of this recommendation, allow the developer to make such recommended changes in its proposal. The City reserves the right to require additional information from the developer, financial or otherwise, and to hold meetings with any developer to review the offer

Submission Instructions

Please submit **2** hard copies and one digital copy (USB or Email) to:

City of Van Meter

Attn: Travis Cooke

311 Mill St.

Van Meter, IA 50261

tcooke@vanmeteria.gov

Disclaimer: The City reserves the right to reject any or all proposals, to waive informalities, and to negotiate the terms and conditions of the eventual sale agreement in the best interest of the public.

(For reference only, this is the form we will be using to score proposals)

415 GRANT STREET PROPOSAL EVALUATION
THE CITY OF VAN METER HAS THE RIGHT TO REJECT ANY AND ALL PROPOSALS

Proposer Name(s): _____

Proposer's Affiliated Entity (if applicable): _____

Proposer's Contact Information (Address / Email / Phone):

Reviewer Name(s): _____

Date: ____ / ____ / ____

Purchase price offer (15 points total)

Minimum Requirement: Proposal must meet the city's reserve price of \$45,000.00

Meets Reserve Does NOT meet reserve

Monetary Offer Amount: \$ _____

Purchase Price Scoring:

- 10-11 points: Meets reserve
- 12-13 points: Moderately above reserve
- 14-15 points: Significantly above reserve

SCORE: ____ / 15 points

Notes:

Project vision & community alignment (50 points total)

Alignment with City Goals (15pts)

(Conforms with city code and zoning, completion date)

SCORE: ___ / 15

Economic Impact (12pts)

(Short/long term valuation, jobs, business activity)

SCORE: ___ / 12

Conforming with Downtown Character & Historic Preservation (10pts)

(Restoring and Preserving building history / building new & better)

SCORE: ___ / 10

Community Benefit (13pts)

(Gathering space, improving quality of life for citizens)

SCORE: ___ / 13

SUBTOTAL: ___ / 40 points

Notes:

Developer Experience & References (20 points total)

Relevant project experience (10pts)

(Similar projects done, specifically historic rehabilitation / demolition and reconstruct projects)

SCORE: ___ / 10

Track Record (5pts)

(Projects completed on time & within budget)

SCORE: ___ / 5

References (5 pts)

(Quality of references)

SCORE: ___ / 5

SUBOTAL: ___ / 20 points

Notes:

Financial Feasibility & Timeline (15 points total)

Proof of financing (8pts)
(Documented funding sources & partnerships)
SCORE: ___ / 8

Project Timeline (4 pts)
(Clear, viable schedule for rehabilitation of the property to make it conform with city code and zoning)
SCORE: ___ / 4

Risk Identification / Mitigation (3 pts)
(Identifying and recognizing all potential risks within the project & realistic solutions)
SCORE: ___ / 3

SUBTOTAL: ___ / 15 points

Notes:

TOTAL SCORE:

Category	Points
Purchase Price Offer	___ / 15
Project Vision & Community Alignment	___ / 50
Developer Experience & References	___ / 20
Financial Feasibility & Timeline	___ / 15
TOTAL	___ / 100

Public Works Report

May, 2026

- 1: Burned most of the trees at the boat ramp and cleaned up the area.
- 2: Met with the abatement company at 601 Main.
- 3: Arranged for the power and gas services to be cut for 601 Main.
- 4: Had a couple progress meetings for the Richland Trail project.
- 5: Met with Story and other contractors on the school parking lot addition to help protect City infrastructure in the area.
- 6: Attached a tracer wire and located the water main going down 352nd. There was a wire before but was broken during installation years ago. Intren happened to find where it was broken when verifying existing utilities.
- 7: Went over cemetery software and GIS.
- 8: Inspected sewer tap on the City sewer main for The Goose.
- 9: Set up scheduling with I-80 Concrete for the sidewalk projects and trail by the school.
- 10: Met with I-80 Concrete on site for the sidewalk project and trail.
- 11: Walked council members through 415 Grant building.
- 12: Still have had difficulties with the water main rehab contractor responding and being on site to finish up. EDIT: We are asking United to settle and going with other contractors to finish.
- 13: Met with another contractor to finish grading and seeding for water main rehab.
- 14: Filled out monthly water report for DNR
- 15: Filled out monthly wastewater report for DNR
- 16: Took monthly distribution bacteria samples for the water system
- 17: Fixed the dehumidifier on the newest booster station
- 18: Had a meeting with the DNR for SRF kickoff meetin.
- 19: Started using a new degreaser in the lift station. Hopefully this alleviates sensors getting stuck in the on position and emergency call ins.
- 20: Cleaned the shop for the plant sale.

- 21: Took samples in the lagoons to prepare for spring draw down period.
- 22: All lagoon samples were good. Began draw down on 4/27
- 23: Took required samples during draw down.
- 24: Cleaned out some shelving in the loft area of 601 Main
- 25: Cleaned brush and trees at the top of the pipe going under Brookview to the west of Pine Ct.
- 26: Sam ordered and we received a new sport field striper/painter. Reviewed the operating procedures and manual.
- 27: Cleaned out trash and weeds in the fenced in electric transformer area at the little league fields.
- 28: Irrigation is now running full time at the sports complex
- 29: Built and installed 3 new storm intake lids on the DeSoto Rd and Van Buren intersection.
- 30: Dug out an intake buried by the water main contractor by University Kids. Also graded some of the area.
- 31: Attended the bid letting for the old booster station improvements. Woodruff was low number. I am excited to get this project going.

Year to Date Statistics

01/01/2026

Total Calls:

Traffic Stops:

Y2D:

149

47

April Statistics

Total Calls:

Traffic Stops:

Month:

37

9

Training/ Updates

Officer Schwab has officially graduated from ILEA and started the FTO program. He will be out on the streets completing the various steps required for the program. Please introduce yourself and get to know Van Meters newest officer.

Officer Cooper completed a weeklong FBI-LEEDA course for first line supervision hosted by the Pleasant Hill Police Department.

I recently completed a federally funded weeklong course with the Midwest Counterdrug Training Center at Camp Dodge in Interview & Interrogation.

Officer Cooper & Schwab assisted the Park & Rec department with their first Home Alone Camp educating the community youth about best practices and emergency situations.

We have started the vehicle replacement process for the 2020 Tahoe and have reserved a replacement vehicle pending council approval.

Officer Cooper participated in Earth Day cleanup efforts in conjunction with the school providing traffic control along the cleanup route.

A huge thank you to the VMCDC and Public Works for their assistance with getting flags placed along Richland/Mill Street and getting trash cleaned up in preparation for the funeral procession of the soldiers killed in action.

Class 326

Officer Schwab receiving recognition for the prestigious 300 Point Award, one of 6 to receive this award among 45 graduating officers, and setting the highest number of sit-ups between both graduating classes at 95 sit-ups in 2 minutes.

300 Point Award Requirements:

20 pull ups

80 sit-ups in 2 min

1.5 mile run under 9 min



Van Meter Fire Department

Fire Chief Mark Schmitt



Monthly Report to Council

April 2026

Training

Know and go, scene size up training and driver training

Significant calls

Projects, Activities, & Special Events

Still working on the building project

Boards, Groups, and Associations

Some members of the fire dept attended an MCI/HAZMAT training on April 11th

For the good of the Department

All of our bunker gear has arrived and been issued to members, this gear was funded 80% by by a FEMA grant.

Monthly Call Report

April 2026	Total	Responded	No Response	Fire	EMS
DeSoto	11	5	6	2	9
Van Meter	11	9	2	4	7
Mutual Aid	1	1	0	1	
Total	23	15	8	7	16

Slow month for calls, only 23, the wet weather slowed down the grass fire season, most everything has greened up now so we should be out of grass fire season until fall harvest. Still more no responses then what I would like to see.



Work reflected took place between April 13th and May 8th

- Month of April—STEM Take & Make (Hopping Grasshoppers)
- April 13th—Department Head Meeting; Iowa Small Library Association Meeting; Bock Family Foundation Award Ceremony; City Council
- April 14th—Stories, Songs & Snacks; Crafternoon with Ms. J
- April 15th—Library Board Meeting
- April 16th—Dallas County Foundation Award Ceremony; Pop YS Conference Online
- April 17th—Pop YS Conference Online
- April 20th—Department Head Meeting
- April 23rd—All Iowa Reads Children’s Committee Meeting; Stories, Songs & Snacks; Silent Book Club Dallas County @ The Coffeesmith
- April 24th—Iowa Small Libraries Association Spring CE
- April 27th—Department Head Meeting; City Council Workshop
- April 28th—Stories, Songs & Snacks; Books & Banter
- April 30th—VM Friends of the Library Meeting
- May 1st—1st Grade Classroom Visits (@ Library)
- May 2nd—Saturday Storytime; Free Comic Book Day
- May 4th—Department Head Meeting; Star Wars Day (Light Saber Craft)
- May 6th—Library Director’s Round Table (Winterset)
- May 7th—University Kids Outreach; Stories, Songs & Snacks
- May 8th—Kids Care Outreach; Inspired Kids Outreach; Metro Area Roundtable Meeting; Ricochet Academy

This month I wanted to highlight the partnership the library has with the Dallas County Extension Office. Jackie Giles, an early childhood educator from the Dallas County Extension Office, approached me about collaborating on a leadership academy for students in grades 5 and up. These students meet once a month at the library and discuss leadership skills. They participate in group discussions, team-building exercises, and group projects. At their last meeting, the students finalized their project for year one. To tie in the theme of this year’s summer reading program (Plant A Seed, Read), the students divided themselves into two groups (boys vs. girls), and will each create a small community garden. Each garden will be placed in front of the library and will be available for the entire Van Meter community to enjoy. The students will design, build, and tend to these gardens. They are very excited to show off their hard work. Look for the gardens to be completed early this summer!

As always, thank you to our mayor, city council, city staff, and community for supporting us!

FY26 At a Glance	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	FY26
Visitors	936	641	651	597	444	461	412	396	466	435	5439
Library checkouts	1671	1331	1258	1126	854	786	1065	860	1051	1046	11048
E-books & e-audiobooks check-out	501	488	441	413	391	395	442	445	532	555	4603
Total Circulation	2172	1819	1699	1539	1245	1181	1507	1305	1583	1601	15651
Programs offered	16	0	14	16	16	17	16	16	14	13	138
Programming attendance	348	0	237	333	269	266	193	219	184	188	2237
Total Programming	348	0	237	333	269	266	193	219	184	188	2237
Library visit schools/daycare	0	0	3	5	3	3	3	2	3	3	25
Groups/students visit library	0	0	0	0	0	0	0	0	0	0	0
Other Outreach	0	0	0	0	0	0	0	0	0	0	0
Total Outreach Participants	0	0	59	117	61	62	61	38	83	69	550
Total Outreach Events	0	0	3	5	3	3	3	2	3	3	25
Computer usage	19	7	8	17	9	11	21	10	13	4	119
Wireless usage visits	45	50	45	50	44	73	41	2	0	0	350
Reference questions	70	83	78	67	38	73	71	63	97	101	741
ILL Borrow Completed	20	29	8	19	21	17	20	21	15	16	186
ILL Lender Completed	5	5	8	13	10	10	15	10	11	14	101
Website Visits	475	362	350	406	331	302	460	402	374	383	3845

FY25 At a Glance	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	FY25
Visitors	718	549	432	610	314	480	346	355	491	485	4780
Library checkouts	1524	1093	911	1065	877	859	834	822	987	926	9898
E-books & e-audiobooks check-out	446	343	410	452	497	388	453	354	426	343	4112
Total Circulation	1970	1436	1321	1517	1374	1247	1287	1176	1413	1269	14010
Programs offered	20	0	16	19	17	12	14	18	16	11	143
Programming attendance	282	0	204	360	246	344	233	220	254	165	2308
Total Programming	282	0	204	360	246	344	233	220	254	165	2308
Library visit schools/daycare	0	0	3	3	3	3	3	3	3	5	26
Groups/students visit library	0	0	1	0	0	2	0	0	0	0	3
Other Outreach	0	0	1	0	0	2	0	0	0	0	3
Total Outreach Participants	0	0	63	49	39	91	35	41	44	125	487
Total Outreach Events	0	0	4	3	3	3	3	3	3	5	27
Computer usage	6	11	9	15	14	5	1	2	1	4	68
Wireless usage visits	42	98	69	120	125	64	67	129	140	124	978
Reference questions	91	77	60	72	41	60	49	56	64	65	635
ILL Borrow Completed	31	23	11	29	18	14	24	12	28	22	212
ILL Lender Completed	17	22	9	9	11	13	27	18	18	17	161
Website Visits	487	390	338	370	338	439	462	312	351	332	3819

May 2026

Monthly Council Report

Sport	Registration # to Date
Youth Basketball	
Youth Football	
Youth Flag Football	
Youth Soccer – Spring	408
Youth Soccer – Fall	
Little League – Boys	178
Rec Softball - Girls	97

- We are now 3 weeks into the little league season. All levels have begun and will finish up the regular season in the first week of June.
- Looking like I will be fully staffed out this summer with seasonal help.
 - Currently have 5 kids working at the concession stand this summer and should have a couple of college kids starting May 20th to help with field work
 - Planning to pay the 2 rec laborers \$15 an hour
- Spring Camps will be wrapping up in May 7
 - Need to get some survey sent out but the camps seemed to have received positive results.
 - I believe we only had to cancel 2 of the camps due to low enrollment numbers
- Summer Sports Camp Registrations have been sent out
 - The first summer camp is set to start June 8th
- Our first ever Home Alone Camp went well. I believe we had around 40 kids show up
- Daktronics should be coming in the next couple of weeks to get the softball scoreboard repaired.
- The new athletic field paint sprayer came in last week and has been running well.
- Getting Quotes for a new bunker rake for the next budget cycle
- As mentioned last meeting, All American Turf is taking care of vegetation control this year. The early spring application was laid down a couple weeks ago.
 - Me and Drew have talked with them to make sure they are giving special attention to the grass at Memorial Park

- Planning to release Fall Soccer Registration and Flag Football Registration late May
- June P&R Events:
 - Raccoon River Days Kickball Tournament 6/6
 - Art in the Park 6/13 & 6/27
 - Concert on the Corner 6/14
 - Yoga in the Park starting 5/30
 - Will continue on every other week in the summer



May 11, 2026

The following is the status of tasks and job projects Veenstra & Kimm, Inc. is assisting the City of Van Meter:

Right of Way Permit Application Reviews:

- No Permits applications are being reviewed by City/V&K

Subdivision Reviews:

- Trindle Ridge warranty repair of cracked concrete panel - V&K requested J&K provide schedule for PCC patch repair.
- Grand Ridge Estates Plat 3 – Reviewing final construction plans for last development in Grand Ridge Estates

Iowa Interstate Railroad land exchange with City

- V&K and City executed agreement. V&K has prepared Railroad access permit application, insurance and scheduling time with railroad to survey site.

Job 193110 Brookview Annexation Survey Services:

- V&K has provided information. City to execute with property owners the final easement and plat of survey documents

Job 193114 Richland Road Trail Construction Staking

- V&K providing construction staking for project.

Job 19375 Water Supply Well #4:

- V&K drafting amended water use permit application to add well #4 as a shallow well south of the Racoon River.

Job 19389 Water Treatment Plant:

- Iowa DNR starting Environmental review of the project.
- IDNR held project initiation meeting for the project.
- City/V&K met with CIWW for presentation of future CIWW 12 MGD plant
- City/V&K met with PFM for Performa financing options for new plant
- Project 1 1980 Booster Station improvements. Project is not part of the original design agreement but fast-tracking project.
 - Status – Project bid opening held and recommendation to award to City
 - The City will directly procure work directly to Electric Pump for new controls.

Job 19399 Microsoft Public Improvements:

- Development Agreement approved at the March 23, 2026 City Council meeting.
- Project 1 F90 widening and surfacing from Ute to Tabor
 - Project will include bridge work and close F90 at the bridges starting December 15 through March 15.
 - 95% plans and specifications to be available for City, Dallas County and Microsoft review and comment.
 - Project will require IDOT approval for detour route on I-80
 - Schedule:
 - Bid project in May 2026
 - Award contract in June 2026
 - Construction start August 2026
- Project 2 Tabor and 365 Street improvements
 - 95% plans and specifications to be available for City, Dallas County and Microsoft review and comment.
 - Schedule:
 - Bid project in May 2026
 - Award contract in June 2026
 - Construction start August 2026
- Project 365th from Seneca to Richland Road
 - Project plan to bid fall 2026

193106 Water Main Replacement PH 1 - Construction

- V&K to prepare settlement offer letter to United Utilities to close project.